



## **THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641**

### **GENERAL MEETING AGENDA NOVEMBER 21<sup>ST</sup> 2023**

1. Call to Order
2. Opening Ceremony Presentations
3. Motion to Deviate from the Agenda
4. Adopt Minutes of the General Meeting of October 17<sup>th</sup> 2023
5. Business Arising from Minutes and Unfinished Business
6. President's Report Lyle Brennan
7. Treasurer's Report Diane Craig Provided
8. Sergeant at Arms' Report Paul Leadston No Report
9. Correspondence Secretary Pam Hall
10. General Welfare of the Branch/Legion Motions

#### **11. Reports of Mandatory Standing Committees**

<b>Committee</b>	<b>Chair</b>
<b>Membership</b>	Dave St Amand Report Attached
<b>Poppy Campaign</b>	Stephane Guy Report Attached
<b>Public Relations</b>	Debi Sereda No Report
<b>Legion Seniors</b>	Richard Lynn No Report
<b>Sports/Track &amp; Field</b>	Joe Guitard
<b>Poppy Trust Fund</b>	Bert Boehme
<b>Leadership &amp; Development</b>	Bert Boehme
<b>Youth Education/Bursary</b>	Carol Anne Marleau Report Attached
<b>Veterans Service Officer</b>	Anne Cole

#### **12. Reports of Other Standing Committees and Standalone Positions**

<b>Committee</b>	<b>Chair</b>
<b>Bar</b>	Dave Sereda
<b>Constitution &amp; Laws</b>	Stephane Guy Report Attached
<b>Cadets &amp; Scouts</b>	Patrick Makinson Report Attached
<b>Entertainment &amp; Hospitality</b>	Angele Guy Report Attached
<b>Finance</b>	Bert Boehme
<b>Grants &amp; Assistance</b>	Richard Lynn No Report
<b>Honours &amp; Awards</b>	Ed Schelenz No Report
<b>Hospital Visits</b>	
<b>Housing</b>	Dave Cole
<b>Long Range Planning</b>	Stephane Guy Report Attached
<b>Community Liaison Officer</b>	Dave Sereda
<b>Ways &amp; Means</b>	Anne Cole



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**13. General & New Business**

**14. Motion for Adjournment: Moved by:**

**15. Closing Ceremony**

**Next Executive Meeting: Monday, December 4th 2023 – 7 pm**  
**Next General Meeting: Tuesday, December 19<sup>th</sup> 2023 – 7 pm**

PAM HALL

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**THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641**

**GENERAL MEETING AGENDA NOVEMBER 21<sup>ST</sup> 2023**

Minutes of General Meeting

October 17, 2023

**Branch Officers (7)**

<b>President</b>	Lyle Brennan	P
<b>Past President</b>	Ed Schelenz	P
<b>1st Vice President</b>	Mike Harrietha	P
<b>2nd Vice President</b>	Bert Boehme	P
<b>3rd Vice President</b>	Angele Guy	P
<b>Secretary</b>	Pam Hall	P
<b>Treasurer</b>	Diane Craig	P
<b>Sergeant-At-Arms</b>	Paul Leadson	P
<b>Chairman</b>	David Cole	R
<b>Chaplain</b>	Reverend Margo Whittaker	A

**OTHER CHAIRS (10)**

Angele Guy	P	Debi Sereda	R	Mike Harrietha	P
Dave Sereda	R	Patrick Makinson	R	Anne Cole	P
Richard Lynn	P	Joe Guitard	R		
David St. Amand	P	Carol Anne Marleau	P		

Item	Subject	Action
1.	<b>Call to Order</b> The meeting was called to order at 19.00 hrs by Ed Schelenz	
2.	<b>Opening Ceremony</b> <b>Performed By: Lyle Brennan</b>	
3.	<b>Motion to deviate from the agenda</b> Moved by: Jennifer Dunham Seconded – not required	
4.	<b>Minutes of the last General Meeting September 19th are in package</b> Moved by: Pam Hall Seconded by: Kim Krueger	<b>Carried</b>
5.	<b>Business arising from the minutes &amp; unfinished business – None</b>	<b>Carried</b>

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### GENERAL MEETING AGENDA NOVEMBER 21<sup>ST</sup> 2023

