



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA MAY 21st 2024

1. Call to Order
2. Opening Ceremony
Presentations: Certificate of Appreciation Awards to be presented
3. Motion to Deviate from the Agenda
4. Adopt Minutes of the General Meeting of April 16th 2024
5. Business Arising from Minutes and Unfinished Business
6. President's Report Lyle Brennan in the package
7. Treasurer's Report Diane Craig with the package
8. Sergeant at Arms' Report Paul Leadston
9. Correspondence Secretary Pam Hall
10. General Welfare of the Branch/**Legion Motions are in the package**
Motion: \$5000 donation to the Mattamy Homes Barrhaven Canada Day Celebration Moved by Richard Lynn
Motion: Appointments to chair standalone positions Moved by Lyle Brennan
Motion: Branch support to the Ottawa Veterans Task Force Networking Event Moved by Stephane Guy
Motion: Further motions to be presented by Grants and Assistance Chair with his report

11. Reports of Mandatory Standing Committees

Committee	Chair
Membership	Dave St Amand in the package
Poppy Campaign	Stephane Guy nil report
Public Relations	Debi Sereda nil report
Legion Seniors	Richard Lynn in the package
Sports/Track & Field	Joe Guitard
Poppy Trust Fund	Bert Boehme nil report
Leadership & Development	Bert Boehme nil report
Youth Education/Bursary	Carol Anne Marleau
Veterans Service Officer	Anne Cole

12. Reports of Other Standing Committees and Standalone Positions

Committee	Chair
Bar	Dave Sereda nil Report
Constitution & Laws	Stephane Guy in the package
Cadets & Scouts	Patrick Makinson
Entertainment & Hospitality	Angele Guy in the package
Finance	Bert Boehme nil report
Grants & Assistance	Richard Lynn in the package + 3 motions
Honours & Awards	Ed Schelenz nil Report
Hospital Visits	



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA MAY 21st 2024

Committee

Housing

Long Range Planning

Community Liaison Officer

Ways & Means

Chair

Dave Cole

Stephane Guy nil report

Dave Sereda nil Report

Anne Cole nil report

13. General & New Business

14. Motion for Adjournment: Moved by:

15. Closing Ceremony

Next Executive Meeting:
Next General Meeting:

Monday, June 3rd 2024 – 7 pm
Tuesday, June 18th 2024 – 7 pm



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA MAY 21st 2024

Minutes of General Meeting

April 16, 2024

Branch Officers (7)

President	Lyle Brennan	R
Past President	Ed Schelenz	P
1st Vice President	Mike Harrietha	P
2nd Vice President	Bert Boehme	P
3rd Vice President	Angele Guy	P
Secretary	Pam Hall	P
Treasurer	Diane Craig	P
Sergeant-At-Arms	Paul Leadston	P
Chairman	David Cole	R
Chaplain	Reverend Margo Whittaker	A

OTHER CHAIRS (10)

Angele Guy	P	Debi Sereda	P	Anne Cole	P
Dave Sereda	P	Patrick Makinson	R		
Richard Lynn	P	Joe Guitard	R		
David St. Amand	P	Carol Anne	P		
		Marleau			

Item	Subject	Action
1.	Call to Order The meeting was called to order at 1900 hrs by Dave Cole	
2.	Opening Ceremony Performed By: Dave Cole	
3.	Motion to deviate from the agenda Moved by: Jennifer Dunham	
4.	Introduction of Election Chairman Brent Craig	
5.	Order of Elections: The process was explained by Brent Craig and the Secretary was directed to cast one ballot on behalf of the acclaimed position of President. The following	

PAM HALL

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Next Executive Meeting: Monday, June 3rd 2024 – 7 pm
Next General Meeting: Tuesday, June 18th 2024 – 7 pm



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GENERAL MEETING AGENDA MAY 21st 2024

