



## THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

### GENERAL MEETING AGENDA FEBRUARY 20<sup>TH</sup> 2024

1. Call to Order
2. Opening Ceremony Presentations
3. Motion to Deviate from the Agenda
4. Adopt Minutes of the General Meeting of January 16<sup>th</sup> 2024
5. Business Arising from Minutes and Unfinished Business
6. President's Report Lyle Brennan Attached
7. Treasurer's Report Diane Craig Provided
8. Sergeant at Arms' Report Paul Leadston No Report
9. Correspondence Secretary Pam Hall
10. General Welfare of the Branch/Legion Motions
  - i) Donation of \$10,000 to the Barrhaven Food Cupboard
  - ii) Nomination of Election Committee

#### 11. Reports of Mandatory Standing Committees

Committee	Chair
Membership	Dave St Amand Report Attached
Poppy Campaign	Stephane Guy No Report
Public Relations	Debi Sereda No Report
Legion Seniors	Richard Lynn No Report
Sports/Track & Field	Joe Guitard No Report
Poppy Trust Fund	Bert Boehme No Report
Leadership & Development	Bert Boehme No Report
Youth Education/Bursary	Carol Anne Marleau Report attached
Veterans Service Officer	Anne Cole No Report

#### 12. Reports of Other Standing Committees and Standalone Positions

Committee	Chair
Bar	Dave Sereda No Report
Constitution & Laws	Stephane Guy No Report
Cadets & Scouts	Patrick Makinson No Report
Entertainment & Hospitality	Angele Guy No Report
Finance	Bert Boehme No Report
Grants & Assistance	Richard Lynn Report & Motion
Honours & Awards	Ed Schelenz Presentation of Life
	Membership to Sheila Sielatycki
Hospital Visits	No Report
Housing	Dave Cole No Report
Long Range Planning	Stephane Guy No Report
Community Liaison Officer	Dave Sereda No Report

Next Executive Meeting: Monday, March <sup>th</sup> 2024– 7 pm  
Next General Meeting: Tuesday, March 19<sup>th</sup> 2024 – 7 pm



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**Committee**  
**Ways & Means**

**Chair**  
Anne Cole No report

**13. General & New Business**

**14. Motion for Adjournment: Moved by:**

**15. Closing Ceremony**

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### GENERAL MEETING AGENDA FEBRUARY 20<sup>TH</sup> 2024

## Minutes of General Meeting

January 16, 2024

Legend P = Present    R = Regrets    A = Absent    OA = On Assignment    AR = Attached Report    NR = Nil Report    VR = Verbal Report

#### Branch Officers (7)

<b>President</b>	Lyle Brennan	P
<b>Past President</b>	Ed Schelenz	P
<b>1st Vice President</b>	Mike Harrietha	R
<b>2nd Vice President</b>	Bert Boehme	P
<b>3rd Vice President</b>	Angele Guy	P
<b>Secretary</b>	Pam Hall	P
<b>Treasurer</b>	Diane Craig	P
<b>Sergeant-At-Arms</b>	Paul Leadston	P
<b>Chairman</b>	David Cole	R
<b>Chaplain</b>	Reverend Margo Whittaker	A

#### OTHER CHAIRS (10)

Angele Guy	P	Debi Sereda	P	Mike Harrietha	R
Dave Sereda	P	Patrick Makinson	R	Anne Cole	R
Richard Lynn	P	Joe Guitard	R		
David St. Amand	P	Carol Anne	P		
		Marleau			

Item	Subject	Action
1.	<b>Call to Order</b> The meeting was called to order at 19.00 hrs by Ed Schelenz	
2.	<b>Opening Ceremony</b> <b>Performed By: Lyle Brennan</b> <b>Presentation: Branch 641 Exceptional Service Award Presented to Pelee Wines (Maryse Campbell) by Dave Sereda</b>	
3.	<b>Motion to deviate from the agenda</b> Moved by: Jennifer Dunham	
4.	<b>Minutes of the last General Meeting December 19<sup>th</sup> are in package</b>	

PAM HALL

3

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**GENERAL MEETING AGENDA FEBRUARY 20<sup>TH</sup> 2024**

[illegible]



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### GENERAL MEETING AGENDA FEBRUARY 20<sup>TH</sup> 2024