Item	Subject	Action
		Carried
6.	<b>President's Report Lyle Brennan - Report is in the package. Remarks:</b> Moved by: Lyle Brennan Seconded by: Pauline Krueger	Carried
7.	<b>Treasurer's Report Diane Craig</b> Moved by: Diane Craig Seconded by: Angele Guy	Carried
8.	<b>Sergeant-At-Arms Report Paul Leadston Report is in the package</b> Moved by: Paul Leadston Seconded by: Diane Craig Remarks: Uniformed Armed Forces/Legion and Retired Military has been requested by John McRae Secondary for their School Ceremony.	Carried
9.	<b>Correspondence: Thank you letters from the Mission and the Perley</b>	
10.	<b>General Welfare of the Branch / Legion / Motions</b> <b>Motion: Moved by Stephane Guy Seconded by: Jennifer Read – Modifications to our Policy and Procedures Manual (Questions and suggested changes were settled on the floor)</b> <b>Motion: Moved by Stephane Guy Seconded by June Dale – Modifications to our Clubhouse Rules (Questions and changes were settled on the floor)</b> <b>Motion: Moved by Stephane Guy Seconded by Jennifer Read Engage an Architect at a cost not to exceed \$25000.00 – Discussion and questions were settled</b> <b>Motion: Moved by Lyle Brennan Seconded by David Cole Purchase two sets of bagpipes at a cost of \$5901.31 Background on this motion was presented and discussed</b> <b>Motion: Moved by David Sereda (Carol Anne Marleau in his absence) Seconded by: Linda Crawford Donate \$2000 to the Santa Claus Parade (we have annually supported this community event and we will be recognized as a contributor)</b>	Carried Carried Carried Carried Carried
11.	<b>Reports of Mandatory Standing Committees:</b> <b>Membership: David St. Amand Report is in the package</b> Moved by: David St Amand Seconded by: Linda Crawford Remarks: Renewals are slow and a digital card is encouraged. <b>Poppy Campaign: Stephane Guy Report is in the package – Remarks: Please sign up</b> Moved by: Lyle Brennan Seconded by: Kim Krueger <b>Public Relations: Debi Sereda No Report</b> Moved by: Debi Sereda Seconded by: <b>Legion Seniors: Richard Lynn Report is in the package</b> Moved by: Richard Lynn Seconded by: Diane Craig <b>Sports / Track &amp; Field: Joe Guitard No Report</b> Moved by: Seconded by:	Carried Carried Carried



# THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

## GENERAL MEETING AGENDA NOVEMBER 21<sup>ST</sup> 2023

Item	Subject	Action
	<p><b>Poppy Trust Fund: Bert Boehme No Report</b>  Moved by:      Seconded by:</p> <p><b>Leadership &amp; Training: Bert Boehme No Report</b>  Moved by:      Seconded by:</p> <p><b>Youth Education &amp; Bursary: Carol Anne Marleau Report is in the Package Remarks:</b>  Looking for volunteers for judging entries (November 18)  Moved by: Carol Anne Marleau      Seconded by: Pauline Krueger</p> <p><b>Veteran Services &amp; Branch Service Officer: Anne Cole No Report Remarks:</b> Anne highlighted the Military Recognition Bood and encouraged submissions for future books.  Veterans do not have to Legion Members.  Moved by:      Seconded by:</p>	Carried
12.	<p><b>Reports of Other Standing Committees and Standalone Positions:</b></p> <p><b>Bar: Dave Sereda Report is in the package</b>  Moved by: Carol Ann Marleau      Seconded by: Michele Guitard</p> <p><b>Constitution &amp; Laws: Stephane Guy Report is in the package</b>  Moved by: Stephane Guy      Seconded by: Kim Krueger</p> <p><b>Cadet Corps &amp; Scouts: Patrick Makinson No Report</b>  Moved by:      Seconded by:</p> <p><b>Entertainment, Hospitality &amp; Special Events: Angele Guy Report is in the package</b>  Moved by: Angele Guy      Seconded by: Graham Forrest      <b>Remarks:</b> Highlights were read out</p> <p><b>Finance: Bert Boehme No Report</b></p> <p><b>Grants &amp; Assistance: Richard Lynn No Report</b>  Moved by:      Seconded by:</p> <p><b>Honours &amp; Awards: Ed Schelenz No Report</b>  Moved by: Stephane Guy      Seconded by:</p> <p><b>Hospital Visits:</b>  Moved by:      Seconded by:</p> <p><b>Housing: David Cole No Report</b>  Moved by:      Seconded by:</p> <p><b>Long-Range Planning: Stephane Guy Report is in the package</b>  Moved by: Stephane Guy      Seconded by: Richard Lynn</p> <p><b>Community Liaison: Dave Sereda Nil Report</b>  Moved by:      Seconded by:</p> <p><b>Ways &amp; Means: Anne Cole No Report.</b>  Moved by:      Seconded by:</p>	<p>Carried</p> <p>Carried</p> <p>Carried</p>



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Item	Subject	Action
13.	<b>General and New Business</b> Jennifer Read told the meeting that mid November there is a food cupboard drive and more details will follow. Presentation: Angele Guy presented a cheque to our Land and Building Fund \$1816.00 from her garage sale items. To date over \$9000.00 has been raised by this initiative. Thanks to the donations from our members.	
14.	<b>Motion for Adjournment Moved by: Jennifer Dunham</b> Announced by Ed Schelenz	
15.	<b>Closing Ceremonies</b> Presided over by President Lyle Brennan and the meeting adjourned at 20:00 hours.	

