



Royal Canadian Legion - Barrhaven Legion Branch 641
Executive Meeting Agenda –Date January 2nd 2023

1. Call to Order
2. Opening Ceremony
3. Motion to deviate from the agenda
4. Review minutes of last meeting - Pamela Hall
5. Business arising from the Minutes & Unfinished business
6. Presidents Report – Ed Schelenz Attached
7. Treasurer’s Report – Diane Craig
8. Sgt- at- Arms Report – Stephane Guy No Report
9. Correspondence – Pamela Hall
10. General Welfare of the Branch/Legion/ Motions see below (Grants and Assistance)
11. **Reports of Mandatory Standing Committees**
 - a. Legion Seniors – Lorette Ellis No Report
 - b. Membership – Dave St Amand Attached
 - c. Poppy Chair – Lyle Brennan No Report
 - d. Public Relations- Deb Sereda No Report
 - e. Sports/Track and Field – Joe Guitard No Report
 - f. Poppy Trust Fund – Bert Boehme No Report
 - g. Leadership & Development – Bert Boehme No Report
 - h. Veterans Services & Branch Service Officer – Lorette Ellis No Report
 - i. Youth Education & Bursary – Lyle Brennan No Report
12. **Reports of Other Standing Committees and Standalone Positions**
 - a. Bar Officer – David Sereda – No Report
 - b. Constitution and Laws – Michael Harrietha No Report
 - c. Cadet Liaison & Scouts – Patrick Makinson No Report
 - d. Entertainment, Hospitality & Special Events - Angele Guy Attached
 - e. Finance – Bert Boehme No Report
 - f. Grants & Assistance – David Voisey Attached with motions
 - g. Honours & Awards – Stephane Guy No Report
 - h. Hospital Visits – Lorette Ellis No Report
 - i. Housing – Dave Sereda No Report
 - j. Long Range Planning – Stephane Guy No Report
 - k. Community Liaison – David Sereda No Report
 - l. Ways & Means – Lorette Ellis No Report
13. **General and New Business**
14. **Motion to Adjourn**
15. **Closing Ceremonies**

Next General Meeting January 17th 2023



The Royal Canadian Legion Barrhaven Branch 641

Minutes of Executive Meeting December 5th 2022 Quorum 9

Legend P = Present R = Regrets A = Absent

Branch Officers (07)

President	Ed Schelenz	P
Past President	Stephane Guy	P
1st Vice President	David Sereda	P
2nd Vice President/ Chairman	Bert Boehme	R
3rd Vice President	Lyle Brennan	P
Secretary	Pam Hall	P
Treasurer	Diane Craig	P
Sergeant-At-Arms	Stephane Guy	P

Other Chairs (10)		Angele Guy	P	Mike Harrietha	P	
	Dave Cole	P	Debi Sereda	P	Patrick Makinson	P
	Lorette Ellis	P	David St. Amand	R	Joe Guitard	P
			Davis Voisey	P	Jim Duff	A

1. Call to Order

The meeting was called to order at 19:00 hrs by Dave Cole with 14 members in attendance.

2. Opening Ceremony Performed by Ed Schelenz

3. Motion to Deviate from the agenda Moved by Stephane Guy

Presentations, Ed Schelenz: Cheques were presented to 3 of the Cadet squadron leaders as previously approved by the general meeting in November 2022. Here to accept at the meeting were: Konrad Shourie, 2958 Army Cadets, Major Chris Sloan, Cameron Highlanders, Lft Desnoyers, Falklands

4. Review Minutes of Last Meeting Moved by Pam Hall Seconded by Diane Craig Carried

5. Business arising from the Minutes & Unfinished Business None

6. Presidents Report Ed Schelenz Report attached Moved by Ed Schelenz Seconded by Dave Voisey

Carried Ed read out his report

7. Treasurer's Report Diane Craig Moved by Diane Craig Seconded by Angele Guy Carried

Discussion

Diane requested that a collection jar for "Cornerstone" be allowed in the legion one week prior to the Christmas Day celebration. This is the chosen charity for the participants of the Christmas Dinner at the branch.

Another similar situation was tabled. The Gallant Knights have requested to sell tickets to members of the Dart League. These tickets are a fundraiser for their cause (buying sports equipment for disabled veterans) and at the same time offer generous prizes to be won.

