



**Royal Canadian Legion - Barrhaven Legion Branch 641  
Executive Meeting Agenda –Date August 7<sup>th</sup> 2023**

1. Call to Order
2. Opening Ceremony
3. Motion to deviate from the agenda
4. Review minutes of last meeting July 3<sup>rd</sup> 2023 - Pamela Hall
5. Business arising from theC:\Users\scoti\OneDrive\Documents\Executive Minutes July 3rd.docx  
Minutes & Unfinished business
6. Presidents Report – Lyle Brennan
7. Treasurer’s Report – Diane Craig
8. Sgt- at- Arms Report – Paul Leadston
9. Correspondence – Pamela Hall
10. General Welfare of the Branch/Legion/ Motions
11. **Reports of Mandatory Standing Committees**
  - a. Legion Seniors – Richard Lynn
  - b. Membership – Dave St Amand
  - c. Poppy Chair – Mike Harrietha
  - d. Public Relations- Deb Sereda
  - e. Sports/Track and Field – Joe Guitard
  - f. Poppy Trust Fund – Bert Boehme
  - g. Leadership & Development – Bert Boehme
  - h. Veterans Service Officer– Anne Cole
  - i. Youth Education & Bursary – Carol Anne Marleau
12. **Reports of Other Standing Committees and Standalone Positions**
  - a. Bar Officer – David Sereda -
  - b. Constitution and Laws – Stephane Guy
  - c. Cadet Liaison & Scouts – Patrick Makinson
  - d. Entertainment, Hospitality & Special Events - Angele Guy
  - e. Finance – Bert Boehme
  - f. Grants & Assistance – Richard Lynn
  - g. Honours & Awards – Ed Schelenz
  - h. Hospital Visits –
  - i. Housing – Dave Cole
  - j. Long Range Planning – Stephane Guy
  - k. Community Liaison – David Sereda
  - l. Ways & Means – Anne Cole
13. **General and New Business**
14. **Motion to Adjourn**
15. **Closing Ceremonies**

**Next Meeting September 4<sup>th</sup> 2023**



The Royal Canadian Legion Barrhaven Branch 641  
Minutes of Executive Meeting July 3<sup>rd</sup> 2023 Quorum 9

Legend P = Present R = Regrets A = Absent

**Branch Officers (08)**

<b>President</b>	Lyle Brennan	P
<b>Past President</b>	Ed Schelenz	P
<b>1st Vice President</b>	Mike Harrietha	P
<b>2nd Vice President/ Chairman</b>	Bert Boehme	P
<b>3rd Vice President</b>	Angele Guy	P
<b>Secretary</b>	Pam Hall	P
<b>Treasurer</b>	Diane Craig	P
<b>Sergeant-At-Arms</b>	Paul Leadston	P

<b>Other Chairs (10)</b>	Angele Guy	P	Mike Harrietha	P	
Dave Cole	P	Debi Sereda	P	Patrick Makinson	P
Anne Cole	P	David St. Amand	R	Joe Guitard	R
		Richard Lynn	P	Carol Anne Marleau	P

**1. Call to Order**

The meeting was called to order at 19:00 hrs Dave Cole

**3. Motion to Deviate from the agenda** Moved by Seconded by

**4. Review Minutes of Last Meeting July 3<sup>rd</sup> 2023** Moved by Pam Hall Seconded by Ed Schelenz  
**Carried**

**5. Business arising from the Minutes & Unfinished Business - Dymon Storage-** Resolved we do not need any extra space.

**6. Presidents Report Lyle Brennan No Report**

**7. Treasurer's Report Diane Craig** Moved by Diane Craig Seconded by Stephane Guy **Carried**  
**Remarks:** Diane gave un her vacation dates.

**8. Sgt at Arms Report Paul Leadston No Report attached.** Remarks: A review of the Canada Day participation was tabled and we will look into better organization and participation options for next year. Paul asked for volunteers for the colour party at the upcoming funeral for Joseph Quinn. Pam Hall volunteered.