*MEMORIAM EORUM RETINEBIMUS*  
*God Save the King*

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Comrade Lyle Brennan  
President

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Comrade Pam Hall  
Secretary

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## **THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641**

### **GENERAL MEETING AGENDA NOVEMBER 21<sup>ST</sup> 2023**

#### **President's Report**

General Meeting 21 November 2023

#### **Report: Lyle Brennan, President**

our Poppy Campaign has achieved great success all thanks to our dedicated volunteers, members, and cadets as well as the generous support of the Barrhaven community.

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Furthermore, the veterans' dinner with our guest speaker Lft.Gen(Ret'd) Walter Semainiw was an enjoyable evening marked with great food, décor and entertainment from Wayne Irschick on the piano, and the Highland Dancers and Piper from the 75/742 Music Program.

The Barrhaven Remembrance Ceremony was held on November 11th, at John McCrae, provided a solemn occasion for us to pay tribute to the sacrifices of our brave service personnel of the Canadian Armed Forces and Royal Canadian Mounted Police, both past and present, who have dedicated their lives to safeguarding our Canadian values and freedoms. Receptions were held at the Walter Baker Centre as well as the Branch 641 Valour Hall.

It's been a busy few weeks. This past weekend we were able to wind down with some celebration on the 19 November. We enjoyed a well attended 110 Grey Cup Party, with great food and prizes, at the branch watching Montreal Allouettes vs the Winnipeg Blue Bombers. Of course, enjoying it in the company of our fellow comrades watching it on our new 85"TV in the hall made it that much better.

I want to express my heartfelt gratitude for the unwavering support and dedication of our members. Let us remain resolute in our commitment to honoring and preserving the memory of our veterans.

"Lest we forget"

I move my report



## THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

### GENERAL MEETING AGENDA NOVEMBER 21<sup>ST</sup> 2023

#### November Gen 2023

**Membership Total:** 746 active accounts  
Last year – 724  
Quorum – 36

<b>New</b>	Todd Simpson	Affiliate
	Bill Jones	Associate
	Yevgeniy Kozlov	Affiliate – joined online
	Shelley Anderson	Associate – joined online
	Michael Blakeley	Ordinary – joined online
	Dianne Garant	Affiliate

#### Re-instate

<b>New/Transfer in</b>	LCol Jean-Francois Lambert	Ordinary	Vet Welcome Program
	Carol Douglas	Affiliate	Merrickville
	Arlene Bomback-Fortin	Ordinary	Masset BC
	Franklyn McGuire	Associate	Bells Corners
	Maureen Malone	Associate	Madeira Park B.C.
	Robert MacNichol	Ordinary	Bells Corners

<b>Transfer out</b>	Barrie Thomas	Ordinary	Eastview
	Rick Casey	Associate	Perth

<b>Deceased</b>	John McDonald	Ordinary
	Mary Orser	Associate
	Diane Balys	Associate

This will be my last year as Membership Chair. After so many years in this position, it's time to pass on the job to someone new. I will finish my term that runs till the end of May. In the interim, I will train the new person and have them ready to take the reins on the 1<sup>st</sup> of June. If you are interested in becoming Membership Chair, you need to talk our President Lyle Brennan.

/Signed//

David St Amand Br 641 Membership

PAM HALL

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**POPPY CHAIR**

The poppy campaign is now over and other than a timing issue during the ceremony, it was a resounding success. At the time that this report was submitted, we still had some donations to count but overall, we are on track to match or exceed last year's donations.

I would like to personally thank all of the volunteers and that are too many to name but truly made this year's campaign a true success. I was really pleased that when I requested volunteers to fill empty positions, I actually received more names than the number of positions, which is mark of dedications from our members. I was also please to see many members that participated for the first time to the campaign by taking shifts. I hope that they had a positive experience and that they will participate in future years.

The thanks extend to all volunteers that held leadership positions, the hospitality crew for serving an excellent meal at the Veteran Dinner, the volunteers including the cadets that helped with the ceremony and all bartenders that were on hand for both the Veteran Dinner and Nov 11.

I move my report.

Stephane Guy  
Chair

Branch 641 Poppy

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## **THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641**

### **GENERAL MEETING AGENDA NOVEMBER 21<sup>ST</sup> 2023**

#### **Youth Education Report**

Executive Meeting: 06 November 2023 General Meeting November 21<sup>st</sup> 2023

##### Bursaries

1. The Bursary application process ran from 01 September 2023 through 31 October 2023.
2. We received two applications for bursaries.
3. A congratulatory email was sent to each candidate on November 1, 2023.
4. Payment Request Forms were completed and two cheques in the amount of \$1000 were mailed to the successful candidates.
5. A special thank you to Lyle Brennan for his guidance through this process.

