



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA JANUARY 21ST 2025

1. Call to Order
2. Indigenous Land acknowledgement
3. Opening Ceremony Presentations
4. Motion to Deviate from the Agenda
5. Adopt Minutes of the General Meeting of December 17th 2024
6. Business Arising from Minutes and Unfinished Business
7. President's Report Lyle Brennan in the Package
8. Treasurer's Report Diane Craig Provided
9. Sergeant at Arms' Report Paul Leadston No Report
10. Correspondence Secretary Pam Hall Verbal
11. General Welfare of the Branch/Legion Motions in the package

12. Reports of Mandatory Standing Committees

Committee	Chair
Membership	Joe Guitard in the Package
Poppy Campaign	Kevin Brown In the Package
Public Relations	Debi Sereda No Report
Legion Seniors	Richard Lynn In the Package
Sports/Track & Field	Michelle Guitard in the package
Poppy Trust Fund	Bert Boehme No Report
Leadership & Development	Bert Boehme No Report
Youth Education/Bursary	Carol Anne Marleau in the Package
Veterans Service Officer	Anne Cole No Report

13. Reports of Other Standing Committees and Standalone Positions

Committee	Chair
Bar	David Cole
Constitution & Laws	Stephane Guy No Report
Cadets & Scouts	Robert MacNichol & Anne Cole In the package
Entertainment & Hospitality	Angele Guy In the Package
Finance	Bert Boehme No Report
Grants & Assistance	Richard Lynn Motions in the package
Honours & Awards	Ed Schelenz No Report
Hospital Visits	Louise Laflamme
Housing	Dave Cole
Long Range Planning	Stephane Guy Motions and Report In the Package
Community Liaison Officer	Dave Sereda No Report

Next Executive Meeting: Tuesday – February 4th, 2025, 7 pm
Next General Meeting: Tuesday – February 18th, 2025, 7 pm



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Committee

Ways and Means

Technology Report

Chair

Dave Sereda No Report

Kevin Brown in the package

13. General & New Business

14. Motion for Adjournment: Moved by:

15. Closing Ceremony

Next Executive Meeting:
Next General Meeting:

Tuesday – February 4th, 2025, 7 pm
Tuesday – February 18th, 2025, 7 pm



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The Royal Canadian Legion Barrhaven Branch 641

Minutes of General Meeting December 17 2024

Legend P = Present R = Regrets A = Absent OA = On Assignment AR = Attached Report NR = Nil Report VR = Verbal Report

Branch Officers (8)

President	Lyle Brennan	P
Past President	Stephane Guy	P
1st Vice President	Bert Boehme	P
2nd Vice President	Angele Guy	P
3rd Vice President	Richard Lynn	P
Secretary	Pam Hall	P
Treasurer	Diane Craig	P
Sergeant-At-Arms	Paul Leadston	P
Chairperson	David Cole	P
Chaplain	Reverend Margo Whittaker	A

OTHER CHAIRS (15)

Dave Cole	P	Stephane Guy	P	Angele Guy	P
Bert Boehme	P	Richard Lynn	P	Ed Schelenz	P
Robert MacNichol	P	Anne Cole	R	Kevin Brown	P
Carol Anne Marleau	R	Will Read	R	Debi Sereda	P
Joe Guitard	R	Michele Guitard	P	Dave Sereda	R

Item	Subject	Action
1.	Call to Order The meeting was called to order by Dave Cole	
2.	Indigenous Land Acknowledgement Dave Cole	
3.	Opening Ceremony Performed By: Lyle Brennan	
4.	Motion to deviate from the agenda	

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Next Executive Meeting: Tuesday – February 4th, 2025, 7 pm
Next General Meeting: Tuesday – February 18th, 2025, 7 pm