**9. Correspondence Pam Hall** A letter thanking us for our donation to the Food Bank was read out and Dave Sereda displayed a Certificate from them

**10. General Welfare of the branch / Motions see below under Committee Reports**

**11. Reports of Mandatory Standing Committees**

- a) **Legion Seniors – Richard Lynn Nil Report**
- b) **Membership -. David St Amand No Report**
- c) **Poppy – Mike Harrietha No Report**
- d) **Public Relations - Deb Sereda No Report**
- e) **Sports/Track and Field – Joe Guitard No Report**
- f) **Poppy Trust Fund – Bert Boehme No Report**
- g) **Leadership and Development - Bert Boehme No Report**
- h) **Veterans Services & Branch Service Officer – Anne Cole No Report Discussion:** It was agreed to move the Veteran's Lunch to Legion Week (September 17<sup>th</sup> – 23<sup>rd</sup>)
- i) **Youth Education and Bursary – Carol Anne Marleau No Report**

**12. Reports of other Standing Committees and Standalone Positions**

- a) **Bar Officer - David Sereda No Report**
- b) **Constitution and Bylaw –Stephane Guy Report Attached** Moved by Stephane Guy Seconded by Diane Craig **Carried**

- c) **Cadet Liaison and Scouts – Patrick Makinson Report**
- d) **Entertainment, Hospitality & Special Events - Angele Guy Report Provided Remarks: Motion:**  
RCL 641 provides a free meal to the participants and supporters of the Military Police National Relay event. Cost not to exceed \$500 Moved by Angele Guy Seconded by Patrick Makinson **Carried**
- e) **Finance - Bert Boehme No Report**
- f) **Grants and assistance – Richard Lynn Report No Report Verbal Motions as follows moved by Richard Lynn - Motion:** \$200 to Camp Quality from the Bingo Account seconded by Stephane Guy **Carried Motion:** \$370 to the Canadian Cancer Society from the Bingo Account seconded by Diane Craig **Carried Motion:** \$200 to Camp D type 1 Diabetes Canada from the Bingo Account seconded by Diane Craig **Carried Motion:** \$200 to the Dave Smith Treatment Centre from the Bingo Account seconded by Patrick Makinson **Carried Motion:** \$200 to Interval House from the Bingo Account seconded by Patrick Makinson **Carried**
- g) **Honours and Rewards – Ed Schelenz 2 Reports attached 1st Report** Moved by Ed Schelenz Seconded by Diane Craig **Carried 2<sup>nd</sup> Report** Moved by Ed Schelenz seconded by Patrick Makinson **Carried**
- h) **Hospital Visits No Report**
- i) **Housing – Dave Cole Verbal Report** Dave commented on completion of the toilet repair, vacuum purchase and mould removal is in progress.
- j) **Long Range Planning – Stephane Guy Report attached** Moved by Stephane Guy Seconded by Angele Guy **Carried Remarks:** Good support from municipal local reps on our plans and zoning changes
- k) **Community Liaison - Dave Sereda No Report**
- l) **Ways and Means Anne Cole No Report Remarks:** \$1925 was raised at the Trivia night for the Land and Building Fund.

**13. General & New Business The following issue was tabled and discussed**

**Cabelas BBQ Fundraiser for the Land and Building Fund – Voted yes to go ahead with details to be worked out.**

**14. Motion to Adjourn - Moved by Angele Guy**

**Closing Ceremonies - Performed by Lyle Brennan and the meeting adjourned at 8.08 pm**

**MEMORIUM EORUM RETINEBIMUS**

God Save the King

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Lyle Brennan

President

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Recording Secretary Pam Hall

**THE ROYAL CANADIAN LEGION  
BARRHAVEN LEGION BRANCH 641**

**President's Report**

Executive Meeting date: 7 August 2023

**Report:** Lyle Brennan, President

I hope everyone is enjoying their summer so far. District G have coordinated with the Ottawa Senators and Lepine Apartments who have renewed their offer of honoring a Canadian Armed Forces veteran and up to 9 guests, in their suite, at each of the 2023/24 season Senator's home games. If you're a CAF Veteran consider applying for the opportunity, an email was circulated to all Ordinary Members with the info. Last year many of our Branch's Veterans were honoured and they expressed that it was a great experience. Feel free to contact me if you need more info.

Thank you everyone who has been supporting the collection for the Barrhaven Food Cupboard. Please keep up the wonderful contributions.

I also want to express my thanks to the many people behind the scenes keeping our branch running smoothly, from ensuring the accounting is done, bills are paid, floats ready and inventory is available for the next days business to the cleaning of the branch and maintenance to ensure everything is in good order.  
– Our wonderful team of volunteers make it work! Every little bit enables us to

collectively support veteran related causes, seniors, and our youth within the community. Consider lending a hand.

I move my report

### Seniors Officer Report August 2023

In talks with Revera Living we have got them to come into the Club on a Sunday in October from 1pm till 3pm to give a presentation and the 3 women we spoke to were very interested in becoming Associate Members to our Legion, so we provided enrolment applications. We have tentatively agreed to provide the hall.

