



**Royal Canadian Legion - Barrhaven Legion Branch 641
Executive Meeting Agenda –May 1st 2023**

1. Call to Order
2. Opening Ceremony
3. Motion to deviate from the agenda
4. Review minutes of last meeting - Pamela Hall
5. Business arising from the Minutes & Unfinished business Legion Phone messages
6. Presidents Report – Ed Schelenz **Report Attached**
7. Treasurer’s Report – Diane Craig
8. Sgt- at- Arms Report – Stephane Guy **Report Attached and motion**
9. Correspondence – Pamela Hall
10. General Welfare of the Branch/Legion/ Motions
- i) Motion to Donate \$5000 to the Veterans Task Force from the Poppy Fund
- 11. Reports of Mandatory Standing Committees**
 - a. Legion Seniors – Lorette Ellis **Report Attached**
 - b. Membership – Dave St Amand **Report Attached**
 - c. Poppy Chair – Lyle Brennan
 - d. Public Relations- Deb Sereda
 - e. Sports/Track and Field – Joe Guitard
 - f. Poppy Trust Fund – Bert Boehme
 - g. Leadership & Development – Bert Boehme
 - h. Veterans Services & Branch Service Officer – Lorette Ellis **Report Attached**
 - i. Youth Education & Bursary – Lyle Brennan
- 12. Reports of Other Standing Committees and Standalone Positions**
 - a. Bar Officer – David Sereda -
 - b. Constitution and Laws – Michael Harrietha
 - c. Cadet Liaison & Scouts – Patrick Makinson
 - d. Entertainment, Hospitality & Special Events - Angele Guy **Report Attached**
 - e. Finance – Bert Boehme
 - f. Grants & Assistance – David Voisey **Report and Motions Attached**
 - g. Honours & Awards – Stephane Guy
 - h. Hospital Visits – Lorette Ellis
 - i. Housing – Dave Sereda
 - j. Long Range Planning – Stephane Guy
 - k. Community Liaison – David Sereda
 - l. Ways & Means – Lorette Ellis
- 13. General and New Business**
- 14. Motion to Adjourn**
- 15. Closing Ceremonies**

Next Meeting General Meeting May 16th 2023



The Royal Canadian Legion Barrhaven Branch 641

Minutes of Executive Meeting April 3rd 2023 Quorum 9

Legend P = Present R = Regrets A = Absent

Branch Officers (08)

President	Ed Schelenz	P
Past President	Stephane Guy	P
1st Vice President	David Sereda	P
2nd Vice President/ Chairman	Bert Boehme	P
3rd Vice President	Lyle Brennan	P
Secretary	Pam Hall	P
Treasurer	Diane Craig	P
Sergeant-At-Arms	Stephane Guy	P

Other Chairs (10)		Angele Guy	P	Mike Harrietha	P
Dave Cole	P	Debi Sereda	P	Patrick Makinson	P
Lorette Ellis	P	David St. Amand	R	Joe Guitard	R
		David Voisey	R	Jim Duff	R

1. Call to Order

The meeting was called to order at 19:00 hrs by Dave Cole with 13 members in attendance.

2. Opening Ceremony Performed by Ed Schelenz

3. Motion to Deviate from the agenda Moved by Lyle Brennan

4. Review Minutes of Last Meeting Minutes missing and will be emailed to the Executive

5. Business arising from the Minutes & Unfinished Business Nothing to report

6. Presidents Report Ed Schelenz Report attached Moved by Ed Schelenz Seconded by Stephane Guy Carried Remarks: Scrutineers needed for Richmond and Angele and Lorette volunteered.

7. Treasurer's Report Diane Craig Moved by Diane Craig Seconded by Angele Guy Carried Remarks: The price of running this legion has increased a lot. Highlighting the rent and utilities, Diane suggested we look to price increases in excess of 2%. Response: At this time, we will stick to our previous margins

8. Sgt at Arms Report Stephane Guy No Report

9. Correspondence Pam Hall None

10. General Welfare of the branch / Motions

i) Motion: Donation of \$10,000 to Cheo to purchase a crib stretcher. Moved by Lorette Ellis Seconded by Stephane Guy **Carried**

11. Reports of Mandatory Standing Committees

a) Legion Seniors – Lorette Ellis Report attached Moved by Lorette Ellis Seconded by Mike Harrietha Carried

b) Membership -. David St Amand Report Attached. Moved by Lorette Ellis Seconded by Diane Craig **Carried.**

c) Poppy – Lyle Brennan No Report

d) Public Relations - Debi Sereda No Report

e) Sports/Track and Field – Joe Guitard No Report

f) Poppy Trust Fund – Bert Boehme Report attached Moved by Bert Boehme Seconded by Stephane Guy Carried

Motion: Approval of Poppy Fund Budget and Donation recommendation for 2023. Moved by Bert Boehme Seconded by Stephane Guy **Carried Discussion** followed about the Veterans' Memorial Park off 416. Expenses for maintaining the location is shared with the Zone

g) Leadership and Development - Bert Boehme No Report

h) Veterans Services & Branch Service Officer – Lorette Ellis Report Attached Moved by Lorette Ellis Seconded by Angele Guy Carried.

i) Youth Education and Bursary - Lyle Brennan No Report Remarks: The Youth Poster entry never went further than the provincial level.