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Item	Subject	Action
	Moved by: Dave Cole Seconded by Jennifer Dunham	Carried
5.	Minutes of the last General Meeting October 15 th , 2024, are in the package Moved by Pam Hall Seconded by Debi Sereda	Carried
6.	Business arising from the minutes & unfinished business None	Carried
7.	President's Report Lyle Brennan - Report is in the package. Moved by Lyle Brennan Seconded by Kim Krueger	Carried
8.	Treasurer's Report Diane Craig Report is provided Moved by: Diane Craig Seconded by: Barry Holman	Carried
9.	Sergeant-At-Arms Paul Leadston Remarks: Protocol was broken at the Sens game for Order of the Flags as the American Flag was presented before the Canadian Flag. RCL Colour Party attempted to correct this but were overruled by event staff. A letter has been sent to the personnel requesting them to respect our Legion Protocol or we will not be participating in future events at the games.	
10.	Correspondence Thank you letters for donations	
11.	General Welfare of the Branch/Legion Motions Motion: Moved by Kevin Brown Seconded by Robert MacNichol Update the Point-of-Sale hardware along with a new service contract in the amount of \$8,277.34	Carried
12.	Reports of Mandatory Standing Committees: Membership: Joe Guitard Verbal Report delivered by Michele Guitard. The last winner for a free membership is Margaret Ward Poppy Campaign: Kevin Brown Report is in the package Moved by: Kevin Brown Seconded by: Robert MacNichol June Dale had questions on Cadet Participation and Kevin Brown addressed concerns Public Relations: Debi Sereda No Report	Carried Carried



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Item	Subject	Action
	<p>Legion Seniors: Richard Lynn Report is in the package Moved by Richard Lynn Seconded by Diane Craig Remarks: 45 gifts have been purchased for delivery to residents at the Retirement Homes and Perley</p> <p>Sports / Track & Field: Michele Guitard Verbal Report on upcoming events</p> <p>Poppy Trust Fund: Bert Boehme No Report</p> <p>Leadership & Training: Bert Boehme No Report</p> <p>Youth Education & Bursary: Carol Anne Marleau Report is in the package Moved by: Diane Craig Seconded by: Graham Forrester</p> <p>Veteran Service Officer: Anne Cole Verbal Report delivered by Dave Cole 8 cases in progress including a 77-yr old vet at risk of being homeless and 3 new disability claims</p>	Carried
13.	<p>Reports of Other Standing Committees and Standalone Positions:</p> <p>Bar: Dave Cole No Report</p> <p>Constitution & Laws: Stephane Guy No Report</p> <p>Cadet Corps & Scouts: Robert MacNichol & Anne Cole Report is in the package Moved by Robert MacNichol Seconded by Jen Dunham</p> <p>Entertainment, Hospitality & Special Events: Angele Guy Report is in the package Moved by: Angele Guy Seconded by Graham Forrest</p> <p>Finance: Bert Boehme No Report</p> <p>Grants & Assistance: Richard Lynn Report and Motions in the package Moved by Richard Lynn Seconded by John Bowden</p> <p>Honours & Award: Ed Schelenz Report is in the package Moved by Ed Schelenz Seconded by Ernie Hughes</p> <p>Hospital Visits: Richard Lynn Report is in the package Moved by Richard Lynn Seconded by Jennifer Dunham</p> <p>Housing: Dave Cole No Report</p> <p>Long-Range Planning Stephane Guy Report is in the Package Moved by Stephane Guy Seconded by Robert MacNichol</p> <p>Remarks: Stephane gave an update on our lease renewal. There will be an increase of \$1400 per month and this based on a \$24 per square foot scale. The market rent is \$30 per square foot so we are in a good position. This will increase over 3 years to \$26 per square foot.</p> <p>Community Liaison: Dave Sereda No Report</p> <p>Ways & Means: Dave Sereda No Report</p> <p>Technology Report: Kevin Brown Report is in the package Moved by Kevin Brown Seconded by Robert MacNichol</p>	Carried Carried Carried Carried Carried Carried Carried
14.	<p>General and New Business including matters respecting the welfare of the Legion and Branch Nevada update by Kevin Brown</p>	



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Item	Subject	Action
15.	Motion for Adjournment Moved by Terry Claesson	
16.	Closing Ceremonies Presided over by Lyle Brennan and the meeting adjourned at 7.50 pm	

MEMORIAM EORUM RETINEBIMUS
God Save the King

Comrade Lyle Brennan
President

Comrade Pam Hall
Secretary

Next Executive Meeting: Tuesday – February 4th, 2025, 7 pm
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THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

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**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

President's Report

General Meeting 21 January 2025

Report: Lyle Brennan, President

I hope everyone had an enjoyable holiday season with loved ones. As we ring in the new year, I just want to express my appreciation for everything that our executive team does tirelessly to rally everyone together. The leadership, energy and dedication of our team of volunteers leaves no doubt as to why we continue to achieve amazing things in support of our veterans and community. Thank you for everything that Branch 641 Barrhaven accomplished in 2024.