Item	Subject	Action
	positions were acclaimed as follows after affirmation from each candidate if he or she is willing to accept the position. President: Lyle Brennan (absent but confirmed by Bert Boehme) 1st Vice President: Bert Boehme, 2nd Vice President: Angele Guy, 3rd Vice President: Richard Lynn, Secretary: Pam Hall, Treasurer: Diane Craig, Sgt at Arms: Paul Leadston. For Committee Members a vote was taken and the following candidates were voted in: Carol Anne Marleau, Joe Guitard, Anne Cole, Will Reid, Stephane Guy, Robert MacNichol 64 ballots were cast	
6.	Minutes of the last General Meeting March 19th 2024 are in the package Moved by: Pam Hall Seconded by: June Dale	Carried
7.	Business arising from the minutes & unfinished business – June Dale asked if the branch was going to host the members of the fundraiser motorcycle ride for blind children as we did last summer. Reply was that would be offered and would wait for a reply if they planned to stop here at the branch	
8.	President's Report by President Lyle Brennan - Report is in the package. Moved by: Bert Boehme on behalf of Lyle Seconded by: Sheila Sielatacki Remarks: On behalf of Lyle, we thank Brent Craig and the volunteers from Richmond Branch	Carried
9.	Treasurer's Report by Treasurer Diane Craig Moved by: Diane Craig Seconded by: Linda Crawford	Carried
10.	Sergeant-At-Arms Paul Leadston No Report	
11.	Correspondence: None	
12.	General Welfare of the Branch/Legion Motions None	
13.	Reports of Mandatory Standing Committees: Membership: David St. Amand Report is in the package Moved by: David St Amand Seconded by: Tom Lamb – Update: Now 711 members Remarks: Dave Cole thanked Dave St Amand for his excellent job. Poppy Campaign: Stephane Guy No Report Moved by: Seconded by: Public Relations: Debi Sereda No Report	Carried



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641
GENERAL MEETING AGENDA MAY 21st 2024

Item	Subject	Action
	Announcement that there are 3 appointed positions – Service Officer, Chaplain, Chairman	
16.	Motion for Adjournment Moved by Jennifer Dunham	
	Closing Ceremonies Presided over by Dave Cole and the meeting adjourned	

MEMORIAM EORUM RETINEBIMUS
God Save the King

Comrade Lyle Brennan
President

Comrade Pam Hall
Secretary

Next Executive Meeting: Monday, June 3rd 2024 – 7 pm
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THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA MAY 21st 2024

**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

President's Report

General Meeting 21st May 2024

Report: Lyle Brennan, President

Comrades,

First and foremost, I want to thank the executive team for their collective efforts to make this past term a success. The branch continues to thrive, our membership is strong and we are able to host a wide range of activities, support our community and our veterans.

I need to thank a few members who will not be returning in executive capacities for the upcoming term. Mike Harrietha who stepped back from 1st Vice President, and Patrick Makinson as Cadet Liaison. Its also with mixed feelings I give huge thanks to Dave St-Amand who has done a phenomenal job of leading as membership chair. We are lucky to have had his support through out his tenure as membership chair. As a life member of the branch (he's not going to far 😊.) I'm happy that he will continue to call Barrhaven home and support bar operations as the Wednesday evening bartender. – thank you for all you do Dave!!

Throughout may, and in advance of the June executive, I will continue to reach out to the new executive to sort out the various appointments for the upcoming term.

As always, volunteers make it work. If you or someone you know wants to lend a hand, speak with myself or any of the exec.

"Lest we forget"

I move my report

PAM HALL

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Next Executive Meeting: Monday, June 3rd 2024 – 7 pm
Next General Meeting: Tuesday, June 18th 2024 – 7 pm



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA MAY 21st 2024



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

Executive Meeting date: May 6, 2024

Moved by: Lyle Brennan

Seconded by: Stephane Guy

Executive Meeting: **Carried Yes**

General Meeting date: May 21, 2024

Moved by: Lyle Brennan

Seconded by:

General Meeting: **Carried Yes / No**

Next Executive Meeting: Monday, June 3rd 2024 – 7 pm
Next General Meeting: Tuesday, June 18th 2024 – 7 pm



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA MAY 21st 2024

Ref: Barrhaven Branch 641 Policy and Procedures Manual page 5, appointees IAW Branch Regulations 501(2), intern (2); Branch Chairman, Branch Service Office and Chaplin should be appointed prior to the 1 June.

I Move that: the following appointments to chair the and standalone position be approved.

