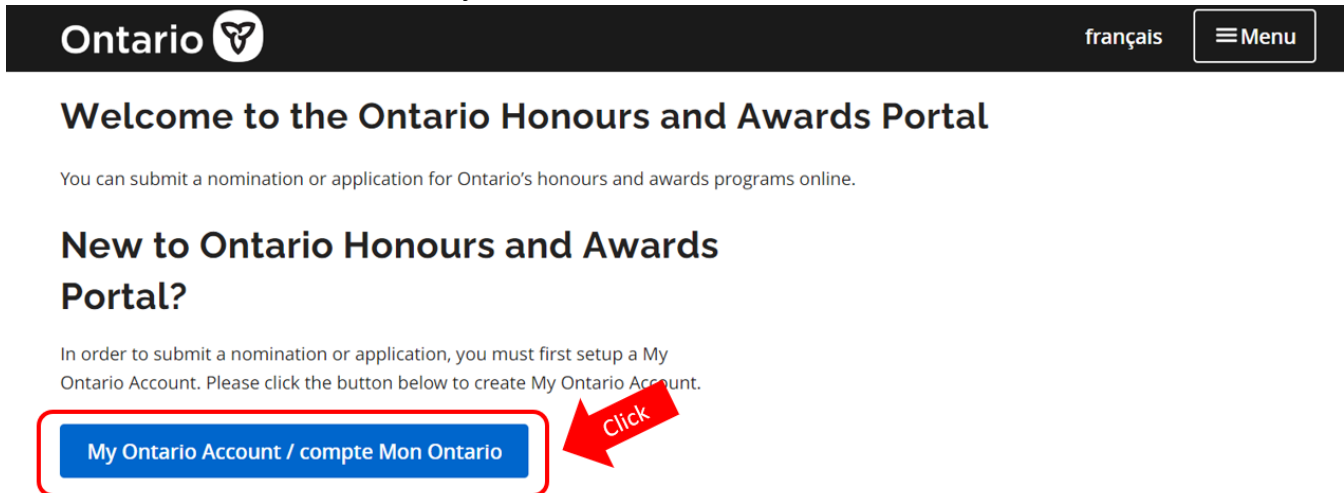


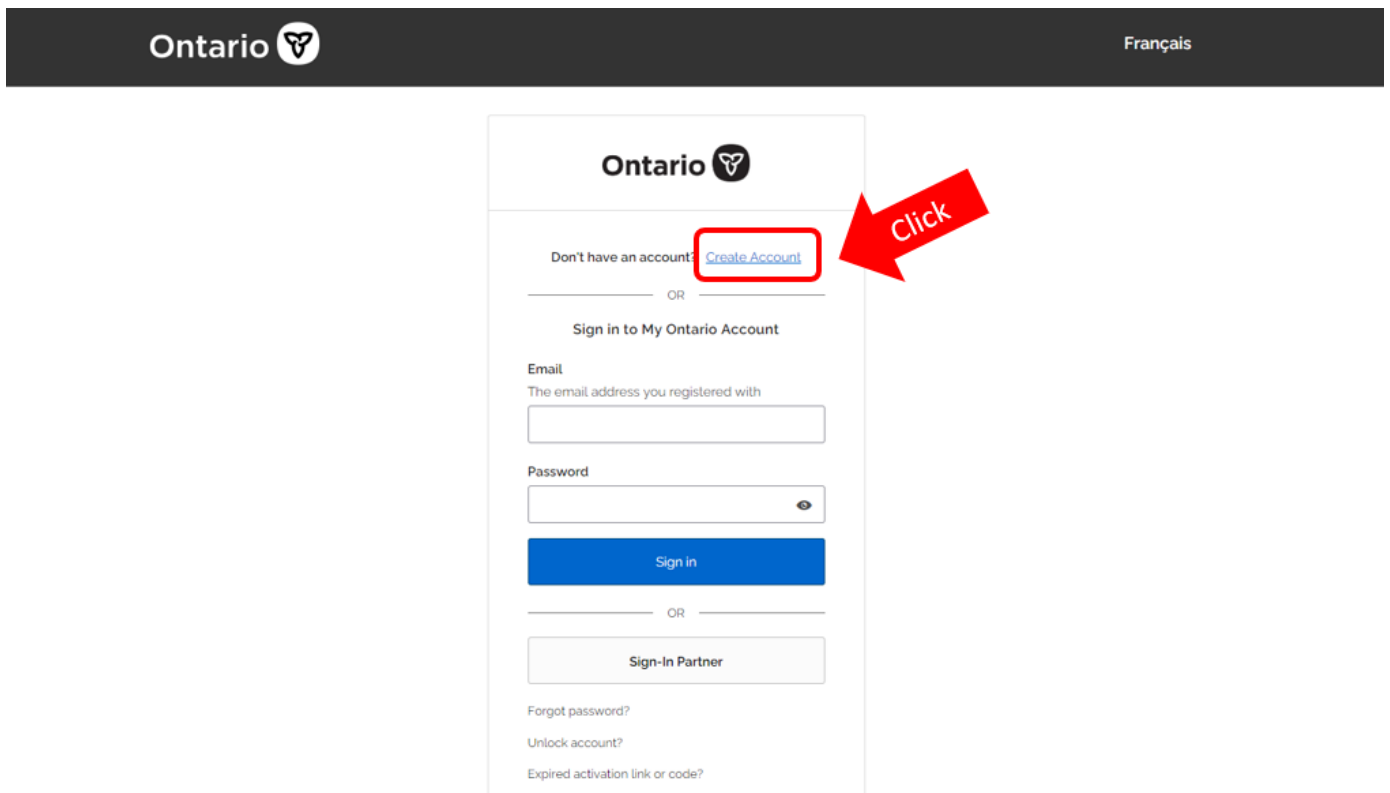
****To access the selection portal, you will need a My Ontario Account. If you don't have one, please follow this guide to create a new account. If you already have an account, you may skip this step.**