12. Reports of other Standing Committees and Standalone Positions

- a) **Bar Officer - David Sereda No Report** Remarks: 2% increase on bar except wine.
- b) **Constitution and Bylaw –Mike Harrietha No Report**
- c) **Cadet Liaison and Scouts – Patrick Makinson No Report**
- d) **Entertainment, Hospitality & Special Events - Angele Guy Report attached** Moved by Angele Guy Seconded by Lorette Ellis **Carried**
- e) **Finance - Bert Boehme No Report**
- f) **Grants and assistance – David Voisey Report Motion: Donate \$3000 for the Canada Day Senior's Breakfast** Moved by Dave Voisey Seconded by Stephane Guy **Carried**
- g) **Honours and Rewards – Stephane Guy Report attached** Moved by Stephane Guy Seconded by Mike Harrietha **Carried** Short discussion followed on making sure duplications are eliminated
- h) **Hospital Visits –Lorette Ellis No Report**
- i) **Housing – Dave Sereda No Report** Remarks: Another leak has occurred in the kitchen
- j) **Long Range Planning – Stephane Guy No Report**
- k) **Community Liaison - Dave Sereda No Report**
- l) **Ways and Means Lorette Ellis No Report**

13. General & New Business The following issues were tabled and discussed: Falklands Parade needs representatives. Our Freezer was unplugged and signage is needed for future. Golf Tournament golf balls will be treated as an expense as the purchase is under \$500 and will be offset by revenues. Mother's Day and Father's Day will not be celebrated at the legion due to lack of interest in past years.

14. Motion to Adjourn - Moved by Angele Guy

Closing Ceremonies - Performed by David Sereda and meeting adjourned.

MEMORIUM EORUM RETINEBIMUS

God Save the King

Ed Schelenz

President

Recording Secretary Pam Hall

President's Report, May 1, 2023
for BR 641 Executive

Comrades:

Congratulations to the newly elected executive.

Reminder that we are providing a Sgt-at-Arms (Paul Leadston) and two scrutineers (Eric & Lorette Ellis) for Richmond Br. 625, Thursday May 18, who need to be there for 7 pm for the 8 pm election.

I have ordered 4 new 2023 Legion Officers Manuals. The manual is available on line though it is easier to find information with the printed manual. This manual is a great guide for all Legion business.

I will be away from 5 May 2023 to 17 May 2023 and our 1st VP Dave Sereda will be Acting President during this time period.

.

Ed Schelenz, CD

President RCL Barrhaven Br. 641

613-415-2708

edschelenz@rogers.com

"Volunteers make it work"



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

PROPOSED MOTION

Executive Committee Meeting 01 May 2023

Moved by

Seconded by

Executive Meeting: **Carried Yes/No**

General Assembly Meeting 16 May 2023

Moved by

Seconded by

General Meeting: **Carried Yes/No**

I move that Branch 641 donate \$5000 from the Poppy Trust Fund to the Ottawa Veteran Task Force for the creation and maintenance of a website.

Background: The Ottawa Veteran Task Force has been in existence for 2 years and since, has evolved to a point that a website is required to ensure their ongoing projects are well documented and properly advertised through the website. It is expected that many veterans will use this website to search what events and programs that are available to them.

Secretary Signature:

SENIOR SERVICE OFFICER EXECUTIVE MEETING MAY 1ST

Now that the pandemic is somewhat under control, It is the Legions hope to be able to resume relationships with the senior homes within our Legion jurisdiction.

I will be working with The Court of Barrhaven to establish a relationship that will provide assistance to both organizations. We are both working out a plan to help each other support our Seniors in both locations.

I move my report

Lorette Ellis
Senior Service Officer

Executive Report – May 2023 Membership

Membership Total: 691 active accounts
Last year – 718
Quorum - 36

Transfer in	Dahlia Nawwar	Ordinary/RCMP
	Ranajit Das	Ordinary/CAF - one year free
	Douglas Besharah	Ordinary
	James Doherty	Ordinary

New	George Tessier	Affiliate
-----	----------------	-----------

Digital memberships are now available. I encourage everyone to opt in. You can make the switch yourself online or let me know that you want to change and I can do it for you. A digital membership means you won't need a plastic card.

Members who choose a digital card will receive a new download each year when they renew.

//Signed//

David St Amand
Br641 Membership

Veterans Service Officer

Executive Meeting May 1st

This month was a very busy month assisting Veterans. We were able to assist Veterans by completing and processing claims forms to be processed through Ontario Command to Veterans Affairs. There were specific cases which were unique but we were able to assist in resolving their issues or directing them to the right person.

