



**Royal Canadian Legion - Barrhaven Legion Branch 641
Executive Meeting Agenda – October 3rd 2022**

1. Call to Order
2. Opening Ceremony
3. Motion to deviate from the agenda
4. Review minutes of last meeting - Pamela Hall
5. Business arising from the Minutes & Unfinished business
6. Presidents Report – Ed Schelenz Report Attached
7. Treasurer’s Report – Diane Craig Provided at Meeting
8. Sgt- at- Arms Report – Stephane Guy No Report
9. Correspondence – Pamela Hall
10. General Welfare of the Branch/Legion/ Motions
 - i) Motion to be presented by Stephane Guy re Honours and Awards
 - ii) Motion Ed Schelenz to Appoint Mike Harrietha to Constitution and Laws Committee
 - iii) Motion to place an advertisement in the Program for the Eastview Legion’s 75th anniversary at a cost of \$75.00
11. **Reports of Mandatory Standing Committees**
 - a. Legion Seniors – Lorette Ellis Report Attached
 - b. Membership – Dave St Amand Report attached
 - c. Poppy Chair – Lyle Brennan Report attached
 - d. Public Relations- Deb Sereda No Report
 - e. Sports/Track and Field – Joe Guitard No Report
 - f. Poppy Trust Fund – Jim Duff
 - g. Leadership & Development – Bert Boehme No Report
 - h. Veterans Services & Branch Service Officer – Lorette Ellis Report attached
 - i. Youth Education & Bursary – Lyle Brennan Report attached
12. **Reports of Other Standing Committees and Standalone Positions**
 - a. Bar Officer – David Sereda – No report
 - b. Constitution and Laws –
 - c. Cadet Liaison & Scouts – Patrick Makinson No report
 - d. Entertainment, Hospitality & Special Events - Angele Guy Report Attached
 - e. Finance – Bert Boehme No Report
 - f. Grants & Assistance – David Voisey No Report
 - g. Honours & Awards – Stephane Guy Report attached
 - h. Hospital Visits – Ed Schelenz
 - i. Housing – Jim Duff
 - j. Long Range Planning – Stephane Guy No report
 - k. Community Liaison – David Sereda No Report
 - l. Ways & Means – Lorette Ellis No report
13. **General and New Business**
14. **Motion to Adjourn**
15. **Closing Ceremonies**

Next Executive Meeting November 7th 2022



The Royal Canadian Legion Barrhaven Branch 641

Minutes of Executive Meeting September 5th 2022 Quorum 9

Legend P = Present R = Regrets A = Absent

Branch Officers (08)

President	Ed Schelenz	P
Past President	Stephane Guy	R
1st Vice President	David Sereda	P
2nd Vice President/ Chairman	Bert Boehme	P
3rd Vice President	Lyle Brennan	P
Secretary	Pam Hall	P
Treasurer	Diane Craig	P
Sergeant-At-Arms	Stephane Guy	R

Other Chairs (10)		Angele Guy	R	Daniel Desmarais	R	
	Dave Cole	A	Debi Sereda	P	Patrick Makinson	P
	Lorette Ellis	P	David St. Amand	P	Joe Guitard	R
			Davis Voisey	R	Jim Duff	P

1. Call to Order

The meeting was called to order at 19:00 hrs by Bert Boehme with 11 members in attendance.

2. Opening Ceremony Performed by Ed Schelenz

3. Motion to Deviate from the agenda Moved by Bert Boehme Seconded by Debi Sereda

The Financial Review Report was read by Dana Rice on behalf of the committee. Motion to accept the report by Ed Schelenz Seconded by Diane Craig **Carried**

4. Review Minutes of Last Meeting Moved by Pam Hall Seconded by Debi Sereda **Carried**

5. Business arising from the Minutes & Unfinished Business **None**

6. Presidents Report Ed Schelenz Report attached Moved by Ed Schelenz Seconded by Lorette Ellis **Carried** Discussion followed: Military Service Recognition records volunteer was taken on by Lorette Ellis. The executive agreed that the branch would not participate in Legion Week. Poppy Fund spending as approved in the general meeting will move forward with cheques the Perley and the Operation Leave the Streets Behind (Lorette will find out who to contact there). The legion will not participate in donor appreciation nights that were offered after donations made. A special request was made by Ed that we involve more volunteers in our duties.