Portal Link: <https://www.ohap.haacms.mtc.gov.on.ca/en/signin>


1. Visit the website and click on "My Ontario Account".



2. Click on "Create Account".



- 3.1. Enter your email address and desired password, ensuring it meets the specified requirements.
- 3.2. Check the box for “I agree to the Terms of Service”.
- 3.3. Click on “Create Account” - The grey box will turn blue when you can proceed.

Ontario 

Create Account

Email *

Password *

Password requirements:

- At least 8 characters
- At least 1 lowercase letter
- At least 1 uppercase letter
- At least 1 number
- At least 1 symbol
- Does not contain part of username


☒ I agree to the Terms of Service


Create Account

[Back to Sign In](#)




4. A verification email will be sent to your registered email address. It may take a few minutes to arrive. If you don't receive it, click on "Send again".

Ontario 



Verify with your email

 Haven't received an email? [Send again](#)

We sent an email to **EMAIL ADDRESS**. Enter the code below or click the verification link in your email to continue. Do not close this browser window.


[Enter a verification code](#)


[Return to authenticator list](#)

[Back to Sign In](#)

5. Check your mailbox. Open the email titled "Activate My Ontario Account" and click "Activate your account" - Please complete the activation within 30 minutes, as the link will expire after that time.

Activate My Ontario Account / Activer le compte Mon Ontario

 No Reply [My Ontario Account | Compte My Ontario]<noreply@signin.ontario.ca>
To: You



Un message en français suit.

Hello,

Please activate your account by entering this verification code in the Verify with your email page:

6-DIGIT CODE

Or, if you're on the same device and browser click on the

[Activate your account](#)

Click

This activation link and code will expire in 30 minutes.

If you did not activate your account within 30 minutes of receiving this email, you can easily resend another activation email within 24 hours of creating your account:

- Navigate to the government service you are trying to access and sign in.
- When prompted on the "Set up security methods" screen, click the Set up button.
- Follow the steps on the "Verify with your email" screen to complete account activation.

If you have not activated your account within 24 hours, the account will be deleted. You will be able to create your account again by navigating to the government service you were trying to access to complete your activation.

If you need additional help, access your Sign-in page. Then click the "Contact us" link.

6. The button will redirect you back to the website. Check the box for “I Agree”, then click on “Continue”.



Ontario Honours and Awards Portal

Welcome to the Ontario Honours and Awards Portal. By registering as a user, you will be able to:

- make submissions for Ontario honours and awards online
- track the status of your submissions
- save a history of your submissions

Terms and Conditions

By registering as a user of the Ontario Honours and Awards Portal, you agree to:


- provide your name, email and contact information
- receive communication from the Ministry about your award submissions
- Provide true and accurate information
- Not share your account with anyone
- Read the [full terms and conditions](#) for the Ontario Honours and Awards Portal.

By clicking Accept, I confirm that I have read and accept the full terms and conditions to proceed to register as a user of the Ontario Honours and Awards Portal including receiving communication from the Ministry of Citizenship and Multiculturalism about my nomination.