##### Contests

1. The deadline for poster and literary submissions is Wednesday, November 15, 2023, at 7:00 pm
2. Reminder:
  - a) Valour Hall has been booked for 9:00 am on Saturday November 18, 2023, for judging of all Poster and Literary Contest submissions. It is hoped that we could finish by noon or shortly after.
  - b) Please contact me if you are interested in assisting. Many hands make light work. A reminder will be sent out to Legion Members via our Website.
3. Reminder: Valour Hall is booked for the Poster and Literary Contest Award Ceremony to take place on Sunday, January 21, 2023. Judges will be invited to the ceremony.
4. Questions may be directed to the Youth Ed chair.

I move my report

Carol Anne Marleau

Youth Education & Bursary Chair

Email: [RCL641.youthedbursary@gmail.com](mailto:RCL641.youthedbursary@gmail.com)

613-878-9142



## **THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641**

### **GENERAL MEETING AGENDA NOVEMBER 21<sup>ST</sup> 2023**

#### **CONSTITUTION AND LAWS**

Following a request from Ontario Command, the modifications to our Procedure and Policy Manual as well as our Clubhouse Rules have been delayed until after Remembrance Day. No issues are expected.

I move my report.

Stéphane Guy

Constitution and Law chair

613-797-7021

#### **Patrick Makinson**

Cadet Liaison & Scouts report for the General Meeting

The cadets raised \$8501 for the two-week poppy campaign.

Lunch was provided. Note, we were the only legion that provided lunch for the cadets

Also, thanks to all Cadets Corps for their help with the Remembrance Day Service and with the Veterans Dinner.



**THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641**

**GENERAL MEETING AGENDA NOVEMBER 21<sup>ST</sup> 2023**

**THIS IS AN ENTERTAINMENT/HOSPITALITY**

**MONTHLY REPORT GENERAL MEETING**

**Tuesday, NOVEMBER 21, 2023**

**MEALS AND SPECIAL EVENTS FOR NOVEMBER:**

☐ Friday, November 24, 2023 Ham & Scallop Band: The Mojo Bros 7pm – 11pm

☐ Saturday, November 25, 2023 Annual Market from 9 am – 4pm SOLD OUT

with 16 tables

☐ Monday, November 27, 2023 Lion's Catering

**MEALS AND SPECIAL EVENTS FOR DECEMBER:**

December will be a busy time for Hospitality.

☐ Friday, December 1, 2023 Tickets for New Year's Eve Dinner/Dance on sale.

☐ Friday, December 1, 2023 Steak Band: The BedRockers

☐ Saturday, December 2, 2023 Catering Pam's group the Mustang

☐ Wednesday, December 6, 2023 Open Mic Lunch from 12-2pm music from 12:30-3pm

☐ Friday, December 8, 2023 Pork Tenderloin Band: Albert & The Collection

☐ Saturday, December 9, 2023 Brunch with Santa 10:30am- 12:30pm

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## THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

### GENERAL MEETING AGENDA NOVEMBER 21<sup>ST</sup> 2023

☐ Sunday, December 10, 2023 Brunch Lion's 10am

☐ Friday, December 15, 2023 Christmas Dinner SOLD OUT in about 1 ½ hres

**Band: Heart & Soul Duo**

☐ Wednesday, December 20, 2023 Open Mic Lunch from 12-2pm music from 12:30-

**3pm**

☐ Sunday, December 31 New Year's Eve Dinner/Dance Roast Beef Dinner Band:

**Nostalgia**

☐ Monday, January 1, 2024 Levee Band: Alex Lopez 12-4pm

**I move my report**

**Angel Guy**

**Entertainment/Hospitality Chair**

### LONG RANGE PLANNING

I heard news that the delivery of the condos that we previously sold has been delayed until November 2024. Unfortunately, it also delays our possibility to apply for a mortgage however, it allows more time to complete the work that needs to be done prior to applying for a mortgage.

I move my report.

Stéphane Guy

Long Range Planning Chair

613-797-7021



**THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641**

**GENERAL MEETING AGENDA NOVEMBER 21<sup>ST</sup> 2023**

**Community Liaison Remarks**

Can you let our members know that last nights Grey Cup Party was a great success. Over 60 or so members and non members came out to watch the game. Great prizes from our suppliers and great food from Angel and Nina Guy. They sold out!

A big shout out to Michele and Joe Guitard for helping in setting up the raffles.

Thank you

Dave Sereda

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