7. Treasurer's Report Diane Craig Provided to the executive Moved by Diane Craig Seconded by Lorette Ellis **Carried** **Remarks:**

8. Sgt at Arms Report Stephane Guy Report attached. Moved by Lyle Brennan Seconded by Dave St Amand **Carried** Lyle highlighted his report

9. Correspondence Pam Hall A thank you note from the Shepherds of Good Hope was read out

10. General Welfare of the branch / Motions

i) **Motion:** Purchase 2 laptops and 2 desk top computers Moved by Dave St Amand Seconded by Patrick Makinson **Carried**

ii) **Motion:** Donate \$5000 from the charity bingo fund to 75 Barrhaven Royal Canadian Air Cadets Moved by Ed Schelenz Seconded by Patrick Makinson **Carried**

11. Reports of Mandatory Standing Committees

a) **Legion Seniors – Lorette Ellis Nil Report**

b) **Membership -. David St Amand Report Attached.** Moved by Dave Sereda Seconded by Diane **Carried.** Dave provided an update in numbers

c) **Poppy – Lyle Brennan Report Attached** Moved by Lyle Brennan Seconded by Debi Sereda **Carried** **Comments:** Lyle highlighted locations, and volunteers in his report

d) **Public Relations - Deb Sereda Nil Report**

e) **Sports/Track and Field – Joe Guitard Nil Report** but update on dart boards expected here and installed the week of the 12th

- f) **Poppy Trust Fund – Jim Duff Nil Report**
- g) **Leadership and Development - Bert Boehme Nil Report**
- h) **Veterans Services & Branch Service Officer – Lorette Ellis Report attached** Moved by Lorette Ellis Seconded by Dave St Amand **Carried**. Lorette discussed her partnership with Amazon. Donations of returned merchandise as well as volunteers are being offered.
- i) **Youth Education and Bursary - Lyle Brennan Report Attached** Moved by Lyle Brennan Seconded by Lorette Ellis **Carried**

12. **Reports of other Standing Committees and Standalone Positions**

- a) **Bar Officer - David Sereda Report attached** Moved by Dave Sereda Seconded by Patrick Makinson **Carried** New products are here to be tested.
- b) **Constitution and Bylaw – Daniel Desmarais Nil Report Comments Ed**
- c) **Cadet Liaison and Scouts – Patrick Makinson Nil Report**
- d) **Entertainment, Hospitality & Special Events - Angele Guy Report attached** Moved by Lorette Ellis Seconded by Diane Craig
- e) **Finance - Bert Boehme Nil Report**
- f) **Grants and assistance – David Voisey Report Attached.** Moved by Ed Schelenz Seconded by Debi Sereda **Carried** **Motion:** Donate \$250 to the Easter Seals Camp from the Lottery account. Moved by Ed Schelenz Seconded by Dave St Amand **Carried**
- g) **Honours and Rewards – Stephane Guy Report attached** Moved by Bert Boehme Seconded by Lyle Brennan **Carried**
- h) **Hospital Visits –Ed Schelenz Nil Report**
- i) **Housing – Jim Duff Report Nil Report Comments** Printer issues have arisen. Lyle will take a look at the situation to determine if it is wi-fi or installation of the new printer.
- j) **Long Range Planning – Stephane Guy Report attached** Moved by Lorette Ellis Seconded by Diane Craig **Carried**
- k) **Community Liaison - Dave Sereda Report attached** Moved by Dave Sereda Seconded by Debi Sereda **Comments** Highlights of the golf tournament, the volunteers and funds raised were brought forward at the meeting. The balance sheet presented in the package was explained. A **Motion** was tabled at the meeting to move the profit of \$9339.49 to the Land and Building Fund. Moved by Dave St Amand Seconded by Patrick Makinson **Carried**
The Community Breakfast September 22nd at Cedarview Golf Club was reviewed and attendees confirmed along with the price.
- l) **Ways and Means Lorette Ellis Report attached** Moved by Lorette Ellis Seconded by Dave St Amand **Carried**