Item	Subject	Action
	<p><b>Constitution &amp; Laws: Stephane Guy No Report</b> <b>Remarks:</b> We are waiting approval on our submission for a change in clubhouse rules and branch regulations but have been assured that a positive response is forthcoming</p> <p><b>Cadet Corps &amp; Scouts: Patrick Makinson No Report</b></p> <p><b>Entertainment, Hospitality &amp; Special Events: Angele Guy Report is in the package</b>  Moved by: Angele Guy Seconded by: Susan Forrester <b>Remarks:</b> Addressed questions about the new opening in the kitchen. Completed by a reputable company it is up to code. It will give better ventilation and provide for serving food and passing out to tables thus cutting down kitchen traffic.</p> <p>Angele also noted to all present, the new cover charges for Valour Hall as detailed in the report.</p> <p><b>Finance: Bert Boehme No Report</b></p> <p><b>Grants &amp; Assistance: Richard Lynn Report is in the package along with Motions</b>  Moved by: Richard Lynn Seconded by: Angele Guy (Amendment on the wording concerning the report and motion for Cornerstone – Delete women survivors of violence and insert vulnerable women)</p> <p><b>Motion:</b> Moved By Richard Lynn Seconded by: Diane Craig  A donation of \$420 to the Canadian Cancer Society research projects</p> <p><b>Motion:</b> Moved by Richard Lynn Seconded by: Nancy Rule  A donation of \$650 to Cornerstone Housing for women to match the funds raised at the 5<sup>th</sup> Annual Christmas Potluck from bartender tips and 50/50 draw</p> <p><b>Motion:</b> Moved by: Richard Lynn Seconded by Bob MacNicholl A donation of \$500 to the Nepean, Rideau and Osgoode Community Resource Centre in support of free services to those who need it</p> <p><b>Honours &amp; Award: Ed Schelenz No Report:</b></p> <p><b>Hospital Visits: Nil Report</b></p> <p><b>Housing: Dave Cole No Report</b></p> <p><b>Long-Range Planning: Stephane Guy No Report</b> <b>Remarks:</b> A quick verbal update on the progress for our building. As the closing date on our sale has been pushed to November 2024, this will give us more time to prepare a business case to seek mortgage money.</p> <p><b>Community Liaison: Dave Sereda No Report</b></p> <p><b>Ways &amp; Means: Anne Cole No Report</b></p>	<p>Carried</p> <p>Carried</p> <p>Carried</p> <p>Carried</p> <p>Carried</p> <p>Carried</p>
13.	<p><b>General and New Business</b></p> <p>Debi Sereda detailed the <b>new outdoor signs</b> for the mall and put forward the motion on the building sign to match the street sign ( under Motions )</p> <p>Stephane reported that Ontario Command has given <b>branches approval limits</b> of \$2000 without general membership approval</p> <p><b>Loop TV</b> is now up and running and we receive up to \$20 per month by having it here</p> <p>Reaction has been positive.</p>	



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Item	Subject	Action
	<p><b>Dart Tournament:</b> Michelle Guitard on behalf of Joe Guitard reported on the success of the Dart Tournament in showcasing our legion. It was a successful event and raised \$500 for the Land and Building Fund from a 50/50</p> <p><b>Microsoft 365</b> is being set up by Lyle Brennan, Kevin Brown and Will Reid. This will streamline internal communication and filter external emails to make them easy to read.</p> <p><b>Cleaning help</b> is needed and a recent campaign with some humour has caught the attention of membership. Greg Grimes is looking to increase staff.</p>	
14.	<b>Motion for Adjournment Moved by Debi Sereda</b>	
15.	<b>Closing Ceremonies</b> Presided over by Lyle Brennan and the meeting adjourned at 19.41 hours.	

*MEMORIAM EORUM RETINEBIMUS*  
*God Save the King*

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Comrade Lyle Brennan  
President

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Comrade Pam Hall  
Secretary

Next Executive Meeting: Monday, March <sup>th</sup> 2024– 7 pm  
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PAM HALL

6



## **THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641**

### **GENERAL MEETING AGENDA FEBRUARY 20<sup>TH</sup> 2024**

#### **President's Report**

#### **Executive and General Meeting Feb 2024**

#### **Report: Lyle Brennan, President**

Comrades,

January was a busy month at the branch hosting various special events: Supporting Bingo and a Pub night at the Perley Rideau, Zone Darts, Mess Dinner, The Youth Education Poster & Literary Awards Ceremony, and a Legion Tribute with Celebration of Life among other regularly scheduled events. I'm very proud to know that our community of volunteers pulls together and delivers.

Our elections for the 2024-25 executive will be coming up in April. If you would like to be considered for positions on the executive please note that you need to be a member in good standing, have attended at least 3 general meetings and been a member of our branch for at least one year and a day as well as have read our branch policy and procedures manual. There's still time! Don't hesitate to ask myself or other members of the executive about it if you believe you might be interested in a role and have questions.