Chairman	Dave Cole
Veterans Services Officer	Anne Cole
Chaplin	Margo Whittaker

Additionally, due to the position unable to be supported by the incumbent, and the busy time of year to support the local cadet units events, I move that the following appointment is made:

Cadet & Scouts Liaison(s)	Robert MacNichol and Anne Cole
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Secretary Signature:

President's Signature.....

Next Executive Meeting:	Monday, June 3 rd 2024 – 7 pm
Next General Meeting:	Tuesday, June 18 th 2024 – 7 pm



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA MAY 21st 2024



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

PROPOSED MOTION

Executive Meeting Date 06/May/2024

Moved by: Richard Lynn Grants and Assistance Officer

Seconded by: **Ed Schelenz**

General Meeting Date May 21st 2024

Moved by: Richard Lynn Grants and Assistance Officer

Seconded by:

I move that we donate \$5000.00 to the Mattamy Homes Barrhaven Canada Day Celebration with the money to come from the Bingo account.

Background

**Seniors / Family Breakfast Meal Sponsor - Investment of \$3,000 - BARRHAVEN
LEGION**

- Recognition as Breakfast Meal sponsor on promotional material and company logo on Website
- Name and logo on large banner on tent
- Logo included on all breakfast tickets
- Opportunity for Legion to have members serve and/or enjoy a free breakfast
- Logo included on a large "thank you" board on site and special mention included at ceremony.

They asked for \$3000.00, but we believe due to Federal-Provincial and Municipal Government financial cutbacks our donation to show our support for our community should be \$5000.00.



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA MAY 21st 2024

Executive Meeting Carried Yes

General Meeting Carried Yes / No

Secretary Signature _____

We will remember them!



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

PROPOSED MOTION

Executive Committee Meeting 06 May 2024

Moved by - Stephane Guy

Seconded by – Anne Cole

Executive Meeting: **Carried Yes**

General Assembly Meeting 21 May 2024

Moved by – Stephane Guy

Next Executive Meeting: Monday, June 3rd 2024 – 7 pm
Next General Meeting: Tuesday, June 18th 2024 – 7 pm



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641
GENERAL MEETING AGENDA MAY 21st 2024

Seconded by

Executive Meeting: **Carried Yes/No**

I move that Branch 641 financially supports the Ottawa Veteran Task Force Networking Event scheduled for June 05, 2024. The branch would receive donations and the branch would pay the bills related to this event. We have been assured that bills would not be paid unless appropriate donations would have been received.

Background: The Ottawa Veteran Task Force was created 5 years ago by the City of Ottawa with a mandate to promote the welfare of veterans through networking only, which is typically cost free. Due to this mandate, the OVTF is unable to have bank accounts and the reason for our support.

Secretary Signature:

Next Executive Meeting: Monday, June 3rd 2024 – 7 pm
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THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA MAY 21st 2024

Seniors Officer Report:

A very special thank you goes out to the group known as the Barrhaven Knitters as they have donated through us a large bag of knitted clothing items for us to give to the Veterans in the Retirement Homes etc. in the Barrhaven Region with a promise to bring more.

Richard Lynn

May 2024 General Meeting

Membership Total: 727 active accounts
Last year – 762
Quorum – 38

New	Carrie Moussa	Affiliate
	Matthew Stolarik	Affiliate
	Catharina LePage	Associate
	Shawn Fancy	Affiliate
	Guillaume Turcot	Ordinary
	Glenn Schumacher	Associate
	Nicola Hemstock	Affiliate
	Brian Gravelle	Affiliate
	Andrea Markle	Associate
	Robert Racine	Affiliate
	Mary Lefebvre	Affiliate
	Robert Hogarth	Associate
	Gary Robertson	Affiliate
Re-instate	James Seath-Smith	Affiliate
Transfer in	Dalton Hart	Ordinary
	Dawn Ferris	Associate
	Kim Olsen	Associate
	Gerard Vardy	Ordinary
Deceased	Lynn Wortman	Ordinary

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GENERAL MEETING AGENDA MAY 21st 2024

Dennis (Jay) Coulombe Ordinary

Lyle has named Joe Guitard as the new Membership Chair. His term will start on the 1st of June. I will be training him over the next few weeks.