13. **General & New Business The following issues were tabled and discussed**

Footsteps for Canadian Heroes is a travelling presentation to raise awareness and honour veterans. The Executive discussed and would like more information. At this time it is not clear as to the motivation and appeal to our community. **Charitable Foundation Request** is an appeal for funds from legions to benefit a number of causes in communities and veterans falling under an umbrella. The Executive concluded that we support our local charities and not contribute to the foundation at this time. **Legion Week Activities as tabled by Ontario Command** is a directive to local branches to plan events to raise public awareness and expose our accomplishments. We have decided to not stage anything this year due time constraints and lack of volunteers to run it. **Dementia Seminar** We received an email from an expert who is offering to come and speak on the subject. We welcome a volunteer to

set this up. No one came forward at the meeting. No further action at this time. **Veterans Dinner** is set for Saturday November 5th at Walter Baker Centre.

14. Motion to Adjourn - Moved by Debi Sereda
Ed Schelenz and meeting adjourned at 8.00 pm

Closing Ceremonies - Performed by

MEMORIUM EORUM RETINEBIMUS

God Save the Queen

Ed Schelenz

President

Recording Secretary Pam Hall

President's Report, Oct 3, 2022

Comrades:

Lyle Brennan (Poppy Chair) and I attended the Zone G5 Boundary meeting on Saturday Sept 24.

The meeting confirmed that Bells Corners is letting us have the area enclosed by O'Keefe Cr

(North), Fallowfield between O'Keefe Cr and Strandherd (East), Strandherd between

Fallowfield and HWY 416, where we hope to build our new Branch.

I hope you all sign up to participate in our upcoming Poppy campaign..

Ed Schelenz, CD

President RCL Barrhaven Br. 641

613-415-2708

edschelenz@rogers.com

"Volunteers make it work"



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641
PROPOSED MOTION**

Executive Committee Meeting 03 October 2022

Moved by: Stephane Guy

Seconded by: Lorette Ellis

Executive Meeting: Carried Yes

I move that Branch 641 support the Life Membership Award for David Sereda as presented.

Secretary Signature•.....

PROPOSED MOTION

Executive Meeting date: Oct 3, 2022

Moved by: Ed Schelenz

Seconded by: Patrick Makinson

Executive Meeting: **Carried Yes**

General Meeting date: Oct 18, 2022

Moved by: Ed Schelenz

Seconded by:

General Meeting: **Carried Yes / No**

I Move that: Mike (Harry) Harrietha be appointed to chair the Constitution & Laws Committee.

Secretary Signature:

President's Signature.....

Executive Meeting date: October 3, 2022

Moved by: Debi Sereda, PRO

Seconded by: Patrick Makinson

General Meeting date: October 18, 2022

Moved by: N/A

Seconded by:

I Move that: We support Eastview Legion's 75th anniversary by placing a half-page ad in their program for the cost of \$75 plus tax.

Executive Meeting: Carried Yes

General Meeting: Carried Yes No Not required

Secretary Signature:

Background. Email received with attachments on sample program and advertisements. The following solicitation for other legions to participate.

We are looking for sponsors who would like to advertise in our program for this event.