"Lest we forget"

I move my report

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PAM HALL

7



**THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641**

**GENERAL MEETING AGENDA FEBRUARY 20<sup>TH</sup> 2024**



THE ROYAL CANADIAN LEGION  
BARRHAVEN LEGION BRANCH 641

**PROPOSED MOTION**

Executive Meeting date: Feb 5, 2024

Moved by: Ed Schelenz

Seconded by: Angele Guy

Executive Meeting: **Carried Yes**

General Meeting date: Feb 20, 2024

Moved by: Ed Schelenz

Seconded by:

General Meeting: Carried Yes / No

I Move that: \$10000.00 from the Charity Bingo fund be donated to the Barrhaven Food Cupboard.

Secretary Signature.....

President's Signature.....

"They Served till death- Why not we?"

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PAM HALL

8





**THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641**

**GENERAL MEETING AGENDA FEBRUARY 20<sup>TH</sup> 2024**

**THE ROYAL CANADIAN LEGION  
BARRHAVEN LEGION BRANCH 641**

**PROPOSED MOTION**

**Executive Meeting date: Feb 5, 2024**

Moved by: Lyle Brennan

Seconded by: Stephane Guy

Executive Meeting: **Carried Yes**

**General Meeting date: Feb 20, 2024**

Moved by: Lyle Brennan

Seconded by:

General Meeting: **Carried Yes / No**

I Move that: the following members be appointed as the Election Committee: A non-executive position.

Jeff Perrault (Chairman)

Michelle Guitard

Linda Laframboise

Secretary Signature: .....

President's Signature.....

PAM HALL

9

**Next Executive Meeting: Monday, March <sup>th</sup> 2024– 7 pm**  
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## THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

### GENERAL MEETING AGENDA FEBRUARY 20<sup>TH</sup> 2024

#### Feb 2024 General Meeting Membership

Membership Total: 672 active accounts  
Last year – 762  
Quorum – 38

New	Marlene Latimer	Associate	
	David Kidd	Ordinary	
	Shaun McGee	Associate	
	Barbara Thompson	Associate	
	Denis Charron	Associate	
	Suzanne LeBreton	Affiliate	
	Daryl Rock	Ordinary	
	Ian Simpson	Associate	
	David Clifton	Associate	
	Brenda Kallio	Associate	
	Elaine O'Connell	Affiliate	
	Brenda Baines	Affiliate	
Re-instate	Ben Hardy	Affiliate	Iqaluit
	Alison Cormier	Affiliate	Iqaluit
	Alan Davidson	Affiliate	

New/Transfer in

Transfer out

Deceased	Ann Rochford	Affiliate	August 2023
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This will be my last year as Membership Chair. After many years in this position, it's time to pass on the job to someone new. I will finish my term that runs till the end of May. In the interim, I will train the new person and have them ready to take the reins on the 1<sup>st</sup> of June. If you are interested in becoming Membership Chair, you need to talk to our President Lyle Brennan.

If you haven't renewed for 2024 yet, you are not a member in good standing. Status on your file with Dominion Command shows "dormant". Your status will change to "active" when you renew for 2024.



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### GENERAL MEETING AGENDA FEBRUARY 20<sup>TH</sup> 2024

Legion Lapel Pins are in the process of being distributed. Pins are awarded at 5 year intervals. I have more than a dozen pins to present at the general meeting.

Finally, our quorum for General Meetings has increased from 36 to 38. Quorum is calculated at 5% of last year's membership total. This number remains constant throughout the 2024 calendar year.