In the past year, our Legion has aided many Veterans. I work very closely with Ontario Command who provide me with direction, information, guidance, and support. Examples of cases we deal with include providing a shower chair, help with food gift cards, drives to medical appointments and other more personal and urgent needs.

The number of Veterans reaching out has been increasing and it is encouraging that the Legion is able to assist our Veterans. I provide assistance to all Veterans whether they are Legion members or not. I also help families of veterans.

It has been a pleasure representing our Legion as Veterans Service Officer during the 2022/2023 year.

I move my report.

Lorette Ellis

Veterans Service Officer

THIS IS AN ENTERTAINMENT/HOSPITALITY

MONTHLY REPORT EXECUTIVE MEETING

MONDAY, MAY 1, 2023

1. Hospitality as been very busy for the last few months and we are doing very well.
2. Friday Night Dinners are steady and sold out on many occasions with like: Steak and Roast beef. We will be trying new menus in the next few weeks.
3. Regarding Open Mic, for the last 3, we have been packed with over 100 people in Valour Hall and it is getting busier. At the last one, Hospitality has made a profit of \$485.00 with food and donations.
4. The Lion's Catering is going well and they seemed to be happy with the meal we produce. I have the menu for next month already.

5. I am still looking for food truck to have other options for meals.

Meals and Events to come:

- **Date:** Wednesday, May 3, 2023 Legion Open Mic 12:30-3:00pm
- **Date:** Friday, May 5, 2023 **Meal:** Salmon OR Chicken
Band: Still Standing
- **Date:** Sunday, May 7, 2023 **Meal:** High Tea **Band:** Wayne Irshick piano player
- **Date:** Friday, May 12, 2023 **Meal:** Steak **Band:** Heart & Soul Duo
- **Date:** Wednesday, May 17, 2023 Legion Open Mic 12:30-3:00pm
- **Date:** Friday, May 19, 2023 **Meal:** Mixed Grilled **Band:** Don Pelletier
- **Date:** Sunday, May 21, 2023 @ 12pm **Meal:** Volunteer Appreciation BBQ
- **Date:** Monday, May 22, 2023 **Lion's Catering:** Steak OR Chicken & Baked Potatoes, green beans & Apple Crisp with ice cream
- **Date:** Friday, May 26, 2023 **Meal:** Pineapple Pork Loin, mash potatoes and mushroom **Band:** The BedRockers
- **Date:** Sunday, May 28, 2023 Karaoke **Silent Auction:** 12pm – 3pm
Meal: Hamburger \$6.00, Hot Dog \$3.00 with condiments, Grilled Cheese and Soup \$5.00 **Cover Charge:** \$5.00 per person

PS: Food not included in the cover charge

I move my report

Angele Guy

Entertainment/Hospitality Chair

Report to Branch 641 Executive Meeting- May 1st 2023 Grants & Assistance

Two requests for support have been received for consideration at this meeting.

1. Request from the RCMP Veterans Association and the Bruce Dennison Bone Marrow Association of Ottawa for the sponsorship of a golf hole at a cost of \$300 at the annual Golf Tournament in conjunction with 150th Anniversary of the RCMP on May 29th, 2023. Branch 641 Has supported this sponsorship in the past
2. Request from the Canadian Cancer Society for a donation towards the annual Daffodil Campaign. An amount of \$400 is recommended which is eligible to receive a matching amount making our donation equivalent of \$800.

MOTIONS

1. Moved by David Voisey, Seconded by _____

That Branch 641 donates \$300 for the sponsorship of one golf hole at the annual RCMP Golf Tournament. To be funded from either the Bingo or Nevada accounts (subject to sufficient funds being available).

Passed Yes / No

2. Moved by David Voisey, Seconded by _____

That Branch 641 donates \$400 to the Canadian Cancer Societies annual Daffodil Campaign. To be funded from either the Bingo or Nevada accounts (subject to sufficient funds being available).

Passed Yes / No

Secretary Signature -----

Respectfully submitted

David Voisey
Grants & Assistance Committee

Executive Meeting May 2023

HONOURS AND AWARDS REPORT

I would like to thank all for having submitted the names of our deserving members which is our way of recognizing the outstanding work that our volunteers do on a regular basis. Our Honours and Awards Committee met on April 23 and supports the following awards.

I move that these members be recognized with the following awards.

Certificate of Appreciation

Dianne Powers (Hospitality)

Arlene Harrold (Hospitality)

Denise Marshall (Hospitality)

Ken James (Hospitality)

Diane Craig (Treasurer)

Certificate of Merit

Paulette O'Connor (Hospitality)

Phillip O'Connor (Hospitality)

Carol Anne Marleau (Bar)

Shawn MacDonald (Bar)

Pam Hall (Bar and Secretary)

Branch Service Medal

Nancy Rule (Bar)

Lorette Ellis (Vet Serv Off, Ways and Means, Senior Off)

Life Membership

Dave Cole (Branch Chair)

Moved By:

Seconded by:

Carried Y / N

I move my report.

Stéphane Guy

Honors and Award chair

613-797-7021