Full page \$150.00 Half page (1/2) \$75.00 Quarter page (1/4) \$50.00 Business card \$20.00

THE ROYAL CANADIAN LEGION

BARRHAVEN LEGION BRANCH 641

PROPOSED MOTION

Executive meeting date: October 5 2022

Moved by: Lorette Ellis

Seconded by: Lyle Brennan

Carried Yes

I move that: Legion Branch 641 gives a donation of \$10,000.00 to Roger Neilson House.

The Legion made a total donation of \$30K both to CHEO and RNH from 2015 to 2019.

It was discussed back in 2015 that the Legion was in an unofficial 5-year pledge to both CHEO and Roger Neilson House.

Roger Neilson House is in immediate need for **2 pain pumps** at \$5,000.00 each for a total of \$10,000.00.

These are CAAD (Continuous Ambulatory Deliver Device) pain pumps, and they are set to give a safe amount of pain medicine all the time, every hour, 24 hours per day for the patients who require pain and symptom management.

General Meeting Date: October 18th 2022

Moved by: Lorette Ellis

Seconded by:

Carried Yes/No

Exec Meeting – **Membership**

3 Oct 22

Regrets – I bowl on Monday evenings

Membership Total: 650 currently

629 at the end of 2021

New Rick Casey Associate

Transfer out Luc Genereux Finch On

Transfer in Catherine Moore Associate Manotick

Deceased Russell G Williams Affiliate

The 85 and older veterans' memberships have been paid. The cost for 37 members was \$1290.19. A dozen stickers were put in the mail for those members who aren't as mobile as they used to be. The remainder are at the bar.

Stickers for members who have pre-paid for 2023 and beyond are at the bar.

Reminder: for those on auto-renewal, your sticker won't be put out until Dominion

Command processes your payment via your credit card. That normally doesn't happen until November.

Everyone who renews during the early-bird period (Sep – Nov) will be in the draws for 1 of 3, One-year renewals.

100 Queen Elizabeth II pins were ordered from Dominion Command Supply. They will sell at the bar for \$5 each when they are received.

//Signed//

David St Amand

Br641 Membership



3 Oct 2022

Poppy Chair report to executive meeting

- 1. This year's poppy campaign is from Friday 28 Oct – 10 Nov 2022.**
- 2. The third Poppy Campaign Committee meeting was held on 3 Oct 2022. Poppy distribution, Veterans Dinner, Remembrance Day Parade and reception were discussed.**
 - a. Signup sheets for the store shifts are posted on the message board**
 - b. Poppy supplies have been ordered and received**
 - c. Branch wide email calling for volunteers has been sent**
- 3. Veterans dinner will be held 05 November 2022. Cocktails 1800hrs for 1830hrs.**
 - a. Poppy Chair is working to confirm guest of honour.**
 - b. Hospitality has catering and food planning well underway**
- c. Tickets are on sale for Veterans, their spouse and/or caregiver (free of charge) and then to Members for \$25.**
- d. CO of 75 Barrhaven has been contacted regarding providing cadets to support serving as well as provide some dinner music, including a piper to pipe in the head table**
- 4. Remembrance Day Ceremony:**
 - a. John McCrae Secondary School has been reserved and the location has been provided to the Legion.ca to promote community awareness.**
 - b. Poppy Chair is working with Sgt-At-Arms to confirm a Reviewing Officer for the Parade**
 - c. Walter Baker Centre has been booked for a reception after the ceremony**
 - d. The Branch will also be open to receive guests after the ceremony**
- 5. The poppy campaign section of branch website has been updated.**

**I move my report
Lyle Brennan CD
Poppy Chair**



Veterans Service Officer Executive Meeting October 3rd

Assisted a Veteran in need with a young baby. I coordinated with Ontario Command and they took the responsibility for the finances.

Continue to assist Veteran and spouse with various needs. I call every week and provide drive to get groceries, banking, shopping while Eric stays home with Veteran.

Help a Veteran to acquire proper documentation to complete a VIP claim. Directed him to get a hearing test done in order to expedite his claim. I call him every week to see how he is doing.