//Signed//

David St Amand

Br641 Membership

## Youth Education Report

General Meeting Date: 05 February 2024

**Bursaries:** No report.

### Contests

1. The Poster and Literary Remembrance Contest Youth Award Ceremony took place on Sunday, January 21, 2024.
2. The branch welcomed VIPs: Barrhaven West Councilor David Hill and Barrhaven East Councilor Wilson Lo, along with the winners, families, teachers, and principals. The event was well attended with approximately 110 people present.
3. One winner was not able to be present for the ceremony and received her recognition just prior to the presentation.
4. A sincere thank you to those who helped make the ceremony a success; Debi Sereda, Michelle Guitard, Bert Boehme Craig Jacob, Kevin Brown, Nancy Rule, Dave Sereda and Lyle Brennan. Thank you to the Hospitality Team of Angele Guy and Alice Boehm for the refreshments.
5. I would also like to again express my thanks to the contest judges: Bert Boehm, Dianne Powers, Michelle Guitard, Cathy Enright, James Craig, Kevin Brown, Judy Walker, Nancy Rule, Craig Jacob, Jen Dunham, Bob McNicoll, and Lyle Brennan. They judged 354 entries on the 18<sup>th</sup> of November 2023. A Branch Coin was presented to the judges in recognition of their participation in this year's contest.
6. I received the results from G5 Zone on January 29, 2024. I am extremely pleased to inform you that nine students from Barrhaven area schools placed first, second and third. The four first place winners have moved on to District. District and Provincial results will be available mid-February to March 2024. I have notified the schools and delivered the Zone certificates and prizes. Our winners at Zone are:
  - a. Xiao Yue Zhang: 2<sup>nd</sup> Senior, Colour Poster



**THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641**

**GENERAL MEETING AGENDA FEBRUARY 20<sup>TH</sup> 2024**

- b. Bianca Kwan: 2<sup>nd</sup> Intermediate Colour Poster
  - c. Cecile Bouchard: 1<sup>st</sup> Primary Colour Poster
  - d. Xiao Yue Zhang: 1<sup>st</sup> Senior Black and White Poster
  - e. Lara Aburamadan: 2<sup>nd</sup> Intermediate Black and White Poster
  - f. Andy Lu: 3<sup>rd</sup> Junior Black and White Poster
  - g. Boning Zhu : 1<sup>st</sup> in Senior Essay
  - h. Alyss Kubacki-Callender: 1<sup>st</sup> in Intermediate Essay
  - i. Kenya Logan: 3<sup>rd</sup> in Senior Poem.
7. Unfortunately, there were two disqualifications this year for using IA technology. One disqualification was discovered just prior to our Awards Ceremony. The student did not attend the event. On January 30<sup>th</sup>, 2024, I received an email and follow up telephone call from a teacher calling to disqualify one of his students who had advanced and won a prize at Zone. I also received a telephone call from the student's parent. Zone was advised immediately, and the certificate and prize were withheld. The information was communicated to District. On February 1<sup>st</sup>, the teacher returned the Branch certificate, the prize allowance (which was returned to the Poppy Fund) and a letter of apology from the student. The student was very remorseful and through his teacher, he was encouraged to submit his own work next year.
8. The District and Provincial results will be announced mid February to early March.
9. Public speaking is being held at Zone Level. An email with details were sent to all schools in the Barrhaven area.

Questions may be directed to the Youth Ed Chair.

I move my report.

Carol Anne Marleau

Youth Education & Bursary Chair



**THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641**

**GENERAL MEETING AGENDA FEBRUARY 20<sup>TH</sup> 2024**

**Grants & Assistance Officer Report -**

Diabetes Canada requesting a donation for research, but as we have already donated this month at the Executive meeting, we are recommending a denial of this request.

Canadian Cancer Society requesting a donation for research, but as we have already donated, we are recommending a denial of this request.

Military Police National Motorcycle Relay (MRNMR) for funding of the Military Police Fund for Blind Children, this is a very good cause and our Branch should definitely donate. Recommend a donation of \$500.00. Now do we also want to become a light snack, meal or beverage stop for this Ride Across Canada. If we do wish we can present the cheque in person and captured in photos to show the generosity of our members to children in need of our help.

Draw for two tickets to the NROCRC (The Nepean, Rideau and Osgoode Community Resource Centre)  
12th Annual Shine a Light On Our Community Gala three course meal on the evening of April 20/2024 Saturday at 6:00 PM (1800 Hours)

Thank you,

Richard Lynn

Seniors Officer/Grants & Assistance Officer

Royal Canadian Legion

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**GENERAL MEETING AGENDA FEBRUARY 20<sup>TH</sup> 2024**

**PROPOSED MOTION**

**Executive Meeting Date Not Applicable**

**General Meeting Date Feb 20/2024**

Moved by: Richard Lynn Grants and Assistance Officer

Seconded by:

I move that a donation in the amount of \$500.00 Military Police National Motorcycle Relay (MRNMR) for funding of the Military Police Fund for Blind Children with funds coming out of \_\_\_\_\_ account.

Background Military Police National Motorcycle Relay (MRNMR) for funding of the Military Police Fund for Blind Children, this is a very good cause and our Branch should definitely donate. Now do we also want to serve a light snack, meal or beverage stop for this Ride Across Canada.

General Meeting Carried Yes / No

Secretary Signature \_\_\_\_\_

**We will remember them!**

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