



Royal Canadian Legion - Barrhaven Legion Branch 641
Executive Meeting Agenda – June 5th 2023

1. Call to Order
2. Opening Ceremony
3. Motion to deviate from the agenda
4. Review minutes of last meeting - Pamela Hall
5. Business arising from the Minutes & Unfinished business
6. Presidents Report – Lyle Brennan **Report attached and Motions see below**
7. Treasurer's Report – Diane Craig
8. Sgt- at- Arms Report – Paul Leadston
9. Correspondence – Pamela Hall Thank you letter from CHEO
10. General Welfare of the Branch/Legion/ Motions
 - i) Motion for Approval of Mandatory Standing Committee
 - ii) Motion for Approval of Other Standing Committee
11. **Reports of Mandatory Standing Committees**
 - a. Legion Seniors – Richard Lynn
 - b. Membership – Dave St Amand
 - c. Poppy Chair – Mike Harrietha
 - d. Public Relations- Deb Sereda
 - e. Sports/Track and Field – Joe Guitard
 - f. Poppy Trust Fund – Bert Boehme
 - g. Leadership & Development – Bert Boehme
 - h. Veterans Service Officer– Anne Cole
 - i. Youth Education & Bursary – Carol Anne Marleau
12. **Reports of Other Standing Committees and Standalone Positions**
 - a. Bar Officer – David Sereda -
 - b. Constitution and Laws – Stephane Guy Report Attached
 - c. Cadet Liaison & Scouts – Patrick Makinson
 - d. Entertainment, Hospitality & Special Events - Angele Guy Report Attached
 - e. Finance – Bert Boehme
 - f. Grants & Assistance – Richard Lynn
 - g. Honours & Awards – Ed Schelenz Report Attached and 3 motions
 - h. Hospital Visits – Louise Laflamme
 - i. Housing – Dave Cole
 - j. Long Range Planning – Stephane Guy No Report
 - k. Community Liaison – David Sereda
 - l. Ways & Means – Anne Cole
13. **General and New Business**
14. **Motion to Adjourn**
15. **Closing Ceremonies**

Next Meeting: General Meeting June 18th 2023



The Royal Canadian Legion Barrhaven Branch 641

Minutes of Executive Meeting May 1st, 2023 Quorum 9

Legend P = Present R = Regrets A = Absent

Branch Officers (08)

President	Ed Schelenz	P
Past President	Stephane Guy	P
1st Vice President	David Sereda	R
2nd Vice President/ Chairman	Bert Boehme	P
3rd Vice President	Lyle Brennan	P
Secretary	Pam Hall	P
Treasurer	Diane Craig	P
Sergeant-At-Arms	Stephane Guy	P

Other Chairs (10)		Angele Guy	P	Mike Harrietha	P	
	Dave Cole	P	Debi Sereda	P	Patrick Makinson	P
	Lorette Ellis	P	David St. Amand	R	Joe Guitard	P
			Davis Voisey	P	Jim Duff	R

1. Call to Order

The meeting was called to order at 19:00 hrs by Dave Cole with 15 members in attendance.

2. Opening Ceremony Performed by Ed Schelenz

3. Motion to Deviate from the agenda declared not necessary by Dave Cole

4. Review Minutes of Last Meeting Moved by Pam Hall Seconded by Lorette Ellis **Carried**

5. Business arising from the Minutes & Unfinished Business Pam brought up the phone messages. The solution decided on is to have the volunteer cash ladies check messages daily in the morning. Also, we will change the message on the voice mail.

6. Presidents Report Ed Schelenz Report attached Moved by Ed Schelenz Seconded by Debi Sereda **Carried**

7. Treasurer's Report Diane Craig Remarks: Report is being prepared at this time and will be available for the General Meeting.

8. Sgt at Arms Report Stephane Guy No Report

9. Correspondence Pam Hall None

10. General Welfare of the branch / Motions

i) **Motion:** Donate \$5000 from the Poppy Trust Account to Ottawa Veteran Task Force for the creation and maintenance of a website. Moved by Stephane Guy Seconded by Lorette Ellis **Carried** Prior to passing this motion there were questions and discussions on the task force and Stephane added the fact that this has also to be approved by Headquarters Ontario Command.