Please note that if you do not wish to provide consent to the above, you will not be able to complete and submit your nomination.



7. You will be required to provide your profile information. Fill them in, then click “Update”.

Ontario 

français Requests Menu

Home > Profile

Profile

The information you provide below will be used to automatically populate the appropriate fields when you are applying for an award or submitting a nomination.

We are collecting your personal information to create and manage your Ontario Honours and Awards Portal account. This information will identify you by the name, email address and contact information you provide. Please click [Notice of Collection](#) for additional details about the privacy and use of your personal information.

For the purposes noted above, fields marked with * are mandatory.

PROFILE INFORMATION

First Name *

Last Name *

Email *

(e.g. email@address.com)

osunuga13@hotmail.com

Phone *

(e.g. 555-555-5555 x55)

Alternate Phone

(e.g. 555-555-5555 x55)

Preferred Language *

Select

Preferred Method of Contact

Any

ADDRESS

If your address is in Canada, type in your postal code in the “Postal Code Lookup” field and click “Search”. This may take a few moments if it is a large postal area.

Select the correct address range (if applicable - if there are more than 10 different address ranges, view the next page by clicking on “+” at the bottom of the section) or complete address by providing additional information such as street number, unit number, PO box or rural route number.

For international addresses if the Province field does not apply, please enter your country name into this field.

If you do not know the postal code, use [“Find a Postal Code”](#)

If you cannot find your address by “Postal Code Lookup”, click “Enter Address”.

Address Type

Select

Country

Canada / Canada

Postal Code Lookup

Search

Enter Address

Street Number

Unit/Suite/Apt

Street Name

PO Box

(e.g. PO Box 123)

Rural Route Number

(e.g. RR1)

City *

Province/State

Postal Code *

Newsletter Signup

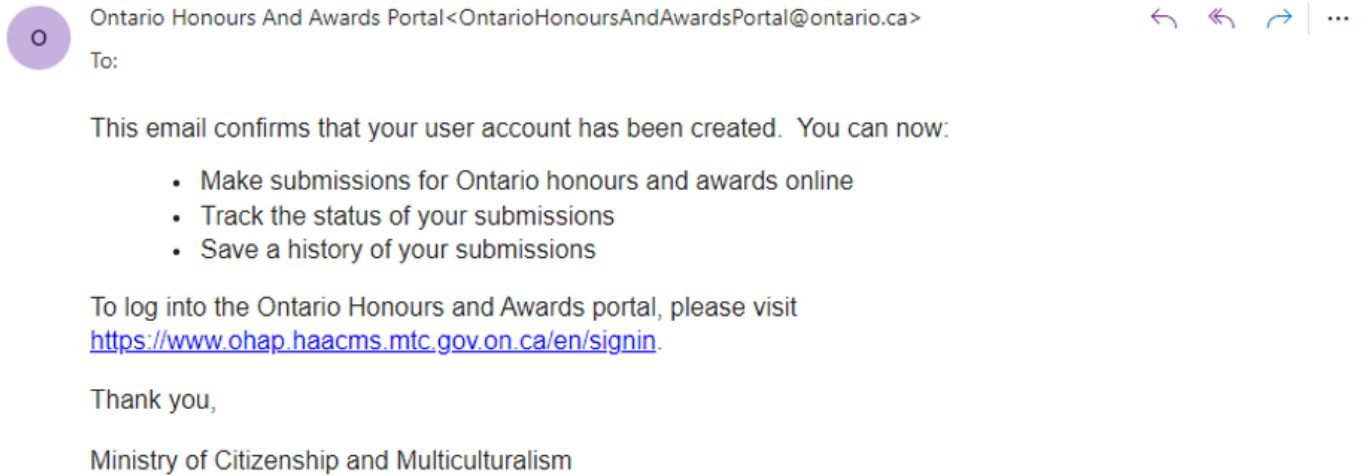
Please click “Yes” if you would like to receive updates from the Ministry of Culture, Sport and Tourism. By choosing “Yes”, I agree to receive communications from the ministry. You may unsubscribe at any time. The names of your nominator and nominee will not be shared with the ministry. We will not contact you if you do not wish to receive updates.

☐ Yes ☒ No

Update

Click

8. Once the process is complete, you will receive an email confirming that your account has been created.



****For more information, please visit the “Help” section.**

Help Link:

https://profile.signin.ontario.ca/help?cid=ontsignin_ontariohonoursandawardsportalportaildedistinctionsetdeprixdelontarioprodapp_1.