Terry Black and Jenna of Revera Living have agreed that “Navigating Retirement Living” would be the topic of their presentation. They will educate the participants on what to look for in a retirement residence and what options to consider. This should be of interest to Legion Members and guests. Jenna and Alex, Revera Living, will be happy to provide the refreshments. One thing Jenna did ask was if we had any carafes to keep coffee and tea hot.

Submitted respectfully, Richard Lynn

### August 2023 MEMBERSHIP

Membership Total: August 716 active accounts  
Last year – 718  
Quorum - 36

New	Dominique Kowlessar	Ordinary	
	Michael Warren	Associate	
	Sandy Boyer-Horner	Affiliate	
	Kevin McCann	Affiliate	
	Sean Carroll	Ordinary	
	Stephen Montgomery	Affiliate	
	Michel Hull	Ordinary	
Transfer in	Barbara Sjaarda (Bal)	Ordinary (DC)	
	Daniel Tremblay	Ordinary (DC)	
	Doreen Carmichael	Associate	Bells Corners
	Duncan Carmichael	Ordinary	Bells Corners – 50 yr medal

Transfer out	David Bauld Jon Klaus Betty Hillier Tony Upshaw	Arnprior Westboro Amherst NS Sackville NS	
Re-instate	Debra Morency	Affiliate	
Deceased	Teresa Malone	Ordinary	Died August 2022

Digital memberships are now available. I encourage everyone to opt in. You can make the switch yourself online or let me know that you want to change and I can do it for you. A digital membership means you won't need a plastic card.

Members who choose a digital card will receive a new download each year when they renew.

An email to all members was sent outlining the upcoming renewal period. If you are unsure of your membership status, contact the undersigned with your questions or concerns.

//Signed//

David St Amand  
Br641 Membership

#### EXECUTIVE MEETING AUGUST 2023

#### CONSTITUTION AND LAWS

Nil report

Stéphane Guy

Constitution and Law chair

**THIS IS AN ENTERTAINMENT/HOSPITALITY**

**MONTHLY REPORT EXECUTIVE MEETING**

**MONDAY, AUGUST 7, 2023**

☒ Hospitality is doing very well with the different Events and Friday Night

**Dinners**

☒ Open Mic is as busy as before. Even the summer did not stop people from coming and enjoying it.

**MEALS AND SPECIAL EVENTS FOR AUGUST:**

☒ Wednesday, August 2, 2023 Open Mic from 12pm to 3pm Lunch and music

☒ Friday, August 4, 2023 Steak Band: Heart & Soul Duo

☒ Wednesday, August 16, 2023 Open Mic from 12pm to 3 pm Lunch and music

☒ Friday, August 25, 2023 Salmon OR Chicken Band: Still Standing

**MEALS AND SPECIAL EVENTS FOR SEPTEMBER:**

☒ Friday, September 1, 2023 Steak Band: TBD

☒ Wednesday, September 6, 2023 Open Mic from 12pm to 3pm Lunch and music

☒ Friday, September 8, 2023 Pork Tenderloin Band: The BedRockers

☒ Friday, September 15, 2023 Steak Band: Heart & Soul Duo

☒ Wednesday, September 20, 2023 Open Mic from 12pm to 3pm Lunch and music

☒ Wednesday, September 22, 2023 Meal: TBD Band: The TrebleMaker

☒ Friday, September 29, 2023 Salmon OR Chicken Band: Hollman & Hoffman

**I move my report**

**Angel Guy**

**Entertainment/Hospitality Chair**

## **Grants and Assistance Officer Report August 2023**

Canadian Cancer Society requesting a donation of \$370.00 for Research and Compassionate Care which is exactly what we donated to them in July. The recommendation is that we either table this one for a month or two or deny it this time as the requests will just keep coming.

Richard Lynn

## **LONG RANGE PLANNING**

Phoenix has again changed their mind and now strongly suggest reverting back to the one-acre lot near the Hampton Inn. However, they would like us to invest in the architectural design of our clubhouse for the following reasons:

- 1- To ensure that a one-acre lot is suitable for our needs. Depending on the size of our clubhouse as well as its purpose, it will dictate the number of parking lots that must be available, which may or may not be suitable for a one-acre lot. If not, we will reduce the size so it can fit. We have provided Phoenix with our latest design and hopefully, we will have an answer soon.
- 2- They would like to file a project submission soon but to do so, they have to provide details of the various business that will be part of this project. In our case, they need the architectural design that will provide the details or where the building will be, the layout of the parking lots, in and out routes, etc.

As soon as we have an estimated cost of the architectural design, it will be submitted to our General Assembly through our Executive Committee.

I move my report.

Stéphane Guy

Long Range Planning Chair

613-797-7021