11. Reports of Mandatory Standing Committees

a) **Legion Seniors – Lorette Ellis Report attached** Moved by Lorette Ellis Seconded by Diane Craig **Carried**

b) **Membership - David St Amand Report Attached.** Moved by Dave St Amand Seconded by Debi Sereda **Carried.** Dave was absent and it was announced our branch won an award for achievement in numbers to date

c) **Poppy – Lyle Brennan No Report**

d) **Public Relations - Deb Sereda No Report**

e) **Sports/Track and Field – Joe Guitard No Report**

f) **Poppy Trust Fund – Bert Boehme No Report**

g) **Leadership and Development - Bert Boehme No Report**

h) **Veterans Services & Branch Service Officer – Lorette Ellis Report Attached** Moved by Lorette Ellis Seconded by Angele Guy **Carried.**

i) **Youth Education and Bursary - Lyle Brennan No Report**

12. Reports of other Standing Committees and Standalone Positions

- a) **Bar Officer - David Sereda No Report**
- b) **Constitution and Bylaw –Mike Harrietha No Report**
- c) **Cadet Liaison and Scouts – Patrick Makinson No Report**
- d) **Entertainment, Hospitality & Special Events - Angele Guy Report attached** Moved by Angele Guy Seconded by Debi Sereda **Carried**
- e) **Finance - Bert Boehme Report supplied. Motion:** To accept the budget with one slight amendment Moved by Bert Boehme Seconded by Lorette Ellis **Carried**
- f) **Grants and assistance – David Voisey Report Attached.** Moved by Dave Voisey Seconded by Stephane Guy **Carried** **Motions:** Moved by David Voisey **i)** Sponsor one golf hole \$300 for the RCMP Golf Tournament (amendment funds to come from the general account not Bingo or Nevada) Seconded by Stephane Guy **Carried ii)** Donate \$400 to Canadian Cancer Society's Annual Daffodil Campaign to be funded from Bingo or Nevada funds (matching program in effect) Seconded by Debi Sereda **Carried**
- g) **Honours and Rewards – Stephane Guy Report attached** Moved by Stephane Guy Seconded by Lyle Brennan **Carried**
- h) **Hospital Visits –Lorette Ellis No Report**
- i) **Housing – Dave Sereda No Report**
- j) **Long Range Planning – Stephane Guy Verbal Report** At this time there may be possibilities of a cash investment into our building in return for rent for a given number of years from one or more sources.
- k) **Community Liaison - Dave Sereda No Report**
- l) **Ways and Means Lorette Ellis No Report**

13. General & New Business The following issues were tabled and discussed

Hall rental guidelines, Golf Tournament issues

14. Motion to Adjourn - Moved by Debi Sereda

Closing Ceremonies - Performed by Ed Schelenz and the meeting adjourned.

MEMORIUM EORUM RETINEBIMUS

God Save the King

Ed Schelenz

President

Recording Secretary Pam Hall



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

President's Report

Executive Meeting date: 5 June 2023

Report: Lyle Brennan, President

As we start our new term, I'm excited and optimistic to gather our new executive team. It's great to have a strong experienced executive committee that also includes new members. I want to express my thanks to the previous executives and the leadership our Past President Ed Schelenz provided all of us. As we build on the success, I am confident that with the support of our membership and community at large, Branch 641 will continue to support our veterans and related causes, including our seniors and youth within the community and promote Remembrance.

1. I am proud of Branch 641 for being a community, offering a safe and inclusive place to gather for fun and celebration. Our volunteers work hard to offer an environment that builds comradery, welcomes, and supports all generations of veterans and current serving members of the CAF and RCMP, their families, and those that believe in supporting them.
2. Many hands make for light weight, volunteers make it work. We're not in this alone. With over 700 members, we have a strong base and large network. Support comes in many forms and every little bit counts. I appreciate every second of any minute someone helps us move the yard stick forward to achieving our objectives. Please consider lending a hand. If you're not sure how, don't be shy to ask any of member of our executive team. You'd be surprised what we can accomplish together and how rewarding it can be.