Sacrifice Medal – George Angus Cormier has been posthumously awarded the Sacrifice Medal in recognition of making the ultimate sacrifice in the service of Canada. George was an Ordinary member of branch 641. He passed away in 2022. His wife Judith and their children will receive the Memorial Cross and his brothers and grandsons will receive the Memorial Ribbons. Judith now resides in the Halifax area. I contacted Branch 161 in Pleasant Point N.S. on behalf of Judith. I'm pleased to report that their padre has been in contact with her and will help Judith prepare for the Celebration of Life.

Finally, our quorum for General Meetings has increased from 36 to 38. Quorum is calculated at 5% of last year's membership total. This number remains constant throughout the 2024 calendar year.

//Signed//

David St Amand
Br641 Membership

GENERAL MEETING MAY 2024

CONSTITUTION AND LAWS

I have started the process of modifying our Branch regulation to increase the Executive Committee financial authority from \$500 to \$2000. A notice of motion is tabled to address these changes with a discussion and a vote at the Juin General Meeting. The modifications include two other article to make them more in line with our current procedure.

I move my report.

Stéphane Guy

Constitution and Law chair

613-797-7021



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA MAY 21st 2024

Report for the General Meeting

From the Hospitality/Entertainment Chair

Tuesday, May 21, 2024

Open Mic is always as popular as always with about 75 people coming and between 15 and 20 entertainers approximately per Wednesday.

For your information, here is my report for the year for Hospitality.

Trimester	Month	Amount	Trimester Total
1st	June	\$4,220.51	\$9,090.37
	July	\$2,872.20	
	August	\$1,997.66	
2nd	September	\$4,266.02	\$11,696.89
	October	\$4,136.79	
	November	\$3,294.08	
3rd	December	\$7,900.20	\$13,460.21
	January	\$2,575.61	
	February	\$2,984.40	
4th	March	\$4,135.24	\$8,577.35
	April	\$3,023.98	
	May	\$1,418.13	
	Total	\$42,824.82	

Meals and Bands for May 2024:

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- Friday, May 17, 2024 No Meal – Cover Charge \$10.00 Band: Heart & Soul Duo 7 p.m. – 11 p.m.
- Saturday, May 18, 2024 High Tea + Fundraiser Silent Auction (baskets + other) 2 p.m. – 4 p.m. Sold Out
- Wednesday, May 22, 2024 Open Mic and Lunch 12:00 p.m. – 3:00 p.m.
- Friday, May 24, 2024 Meal: Steak Band: The BedRockers 7 p.m. – 11 p.m. Sold Out
- Friday, May 31, 2024 Meal: Greek Band: Two Step More 7 p.m. – 11 p.m.

Meals and Bands for June 2024:

- Wednesday, June 5, 2024 Open Mic and Lunch 12:00 p.m. – 3:00 p.m.
- Friday, June 7, 2024 Meal: Steak Band: Marleen Fawcett 7 p.m. – 11 p.m.
- Wednesday, June 12, 2024 Meal: Veteran's Lunch 12 p.m. – 3 p.m. Band: 5 boys from Open Mic
- Friday, June 14, 2024 Meal: Chicken a la Angel Band: The RockPhiles 7 p.m. – 11 p.m.
- Wednesday, June 19, 2024 Open Mic and Lunch 12:00 p.m. – 3:00 p.m.
- Friday, June 28, 2024 Meal: Salmon OR Chicken Band: Snap, Crackle & Pop 7 p.m. – 11 p.m.

I move my report

Angel Guy

Hospitality/Entertainment Chair

Barrhaven Legion Branch 641



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA MAY 21st 2024

Grants and Assistance, Richard Lynn

"I am sending this email to follow up on the attached letter we mailed to you on or about the 19th day of March requesting that the Legion renew their annual sponsorship of Mattamy Homes Canada Day in Barrhaven. We are hoping that the Legion will once again be our Seniors / Family Breakfast Meal Sponsor"

Seniors / Family Breakfast Meal Sponsor - Investment of \$3,000 - BARRHAVEN LEGION

- Recognition as Breakfast Meal sponsor on promotional material and company logo on Website
- Name and logo on large banner on tent
- Logo included on all breakfast tickets
- Opportunity for Legion to have members serve and/or enjoy a free breakfast
- Logo included on a large "thank you" board on site and special mention included at ceremony.