I move my report.

Lorette Ellis



Executive Meeting date: 3 Oct 2022

Report: Lyle Brennan, Youth Education & Bursary Chair

Bursaries

1. Reminder: Bursary application process is open 1 Sep 2022 as advertised on the branch website and applications will be accepted until 31 October 2022;
2. The branch website has contest info

Contests

1. The website has been updated and teacher information packages for the poster, literary, public speaking contest has been emailed out to all Barrhaven area schools;
2. The video contest at the zone level is TBA;
3. The local poster and literary contest closes 15 November 2022 and category winners must be submitted to the zone level by 30 November.
4. I have booked branch hall for the morning of 19 Nov 2022 to perform poster and literary contest judging;
5. A request to volunteers to assist with Judging will go out in closer to the event.
6. I have booked the hall for the poster and literary contest award ceremony to take place on Sunday 22 January 2023.
7. Questions may be directed to the Youth Ed chair.

I move my report

**THIS IS AN ENTERTAINMENT/HOSPITALITY
MONTHLY REPORT EXECUTIVE MEETING
MONDAY, OCTOBER 3, 2022**

**I am in contact with the person in charge of the Seniors Newsletter and he
Is advertising our events at the Branch. and I see a difference in attendances.**

Hospitality is recruiting new volunteers.

You have a few hours a week, or a month.

You don't mind hard work & long shift!

Come & join a wonderful bunch of volunteers.

Interested, call me or email me: 613-797-7029 OR rcl641hospitality@hotmail.com

MEALS FOR OCTOBER:

**☐ Friday, October 7, 2022 Meal: Salmon OR Chicken Band: Albert & The
Collection**

**☐ Wednesday, October 12, 2022 Lunch 12pm to 2pm Barrhaven Legion Open Mic
Not sure if it will be going on.

☐ Friday, October 14 Meal: Greek Band: Nostalgia

☐ Friday, October 21, 2022 Flemish Stew Band: Snap, Crackle & Pop

**☐ Wednesday, October 26, 2022 Lunch 12pm to 2pm Barrhaven Legion Open Mic
Not sure if it will be going on.

☐ Friday, October 28, 2022 Meal: Steak Band: The RockPhiles

**☐ November 5, 2022: Remembrance Dinner Roast Beef. Tickets will be
on sale beginning of October for Free, for Ordinary member (Veteran's), spouse
or caretaker first. After October 15 to Members of our branch at a cost of:
\$25.00 per pers**

**☐ November 26, 2022: Annual Market. I only have 1 table left to rent on 16.
It is going well.**

I move my report.

Angel Guy

Entertainment/Hospitality Chair

EXECUTIVE MEETING OCTOBER 2022

HONOURS AND AWARDS REPORT

Comrades,

The Honours and Award Committee recently supported the following members to receive these awards.

Branch Service Medal

- 1- Lyle Brennan

Certificate of Merit

- 1- Alice Boehme
- 2- Charlotte Cox
- 3- Marie Smith
- 4- Sandy Maveety
- 5- Mary Beth Nolan

Presentations are planned for the October General Assembly.

I move my report

Stéphane Guy

Honors and Award chair

613-797-7021

General and New business:

To be Discussed – Email below.

We have received an incredible offer by the Senators to honor a retired veteran at each of their home games with the first scheduled for Oct 18. As such, the District Commander, which will determine the selection process, asked Zone G5 to select the first candidate which will allow for the selection process to be formulated in time to select the following candidates. The veteran would receive 10-12 tickets in a suite sponsored by Lépine Apartments. They can each invite friends and family to attend the game with them. There would be an in-game announcement made using their bio in honor of their service.

Of note, and even though our Legion recognizes RCMP as veterans, the Senators are focusing on military veterans only for this gesture.

Consequently, please submit a deserving veteran per branch no later than Oct 07. The nomination must be accompanied by his/her bio.