I move my report



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

PROPOSED MOTION

Executive Meeting date: June 5, 2023

Moved by: Lyle Brennan

Seconded by:

Executive Meeting: **Carried Yes / No**

General Meeting date: June 20, 2023

Moved by: Lyle Brennan

Seconded by:

General Meeting: **Carried Yes / No**

I Move that: the following appointments to chair the Mandatory Standing Committees be approved.

Membership	Dave St-Amand
Poppy Campaign	Michael Harrietha
Public Relations	Debi Sereda
Legion Seniors	Richard Lynn
Sports/Track & Field	Joe Guitard
Poppy Trust Fund	Bert Boehme
Leadership & Development	Bert Boehme
Youth Education/Bursary	Carol-Anne Marleau
Branch Service Officer	Anne Cole

President's Signature.....

Secretary's Signature.....



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

PROPOSED MOTION

Executive Meeting date: June 5, 2023

Moved by: Lyle Brennan

Seconded by:

Executive Meeting: **Carried Yes / No**

General Meeting date: June 20, 2023

Moved by: Lyle Brennan

Seconded by:

General Meeting: **Carried Yes / No**

I Move that: the following appointments to chair the Other Standing Committees and standalone position be approved.

Bar	David Sereda
Constitution & Laws	Stéphane Guy
Cadets & Scouts	Patrick Makinson
Entertainment & Hospitality	Angele Guy
Finance	Bert Boehme
Grants & Assistance	Richard Lynn
Honours & Awards	Ed Schelenz
Housing	David Cole
Long Range Planning	Stephane Guy
Community Liaison Officer	David Sereda
Ways & Means	Anne Cole
Chairman	Dave Cole

President's Signature..... Secretary Signature:

Exec Report June 2023

Membership Total: 706 active accounts
Last year – 718
Quorum - 36

Transfer in	Arthur Naugle Judith Doxtater	Ordinary Br 593
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New	David Masnyk Terry Masnyk Anthony Belcourt OC Janice Andovic	Ordinary/CAF – one year free Associate/Spouse – one year free Ordinary/CAF – one year free Associate/Family – one year free
New/reinstate	John Aird	Affiliate

Re-instate	Jagdeep Perhar	Affiliate
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Digital memberships are now available. I encourage everyone to opt in. You can make the switch yourself online or let me know that you want to change and I can do it for you. A digital membership means you won't need a plastic card.

Members who choose a digital card will receive a new download each year when they renew.

//Signed//

David St Amand

CONSTITUTION AND LAWS

Within the next few months, I will review the Branch Clubhouse Rules and the Branch Policy and Procedure Manual to ensure it is gender neutral and up to date. You can expect changes to be presented in September for the membership approval.

I move my report.

Stéphane Guy

Constitution and Law chair

613-797-7021

THIS IS AN ENTERTAINMENT/HOSPITALITY MONTHLY REPORT EXECUTIVE MEETING

MONDAY, JUNE 5, 2023

- Hospitality is doing very well with the different Events and Friday Night Dinners & Open Mic is as busy as before.
- In May, we had 6 volunteers that were on vacation, but Hospitality managed to do all the events we had on our schedule and they were successful.
- We did 2 new meals in May:
 - The first one, was Mix Grill with 49 people and everyone enjoyed the food.
 - The second was Pineapple Pork Loin with 49 people and people want me to redo it again.
- Sunday, May 28, 2023 we had an afternoon Karaoke with Silent Auction. We had only 2 people that showed up for the Karaoke, and we lost on the sale of the items they got it for a steal, it was a real bust.

All the proceeds went for the Land and building fund and we raised \$195.00 that will be deposited with the rest of my Garage Sale at the end of the month.