After much discussion, including review of policies and historical trends, the executive voted to allow both on an exception basis. 12 yes 2 no

8. Sgt at Arms Report Stephane Guy Report attached. Moved by Stephane Guy Seconded by Debi Sereda Carried

9. Correspondence Pam Hall Pam read out a Thank You letter from Roger Neilson House

10. General Welfare of the branch / Motions

i) **Motion:** Appoint Bert Boehme as interim Poppy Trust Chair - **Carried**

ii) **Motion:** Appoint David Sereda as interim Housing Chair – **Carried**

iii) **Motion:** Purchase scarves and tuques for the Colour Party - **Carried**

11. Reports of Mandatory Standing Committees

a) **Legion Seniors – Lorette Ellis Nil Report**

- b) **Membership -. David St Amand Report Attached.** Moved by Dave St Amand Seconded by Joe Guitard **Carried. Discussion: High numbers but low participation.** Suggestions were made to engage interest and attendance. Holding an open house for new members was one. As electronic registration is becoming a popular way to sign up and moving forward e-cards rather than plastic wallet cards will take over, we have to come up with a way to acquaint people with our legion. Taking their money is not enough. More to come.
- c) **Poppy – Lyle Brennan Report Attached** Moved by Lyle Brennan Seconded by Joe Guitard **Carried Comments:** Lyle commented we raised of \$80,000 including \$10000 electronically. Final totals are not available.
- d) **Public Relations - Deb Sereda No Report**
- e) **Sports/Track and Field – Joe Guitard Report Attached** Moved by Joe Guitard Seconded by Dave Voisey **Carried**
- f) **Poppy Trust Fund – Jim Duff No Report Comments: Diane Craig** Cheques have been issued to approved charities
- g) **Leadership and Development - Bert Boehme No Report**
- h) **Veterans Services & Branch Service Officer – Lorette Ellis Report Attached** Moved by Lorette Ellis Seconded by Diane Craig **Carried.** Comments: Lorette as been appointed as the sole visitor to Jim Duff. She provided an update on this condition.
- i) **Youth Education and Bursary - Lyle Brennan Report Attached** Moved by Lyle Brennan Seconded by Lorette Ellis **Carried Comments:** Lyle had 15 people judging the contest on the 19th. He read his report highlights

12. **Reports of other Standing Committees and Standalone Positions**

- a) **Bar Officer - David Sereda No Report Comments:** A recent inventory was done with Michele Guitard helping out. She has agreed to assist in the upcoming months. POS training will commence and we are looking at an electronic inventory control.
- b) **Constitution and Bylaw –Mike Harrietha No Report**
- c) **Cadet Liaison and Scouts – Patrick Makinson No Report Comments:** Patrick would like to send a Thank You Letter to the stores that allowed the Cadets to be present in the Poppy Campaign
- d) **Entertainment, Hospitality & Special Events - Angele Guy Report attached** Moved by Angele Guy Seconded by Debi Sereda **Carried Comments:** Issues have arisen over a 2nd dance floor located near the kitchen used by the line dancers. Complaints over lack of space and issues over clearing the dinner venue being impeded by the dancers have necessitated changes. Due to a crowd arriving for the music and dancing after the meal more table space is required. The band is being moved back to the right corner and there will be only one dance floor. One suggestion was submitted to delay the start of the music until all is cleared up. We will continue to rely on donations from attendees coming in later. A cover charge will not be considered.
- e) **Finance - Bert Boehme No Report**
- f) **Grants and assistance – David Voisey Report Attached.** Moved by Dave Voisey Seconded by Angele Guy **Carried Motions carried** with donations to Big Brothers, Big Sisters \$200, Camp Quality \$200, Hospice Matters \$200, Canadian Cancer Society\$250, Barrhaven Food Cupboard, \$500, Ottawa Mission \$500
- g) **Honours and Rewards – Stephane Guy No Report**
- h) **Hospital Visits –Ed Schelenz No Report**
- i) **Housing – Jim Duff Report No Report**
- j) **Long Range Planning – Stephane Guy Report attached** Moved by Stephane Guy Seconded by Diane Craig **Carried Comments:** After a meeting with Phoenix the plans for building in the near future are on hold. The reasons are as follows: Delays continue on the closing for

the building we sold. Phoenix is seeking a suitable location for our site. Several possible solutions are being considered. Due to an increase in construction and trade cost issues it is not the time to build. Mortgage rates are high. Further evaluation will be considered by the end of 2023.

- k) **Ways and Means Lorette Ellis Report attached** Moved by Lorette Ellis Seconded by Jpe Guitard
Carried

13. General & New Business The following issues were tabled and discussed

i)Debi Sereda asked for reports to be on time to be printed for all meetings. We need to get them on the website prior to the meeting. If you bring your report instead of submitting it will not be available to members.

ii)Concerns over emails from headquarters with no blind copies was raised. This exposes personal email addresses and privacy concerns. Discussion followed

14. Motion to Adjourn - Moved by Diane Craig

Closing Ceremonies - Performed by David Sereda and meeting adjourned at 8.15 pm

MEMORIUM EORUM RETINEBIMUS

God Save the Queen

Ed Schelenz

President

Recording Secretary Pam Hall

For BR 641 Executive

President's Report, Jan 2, 2023

Comrades:

Welcome to our first exec of the year 2023, and I hope you all had great ending to the year.

I will be out of country 13 Jan – 21 Jan 2023 and our 1st VP Dave Sereda will be acting

President during this time period. I will send out a reminder before I leave.

A reminder that our Kitchen is only used by our hospitality staff and by those renting as agreed to in the rental contract. If anyone needs to use the kitchen for a non-booked event they should speak to our Hospitality Chair, Angel Guy.

Ed Schelenz, CD

President RCL Barrhaven Br. 641

613-415-2708

edschelenz@rogers.com

'Volunteers make it work'

Exec Meeting – Jan 23
Membership Total: 694 active accounts

(DC counts those who have passed away in 2022 – their total is 705)

New
Transfer in
Transfer Out Gerard Vardy Br 593
Re-instate
Deceased

Digital memberships are now available. I encourage everyone to opt in. You can make the switch yourself online or let me know that you want to change and I can do it for you.

Your 2022 membership is valid until the 31 st of January 2023.

//Signed//

David St Amand/Br641 Membership

**THIS IS AN ENTERTAINMENT/HOSPITALITY
MONTHLY REPORT EXECUTIVE MEETING
MONDAY, JANUARY 2, 2022**

MEALS FOR DECEMBER:

☐ **New Year's Eve After Dinner/Dance , Saturday, December 31, 2022 Music starts at 7pm with Bubbly and sandwiches around 11:30pm and party favors.**

As of November 30, 2022 we sold 58 tickets.

MEALS FOR JANUARY:

☐ **Wednesday, January 4, 2023 Open Mic**

☐ **Friday, January 6, 2023 Steak Band: Hollman & Hoffman**

☐ **Friday, January 13, 2023 Salmon OR Chicken**

Band: Any Good Reason (New band)

☐ **Wednesday, January 18, 2023 Open Mic**

☐ **Friday, January 20, 2023 No Meal due to 3 many people on vacation.**

Just dance with cover charge \$10.00 Band: Snap, Crackle & Pop

☐ **Monday, January 20, 2023 Lion's Catering**

☐ **Friday, January 27, 2023 Steak Band: Heart & Soul Duo**

**I move my report
Angel Guy
Entertainment/Hospitality Chair**

**Report to The Executive Committee Meeting – January 2nd
2023**

Since the December Grants and Assistance Committee report:

Two letters of appreciation have been received from Camp Quality and Hospice Care Ottawa for donations received.

Three requests for donations have been received from:

Request #1 – Ottawa Heart Institute. February is Heart Month and upon reviewing past donations Branch 641

have donated \$10,000 annually. A donation \$10,000 is again recommended for 2023.

Request #2 – Bruyere Foundation is moving the entire palliative care unit and the medical team from Elizabeth Bruyere Hospital to Saint-Vincent Hospital. Based upon the costs involved and the benefits achieved by not moving patients and doctors between buildings, a donation of \$500 is recommended

Request #3 – From Catholic Centre for Immigrants Foundation (CCI). The foundation is accommodating over

900 refugees annually for up to three months which is about the average time it takes to get them orientated

and to find accommodation. Refugees are coming from a number of countries including Ukraine. A donation

of \$250 is recommended

MOTIONS

#1 Moved by David Voisey, Seconded by _____

That Branch 641 donates \$10,00 to the Ottawa Heart Institute to be funded from the Bingo Account (subject

to sufficient funds being available).

Passed Yes / No

#2 Moved by David Voisey, Seconded by _____

That Branch 641 donates \$500 to the Bruyere Foundation to be funded from the Lottery Account.

Passed Yes / No

#3 Moved by David Voisey, Seconded by _____

That Branch 641 donates \$250 to the Catholic Centre for Immigrants Foundation to be funded from the Lottery Account.

Passed Yes / No

Respectfully submitted

**David Voisey
Grants & Assistance Committee**