*** At the Executive meeting this motion was passed with an increase of \$2000.00 to \$5000.00 donation.**

2) **Camp Quality** for children living with cancer and their siblings being able to go to a summer camp geared to their special needs.

* We suggest a donation of \$1000.00

3) **Wounded Warriors Canada** – "My name is *****", a veteran and Legion member. I am participating in the Battlefield Bike Ride 2024 in Normandy in June, commemorating the 80th anniversary of the D Day landings. I am looking for funds to support Wounded Warriors Canada and Dominion Command advised me to approach local branches. I am currently short in my fundraising goal and would appreciate any donations to support this cause."

* We suggest a donation of \$500.00

4) **Camp Maple Leaf** - We are reaching out to respectfully request the generous support of Royal Canadian Legion Branches in Ontario for children aged 7 to 16 who aspire to attend Camp Maple Leaf this upcoming summer. Established in 1955 by the Canadian Council of War Veterans Associations, Camp Maple Leaf stands as a registered charity, dedicated to honoring the memory of Canadian military members who made the ultimate sacrifice for our country. Over nearly seven decades, Camp Maple Leaf has provided transformative summer camp experiences to more than 40,000 children. Today, it extends its programs to children from serving military and Veteran families, as well as those facing unique life challenges.

Each summer, Camp Maple Leaf welcomes up to 100 campers per session for its various one-week programs tailored for children from serving military and Veteran families. Among these offerings is our 'Kids of Heroes' program, specifically designed to support children from families where a parent has been diagnosed with an Operational Stress Injury (PTSD). Additionally, we cater to children with facial or limb differences, Osteogenesis Imperfecta (brittle bone disease), short stature, as well as those with Tourette's and Down Syndrome.



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA MAY 21st 2024

While the registration fee for camp stands at \$900 per camper, we ensure that financial constraints do not hinder any child's participation. Thanks to the generosity of our donors and partners, including esteemed organizations like yours, we offer subsidies to cover costs according to each family's ability to contribute. A significant portion of these subsidies is allocated to families of Veterans, a testament to the crucial support provided by Legion Branches like yours.

- **We suggest a donation of \$2000.00**



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

PROPOSED MOTION

General Meeting Date May 21/2024

Moved by: Richard Lynn Grants & Assistance Officer

Seconded by:

I move that a donation of \$1000.00 for Camp Quality be donated from the _____ Fund.

Background

Camp Quality for children living with cancer and their siblings being able to go to a summer camp geared to their special needs.

General Meeting Carried Yes / No

Secretary Signature _____



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA MAY 21st 2024



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

PROPOSED MOTION

General Meeting Date May 21/2024

Moved by: Richard Lynn Grants & Assistance Officer

Seconded by:

I move that a donation of \$2000.00 for Camp Maple Leaf be donated from the _____ Fund.

Background

We are reaching out to respectfully request the generous support of Royal Canadian Legion Branches in Ontario for children aged 7 to 16 who aspire to attend Camp Maple Leaf this upcoming summer. Established in 1955 by the Canadian Council of War Veterans Associations, Camp Maple Leaf stands as a registered charity, dedicated to honoring the memory of Canadian military members who made the ultimate sacrifice for our country. Over nearly seven decades,

General Meeting Carried Yes / No

Secretary Signature _____

We will remember them!



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA MAY 21st 2024



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

PROPOSED MOTION

General Meeting Date May 21/2024

Moved by: Richard Lynn Grants & Assistance Officer

Seconded by:

I move that a donation of \$500.00 for Wounded Warriors Canada be donated from the _____ Fund.

Background

As a veteran and Legion member. I am participating in the Battlefield Bike Ride 2024 in Normandy in June, commemorating the 80th anniversary of the D Day landings. I am looking for funds to support Wounded Warriors Canada and Dominion Command advised me to approach local branches. I am currently short in my fundraising goal and would appreciate any donations to support this cause.

General Meeting Carried Yes / No

Secretary Signature _____

We will remember them!

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