MEALS AND SPECIAL EVENTS FOR JUNE:

- Friday, June 2, 2023 Steak Band: The TrebleMaker Sold Out
- Wednesday, June 7, 2023 Open Mic from Noon – 3pm
- Friday, June 9, 2023 Salmon OR Chicken Band: Albert & The Collection
- Friday, June 16, 2023 TBD Band: Heart & Soul Duo
- Wednesday, June 21, 2023 Open Mic from Noon – 3pm
- Friday, June 23, 2023 Roast Beef Band: Snap, Crackle & Pop
- Monday, June 26, 2023 Lion's Catering
- Friday, June 30, 2023 Greek Band: Marleen Fawcett

In July and August we will be at 2 meals a month.

We will still have every 2 weeks Open Mike

I move my report

Angel Guy

Entertainment/Hospitality Chair

Report for Executive and General meeting June 2023

RCL BR 641 Honours /Awards & Special Recognition (HA&SR) Committee

Comrades:

The HA&SR committee exists to identify fellow comrades or friends of our branch that are deserving of recognition or an award for services rendered. The committee for 2023 - 2024 consists of the following comrades, Past Presidents Stephane Guy, Dave Sereda, Bert Boehme, myself and Ex officio President Lyle Brennan.

The available list of Honours and Awards is as follows:

Legion - Certificate of Appreciation,
Certificate of Merit,
Branch Service Medal,
Life Membership,
MSM, Palm Leaf,
Legion Friendship Award,
Branch Special Legion Award Plaque,
Media Award.

Province of Ontario Honours - Order of Ontario,
Ontario medal for Good Citizenship,
Province of Ontario Volunteers (Youths & Adults).

Other awards - Order of Ottawa,
Meritorious Service Decoration (Civilian) – Medal, Cross,
VAC Minister's Commendation,
Polar Medal,
Sovereign's Medal for Volunteers.

The committee encourages all comrades to identify and provide a recommendation to the HA&SR committee of persons or organizations they feel are deserving of our recognition. We ask that you look into the requirements for the award you are recommending and ensure that the member you are recommending meets those requirements. If you need assistance researching an award, reach out to one of our committee members who will be happy to help out. Please provide any recommendation in writing. Point form is acceptable. More information on Honours and Awards can be found in the RCL, Ontario Command, Officer's Manual, Section D and The Ritual Awards & Protocol Manual Chapter 2.

Ed Schelenz CD

HA&SR Committee Chairman June 2023



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

PROPOSED MOTION

Executive Committee Meeting 05 June 2023

Moved by Ed Schelenz

Seconded by

Executive Meeting: **Carried Yes/No**

General Assembly Meeting – Not required.

I move that Branch 641 supports our previous Mayor, Jim Watson's nomination for the Friendship Award.

Background: Our previous Mayor, Jim Watson, has always been a strong supporter of the Legion, the veterans and most importantly Branch 641. He attended most of our functions including the Youth and Education Awards Ceremony and many others. He was a strong supporter of when we renamed the Vimy Memorial Bridge as well as to change the name of streets to recognize prominent veterans including our own member, Gus Este.

President's Signature.....

Secretary Signature:



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

PROPOSED MOTION

Executive Meeting date: **June 5, 2023**

Moved by: **Ed Schelenz**

Seconded by: **Dave Sereda**

I Move that: **The executive committee approves that the Honours/Awards and Special Recognition Committee proceed with the submission of the name of Comrade John Sielatycki for a Life Membership, for his outstanding Legion service.**

John Sielatycki has given many years to our Branch since before we received our official charter. He has served many years on the executive and volunteered in various positions over the years.

Executive Meeting: Carried Yes No

President's Signature.....

Secretary Signature:



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

PROPOSED MOTION

Executive Meeting date: **June 5, 2023**

Moved by: **Ed Schelenz**

Seconded by: **Dave Sereda**

I Move that: **The executive committee approves that the Honours/Awards and Special Recognition Committee proceed with the submission of the name of Comrade Sheila Sielatycki for a Life Membership, for her outstanding Legion service.**

Sheila has given many years to our Branch since before we received our official charter. She served many years on the executive and volunteered over the years, with Sheila just recently stepping down as one of our original bartenders.

Executive Meeting: Carried Yes No

President's Signature.....

Secretary Signature: