



**Royal Canadian Legion - Barrhaven Legion Branch 641
Executive Meeting Agenda February 6th 2023**

1. Call to Order
2. Opening Ceremony
3. Motion to deviate from the agenda
4. Review minutes of last meeting - Pamela Hall Attached
5. Business arising from the Minutes & Unfinished business
6. Presidents Report – Ed Schelenz Attached
7. Treasurer’s Report – Diane Craig Provided
8. Sgt- at- Arms Report – Stephane Guy Attached
9. Correspondence – Pamela Hall
10. General Welfare of the Branch/Legion/ Motions See President Report
- 11. Reports of Mandatory Standing Committees**
 - a. Legion Seniors – Lorette Ellis Nil Report
 - b. Membership – Dave St Amand Attached
 - c. Poppy Chair – Lyle Brennan Nil Report
 - d. Public Relations- Deb Sereda Nil Report
 - e. Sports/Track and Field – Joe Guitard Attached
 - f. Poppy Trust Fund – Bert Boehme Nil Report
 - g. Leadership & Development – Bert Boehme Nil Report
 - h. Veterans Services & Branch Service Officer – Lorette Ellis Attached
 - i. Youth Education & Bursary – Lyle Brennan Attached
- 12. Reports of Other Standing Committees and Standalone Positions**
 - a. Bar Officer – David Sereda - Attached
 - b. Constitution and Laws – Michael Harrietha Nil Report
 - c. Cadet Liaison & Scouts – Patrick Makinson Nil Report
 - d. Entertainment, Hospitality & Special Events - Angele Guy Attached
 - e. Finance – Bert Boehme Nil Report
 - f. Grants & Assistance – David Voisey Nil Report
 - g. Honours & Awards – Stephane Guy Nil Report
 - h. Hospital Visits – Lorette Ellis Nil Report
 - i. Housing – Dave Sereda Attached
 - j. Long Range Planning – Stephane Guy Nil Report
 - k. Community Liaison – David Sereda Nil Report
 - l. Ways & Means – Lorette Ellis Nil Report
- 13. General and New Business**
- 14. Motion to Adjourn**
- 15. Closing Ceremonies**

Next Meeting General Meeting February 21st 2023



The Royal Canadian Legion Barrhaven Branch 641

Minutes of Executive Meeting January 2nd 2023 Quorum 9

Legend P = Present R = Regrets A = Absent

Branch Officers (08)

President	Ed Schelenz	P
Past President	Stephane Guy	P
1st Vice President	David Sereda	P
2nd Vice President/ Chairman	Bert Boehme	R
3rd Vice President	Lyle Brennan	P
Secretary	Pam Hall	P
Treasurer	Diane Craig	P
Sergeant-At-Arms	Stephane Guy	P

Other Chairs (10)		Angele Guy	P	Mike Harrietha	P
Dave Cole	P	Debi Sereda	P	Patrick Makinson	P
Lorette Ellis	R	David St. Amand	P	Joe Guitard	P
		Dave Voisey	P	Jim Duff	R

1. Call to Order

The meeting was called to order at 19:00 hrs by Dave Cole with 14 members in attendance.

2. Opening Ceremony Performed by Dave Sereda

3. Motion to Deviate from the agenda Moved by Debi Sereda

i) Presentation of Certificate of Appreciation from Barrhaven Food Cupboard by Gordon Crumpler.

4. Review Minutes of Last Meeting Moved by Pam Hall Seconded by Dave Voisey Carried

5. Business arising from the Minutes & Unfinished Business None

6. Presidents Report Ed Schelenz Report attached Moved by Ed Schelenz Seconded by Mike Harrietha Carried Discussion: Kitchen privileges by 3rd party events. Results are that permission is to be approved by hospitality chair Angele Guy and rules will be clearly set out for exclusions. **2nd topic** Jennifer and Will Reid have offered to manage a food donation box for the Barrhaven Food Cupboard. The Executive approved.

7. Treasurer's Report Diane Craig No report at this time Discussion followed on computer issues and a solution was presented to bring in a third party to assess the situation and provide solutions.

8. Sgt at Arms Report Stephane Guy No Report Verbal report given on the Senators' Games attendance by the colour party and veterans. Both past and future opportunities were highlighted. 17 names submitted were picked to attend. Dave Cole said Capital Memorial Gardens is behind providing a limousine for an opportunity concerning an elderly veteran.

9. Correspondence Pam Hall Thank you letters were read from Hospice Care and Camp Quality

10. General Welfare of the branch / Motions None

11. Reports of Mandatory Standing Committees

a) **Legion Seniors – Lorette Ellis Nil Report**

b) **Membership -. David St Amand Report Attached.** Moved by Dave St Amand Seconded by Dave Voisey Carried.

c) **Poppy – Lyle Brennan No Report**

d) **Public Relations - Deb Sereda No Report**

e) **Sports/Track and Field – Joe Guitard No Report**

f) **Poppy Trust Fund – Bert Boehme No Report**

g) **Leadership and Development - Bert Boehme No Report**

h) **Veterans Services & Branch Service Officer – Lorette Ellis No Report**

i) **Youth Education and Bursary - Lyle Brennan No Report**

12. Reports of other Standing Committees and Standalone Positions

a) **Bar Officer - David Sereda No Report**

b) **Constitution and Bylaw –Mike Harrietha No Report**

c) **Cadet Liaison and Scouts – Patrick Makinson No Report**

d) **Entertainment, Hospitality & Special Events - Angele Guy Report attached Moved by Angele**

Guy Seconded by Debi Sereda **Carried Comments:** Angele highlighted her report and profits made.

e) **Finance - Bert Boehme No Report**

f) **Grants and assistance – David Voisey Report Attached.** Moved by Dave Voisey Seconded by Stephane Guy **Carried**

Motions presented and passed: 1) Donate \$10,000 to the Ottawa Heart Institute from the Bingo or Lottery Account. Seconded by Stephane Guy, **Carried 2)** Donate \$200 to the Bruyere Foundation to be funded from the Lottery account. Seconded by Angele Guy, **Carried 3)** Donate \$250 to the Catholic Centre for Immigrants Foundation to be funded from the Lottery Account. Seconded by Debi Sereda, **Carried 4)** Donate \$1000 for Food Services at Cornerstone Housing for Women to be funded from the Lottery Account. Seconded by Dave Sereda, **Carried**

g) **Honours and Rewards – Stephane Guy No Report**

h) **Hospital Visits –Ed Schelenz No Report** Verbal update on members' health and hospitalized given by various executive.

i) **Housing – Dave Sereda No Report Report Comments:** Safety bars have been installed in washrooms

j) **Long Range Planning – Stephane Guy No Report**

k) **Community Liaison - Dave Sereda No Report**

l) **Ways and Means Lorette Ellis No Report**

13. **General & New Business**

14. **Motion to Adjourn - Moved by Debi Sereda**

Closing Ceremonies - Performed by Lyle Brennan and meeting adjourned at 8.00 pm

MEMORIUM EORUM RETINEBIMUS

God Save the Queen

Ed Schelenz

President

Recording Secretary Pam Hall

**President's Report, Feb 6, 2023
for BR 641 Executive**

Comrades:

Tonight we are nominating Linda Laframboise for election chairperson and she has already picked her committee which consists of Michelle Guitard and Jeff Perrault. This is a great time for the executive to think about the upcoming nominations and elections for the executive. If you are satisfied being on the executive please consider running again and if you have interest in running for the VP or President positions please consider doing so.

For more information on the elections please consult 'The Royal Canadian Legion Barrhaven Branch 641 Policy and Procedure Manual'.

Here is a quote from the manual: "Remember. If you don't participate or vote don't complain about how your Branch is run. Talk to your comrades and select the right people to operate our Branch. This is not a personality contest it is who best can run our branch for us."

**Ed Schelenz, CD
President RCL Barrhaven Br. 641
613-415-2708
edschelenz@rogers.com**

Volunteers make it work



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

**"They Served till death- Why not we?"
PROPOSED MOTION**

**Executive Meeting date: Feb 6, 2023
Moved by: Ed Schelenz
Seconded by:
Executive Meeting: Carried Yes / No**

**In accordance with Branch 641 Policy & Procedures manual
I move that: Linda Laframboise is appointed Election Chairperson for the Br 641 2023
election.**

Secretary Signature:

President's Signature.....

**EXECUTIVE MEETING FEBRUARY 2023
SGT AT ARMS REPORT**

Comrades,

Our Colour Party participated to another Ottawa Senators opening ceremony on Jan 08 and it was appreciated by all involved.

I will be away Feb 13 – 28 and currently looking for an acting Sgt at Arms to ensure the procedure is followed in the case of a deceased member. I will advise as soon as someone has been found.

I move my report.

Stéphane Guy

Sgt at Arms

613-797-7021

Membership Total: 616 active accounts

Last year – 709

Quorum - 36

New Johanne Denommee Affiliate

Transfer in Randy Tehan Ordinary Br 593

Justin Loney Ordinary 16-015

Transfer Out

Re-instate

Deceased

Digital memberships are now available. I encourage everyone to opt in. You can make the switch yourself online or let me know that you want to change and I can do it for you.

All of the 2022 stickers have been removed from the bar. Cards for 2022 are still there. If one of them belongs to you, please retrieve it. I put a large number of member pins at the bar.

When I took the Membership portfolio, I was informed that memberships are valid until the end of January in the new year. However, when I check online, it shows that anyone who has not renewed for 2023 as “dormant” status. So, from this day forward, I will use the 31 st of December as the last day for a valid membership. If you haven’t renewed for 2023, you

are a dormant member.

At the January General Meeting, Butch Whitlaw was presented the 60 year bar to his 50 year medal. Congratulations Butch. His picture will appear in Legion magazine in the near future.

//Signed//

David St Amand
Br641 Membership

Recap Sports in January

Zone darts- we sent 16 members to Stittsville tourney although no one won we did have the following advance to District darts in Mallory town.

Singles - Matt Dixie

Doubles- Billy Carpenter and Michelle Guitard

Teams - Dwayne Hordij, Matt Dixie, Gary Cunningham and Mike Joanis

Teams we advance to Provincial in New Hamburg.

Euchre

3 teams of 4 went to the Montgomery Branch, we have two teams advanced to District tourney to be held in Petawawa February 11th.

Congratulations to

Barrhaven 641: Ron Landry, Al Doyle, Sharon McCarthy and Sheila Gervais

Barrhaven 641: Linda Laframboise, Eric Ellis, Gail Prevost and Marilyn Conroy

Senior darts

We sent 12 members to Orleans - Congratulations

Doubles- Billy Carpenter and Jim Cusick advance to Renfrew

We had a all-Barrhaven Battle in the Final with the team of Terry Claessen, Billy Carpenter, Jim Cusick and Joe Guitard finishing first, and Team of Dwayne Hordij, Jeff Dacey, Dave Nigra, Mike Joanis in a tight 2nd place both teams advancing to districts in Renfrew February 4th

We will also now host the Zone Senior darts in 2024.

Good Luck, Branch 641 in District tourney.

Joe Guitard

**VETERANS SERVICE OFFICER
EXECUTIVE MEETING FEBRUARY 6**

Continue assisting Veterans in various ways.

I move my report.

Lorette Ellis



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

Youth Education Report

Executive Meeting date: 06 February 2023

Bursaries

1. Ontario Command has seen a drop in participation to the Bursary Program. They have asked local Bursary Chairs to promote the Ontario Command Bursary Program by promoting locally to educational institutions; and
2. We are seeing a similar pattern locally. I will explore possible ways to expand the bursary program awareness.

Contests

1. The Poster and Literary Remembrance Contest - Youth Award Ceremony took place on Sunday 22 January 2023.
2. The branch welcomed VIP: Barrhaven East Councilor Wilson Lo, along with the winners, families, teachers and Principals. There were approximately 130 people present.
3. Winners who could not be present at the ceremony will receive their recognition through their teachers who have been given the respective awards.
4. A sincere thank you to those who helped make the ceremony a success (Debi Sereda, Dave Sereda, Michelle Guitard, Angele Guy, Ed Schelenz and Sgt James Craig);
5. I would also like to again express thanks to the contest judges: Michelle Guitard, Kathy Torunski, Isabelle Lafrance, Doug Walker, Dan Ferland, Barbara Mathews, Judy Walker, Pat Harper, Craig Jacob, Paulette O'Connor, Dianne Powers, Jen Dunham, Robert MacNichol, James Craig and David Voisey. They judged over 300 entries on 19 Nov 2022.
6. Zone G5 branches received 1159 entries. **G5 Results:** (Barrhaven 641 area Students)
 - a. Julia Malcolm junior Poetry Third Place
 - b. Masen Smith Junior Essay Second Place
 - c. Peyton Siu Junior B&W Poster First Place
 - d. Isabel Jia Junior Colour Poster Third Place
 - e. Alyss Kubacki-Callender Intermediate Essay Third Place
 - f. Yash Trivedi Intermediate B&W Poster Third Place
 - g. Anna Zakharchuk Intermediate Colour Poster Second Place
 - h. Sophia Constantinesco Senior Poetry First Place
 - i. Xiao Yue Zhang Senior Black & White Poster First Place
 - j. Sarah Lyne Bactol Colour Poster Second Place
 - k. Aym Al-Ali Senior Essay Second Place
7. **District G Results:** Barrhaven (641 area students):
 - a. Sophia Constantinesco Second Place Senior Poem,
 - b. Xiao Yue Zhang placed Third Place Senior Black & White Poster.
8. This concludes Barrhaven area students progress within the current contest; and
9. Questions may be directed to the Youth Ed chair.

I move my report

Lyle Brennan CD

Youth Education & Bursary

Executive meeting Februray 6, General meeting Februray 21, 2023

Bar January 27 prices have up on all beer products, water and Pop with exception of White Water and Big Rig products at this moment those 2 craft brewers informed myself that they are

not planning for a price increase. Some training took place with Diane, Carol Anne and myself on the POS.

I am looking at replacing the torn pool table cover it is harder to get Coasters these from our supplies so I am looking at getting pricing, it would be personized with Branch 641.

Move my report

Dave Sereda

1st VP/ Bar Officer

**THIS IS AN ENTERTAINMENT/HOSPITALITY
MONTHLY REPORT EXECUTIVE MEETING
MONDAY, FEBRUARY 6, 2023**

MEALS AND SPECIAL EVENTS FOR FEBRUARY:

- Friday, February 10, 2023 Steak Valentine's Band: Nostalgia
- Wednesday, February 15, 2023 Open Mic from 12:00pm to 3pm Food available
- Friday, February 17, 2023 Roast Beef Band: The BedRockers
- Friday, February 24, 2023 No Meal du to short staff Band: The TrebleMakers
- Monday, February 27, 2023 Lion's Catering Salmon OR Chicken

Report of meals and events is included.

Hospitality is doing very well with their events and Friday Night Dinners
We are almost sold out every week.

I move my report

Angel Guy

Entertainment/Hospitality Chair

Housing Dave Sereda

Tom and I were part of alarm system upgrade some new alarm codes needed to be added for

some new volunteers and bartenders. We now have finalized up to date master list of all that

have a key, and alarm Code. Master list is with 4 people only the President, Tom our Bar

Manager and myself.

The leaky tap in the Men's washroom has been replaced thanks Stephane your help. On going

work ceiling tiles, Tom should be putting up the safety bars in the lady's handicap washroom,

soon to come new door for the interior of the office he is just waiting when he has time. Move my report

1 st VP/ Bar Officer

Dave Sereda