Branch 641 will celebrate 20 years in 2025, another example of hard work and team spirit. Please stay tuned as we announce how we will mark the occasion.

In addition to the regularly scheduled activities, January has started off with a number of events including the New Years Levee, Youth Education Poster and Literary Contest Awards Ceremony. Our branch organized support to both the recent Bingo night which our volunteers were joined by air cadets from 75 Barrhaven Squadron as well the upcoming Pub night (Jan 22nd) for the veterans at the Perley Rideau Veteran Health Care Centre.

I'm optimistic that we will continue to do great things as we serve our community, promoting remembrance, supporting Youth, Seniors and Veteran related causes. I look forward to what 2025 has in store. Happy New Year everyone!

"Lest we forget"

I move my report



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GENERAL MEETING AGENDA JANUARY 21ST 2025



THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641
PROPOSED MOTION
GENERAL MEETING: JANUARY 21, 2025

Moved by: Stephane Guy

Seconded by

General Meeting: Carried Yes / no

I move that Barrhaven Legion Branch 641 accept the proposal Lease Amendment as presented.

The Lease Amendment proposal includes an increase of approximately \$1400.00 per month (\$24 – sq/ft) from May 01, 2025, to Apr 30, 2028, and then a further increase of \$700.00 per month (\$26 sq/ft) from May 01, 2028, to Apr 30, 2030. According to Real estate Moussa Group, it is slightly below market. Furthermore, our lawyer Rod Vanier has verified this proposed Lease Amendment and found it suitable.

Secretary Signature:

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THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641
GENERAL MEETING AGENDA JANUARY 21ST 2025

LEASE EXTENDING AND AMENDING AGREEMENT

THIS AGREEMENT is dated January 16, 2025, and is made,

BETWEEN:

3500 FALLOWFIELD ROAD HOLDINGS INC.

(the “**Landlord**”)

OF THE FIRST PART

AND:

THE ROYAL CANADIAN LEGION BRANCH 641 BARRHAVEN

(the “**Tenant**”)

OF THE SECOND PART

WHEREAS:

- A. By a retail lease agreement dated December 11, 2009 as supplemented by a change to commencement date letter dated March 4, 2010 (together the “**Original Lease**”), Investors Group Trust Co. Ltd., as Trustee for Investors Real Property Fund (the “**Original Landlord**”), as landlord, leased to the Tenant certain premises in the shopping centre known as Barrhaven Crossing Shopping Centre with the municipal address of 3500 Fallowfield Road, Ottawa, Ontario (the “**Centre**”), which premises are designated as Unit 3A, comprising approximately Four Thousand, Two Hundred and Fifty (4,250) square feet of Rentable Area (the “**Premises**”), for a term of ten (10) years and sixteen (16) days (the “**Original Term**”), commencing on April 15, 2010 and expiring on April 30, 2020, all as more particularly described in the Original Lease;
- B. By way of an area certification from the Landlord’s surveyor, Annis O’Sullivan Vollebekk dated March 29, 2010 (the “**Area Certification Letter**”), the useable area of the Premises was measured to be Four Thousand, One Hundred and Ninety-Nine (4,199) square feet;

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- C. By a lease extending agreement dated February 11, 2015 (the **"First Amending Agreement"**), the Original Landlord and Tenant agreed to extend the Original Term of the Original Lease for a further period of five (5) years commencing on May 1, 2020 and expiring on April 30, 2025 (the **"First Extended Term"**), and to amend certain other provisions of the Original Lease, as more particularly set out therein;
- D. Landlord is the successor in interest to the landlord named in the Original Lease;
- E. The Original Lease and the First Amending Agreement and Area Certification Letter are hereinafter collectively referred to as the **"Lease"**;
- F. The Original Term and the First Extended Term are hereinafter collectively referred to as the **"Term"**; and
- G. Landlord and Tenant have agreed to amend the Lease to, amongst other things, extend the term thereof for a period of sixty (60) months commencing on **May 1, 2025** and expiring on **April 30, 2030** (the **"Second Extended Term"**), upon the terms and conditions more particularly set forth hereinafter.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants and agreements hereinafter contained and other good and valuable consideration, the receipt and sufficiency of which is hereby by each of the parties acknowledged, and the parties hereto agree as follows:

1. INTERPRETATION

The recitals are true in fact and in substance. Except as otherwise expressly provided for in this Agreement and the recitals hereto, the words and expressions which are defined in the Lease shall have the same meanings when used herein and all amendments set out herein shall be deemed amendments to the Lease and all necessary changes to the Lease to incorporate said amendments shall be deemed made thereto.

2. SECOND EXTENDED TERM

The Term of the Lease shall be and is hereby extended for a further period of sixty (60) months, commencing on **May 1, 2025** (the **"Second Extended Term Commencement Date"**) and expiring on **April 30, 2030** (the **"Second Extended Term Expiry Date"**), on the same terms and conditions as contained in the Lease, except: (i) as outlined hereof; and (ii) any inducements of any kind, including without limitation, any tenant allowance, rent free period or fixturing period granted to the Tenant during the Term shall not apply during the Second Extended Term. The Tenant



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acknowledges and agrees that there shall be no further right to renew the Lease or extend the Term (as herein extended), and Schedule "E" of the Original Lease entitled "Option to Renew", as amended by subsection 4(c) of the First Amending Agreement is hereby deleted.

3. USE

The Tenant shall use the Premises throughout the Second Extended Term only as permitted in the Lease.

4. BASIC RENT

Throughout the Second Extended Term, the Tenant shall pay to the Landlord, in equal consecutive monthly installments in advance on the first day of each month in accordance with the Lease, without deduction, abatement or set-off, annual Basic Rent in Canadian dollars, equal to the amounts set out in the following table:

Period Commencing	Period Ending	Rentable Area (Square Feet)	Rate Per Square Foot	Estimated Basic Rent per Annum	Estimated Basic Rent Per Month
May 1, 2025	April 30, 2028	4,199	\$ 24.00	\$ 100,776.00	\$ 8,398.00
May 1, 2028	April 30, 2030	4,199	\$ 26.00	\$ 109,174.00	\$ 9,097.83

5. ADDITIONAL RENT

In addition to the payment of Basic Rent, the Tenant shall pay to the Landlord all Additional Rent as provided for and in accordance with the Lease.

6. CONDITION OF PREMISES

The Tenant acknowledges that it is in possession and occupancy of the Premises and therefore, unless otherwise stated in this Agreement, the Premises shall be accepted by the Tenant in an "as-is, where-is" condition, and the Tenant acknowledges and agrees that, except for the Landlord's maintenance and repair obligations to the

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extent contained in the Lease, the Landlord does not have an obligation, responsibility or liability for making any renovations, alterations or improvements in or to the Premises. All further renovations, alteration or improvements in or to the Premises are the sole responsibility of the Tenant and shall be undertaken or completed at the Tenant's expense and strictly in accordance with the provisions of the Lease.

7. SPECIAL RIGHTS

The Landlord and Tenant acknowledge and agree that upon full execution of this Agreement, unless and or as otherwise set forth in this Agreement, and to the extent they are contained in the Lease, all rights of first offer, rights of first refusal, options to expand, renew, extend, terminate or contract the Premises, in favour of the Tenant, are deleted, it being agreed that only the rights as specifically set forth in this Agreement shall apply.

8. AMENDMENTS TO LEASE

The Lease is hereby deemed amended as follows:

- (a) **Deposit**. The Landlord acknowledges that, as of December 16, 2024, it holds a deposit for last month's rent in the amount of \$9,111.22, which last month's rent shall continue to be held by the Landlord, without interest and applied in accordance with Section 4.02 of the Original Lease, with any shortfall to be paid on the first of said last month of the Term, as extended herein; and
- (b) **Tenant's Option to Terminate**. Provided that (a) the Tenant pays the Rent (including both Basic Rent and Additional Rent) in accordance with this Agreement and the Lease, and performs all of its other obligations under this Agreement and the Lease; (b) the Lease has not been assigned and the Tenant is in occupation of and carrying on business in all of the Premises; and (c) the Tenant is not in default under the Lease and has not been in default under the Lease on a consistent basis (collectively, the "**Required Conditions**"), the Tenant shall have an ongoing non-transferable right (the "**Option to Terminate**") to terminate the Lease effective at any time after the third (3rd) year of the Second Extended Term (*i.e., at any time after May 1, 2028*), exercisable upon the Tenant providing the Landlord with not less than NINE (9) months prior written notice (the "**Termination Notice**"). Should the Tenant exercise the Option to Terminate, the proposed date of termination (the "**Early Termination Date**") shall be reflected in the said Termination Notice which shall be no less than NINE (9) months from the date of the Termination Notice and shall be deemed to be the early termination date of the Lease. If the Tenant does not deliver the Termination Notice to the Landlord within the required time and the Tenant does not deliver the Termination Amount (as defined hereof) within the



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required time, this Option to Terminate shall be null and void and of no further force and effect. For greater certainty, the Early Termination Date cannot be earlier than May 1, 2028.

Subject to the foregoing, if the Tenant validly exercises its Option to Terminate and delivers the Termination Notice within the required time and delivers the Termination Amount, the Lease shall be terminated effective as of the Early Termination Date, provided that:

- (i) the Tenant shall perform all obligations under the Lease up to the Early Termination Date;
- (ii) within five (5) days of receipt of the Termination Statement pursuant to subsection (iii), the Tenant shall deliver to the Landlord a certified cheque payable to the Landlord or by electronic fund transfer to an account designated by the Landlord, in an amount (the “**Termination Amount**”) equal to the aggregate of THREE (3) months Basic Rent and Additional Rent payable in respect of the Rentable Area of the Premises (with Basic Rent calculated at the rate per square foot per annum payable at the time the Termination Notice is given and Additional Rent calculated at the rate per square foot per annum most recently used by the Landlord prior to the date of the Termination Notice for calculating Additional Rent for the Centre), plus all applicable sales tax; and
- (iii) within five (5) days of receipt of the Termination Notice, the Landlord shall provide a statement of the Termination Amount, with reasonable detail and supporting information (a “**Termination Statement**”).

For clarity, in order for the Tenant to have the right to terminate hereunder, the Tenant must have complied with all of the terms of this subsection 8 (b) including the Termination Notice having been issued within the required time and the Termination Amount having been paid to the Landlord within the required time.

9. RATIFICATION OF LEASE

Except as herein provided, the terms and conditions of the Lease shall continue in full force and effect and the Lease, as extended and amended herein, is hereby ratified and affirmed by each of Landlord and Tenant and shall be binding upon the parties hereto and their respective successors and permitted assigns.

10. GENERAL

Time, in all respects, shall remain of the essence. The section headings in this Agreement have been inserted for convenience of reference only and shall not be referred to in the interpretation of this Agreement nor the Lease.



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This Agreement shall be interpreted according to and governed by the laws having application in the Province of Ontario.

11. SIGNATURES

A facsimile or PDF or electronic signature shall constitute a valid and binding signature with the same effect as if it were an original signature endorsed on this Agreement. A signed copy of this Agreement transmitted by PDF or other electronic means of transmission shall be deemed to have been validly delivered and shall bind the parties. The parties agree that execution of this Agreement by use of digital signature software shall constitute valid execution. At Landlord's request, Tenant shall ensure that this Agreement is executed and delivered in hard copy within five (5) days of the acceptance or execution hereof by PDF or other electronic means of transmission.

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IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement.

LANDLORD:

3500 FALLOWFIELD ROAD HOLDINGS INC.

By: _____

Name: Younan Greis

Title: Authorized Signing Authority

I have authority to bind the corporation.

TENANT:

**THE ROYAL CANADIAN LEGION BRANCH 641
BARRHAVEN**

By: _____

Name:

Title:

By: _____

Name:

Title:

I/We have authority to bind the association.

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THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641
PROPOSED MOTION
GENERAL MEETING: JANUARY 21, 2025

Moved by: Angele Guy
Seconded by

General Meeting: Carried Yes / no

I move that Barrhaven Legion Branch 641 increase the price of Friday Night meals to \$30.00 for members and \$35.00 for non members starting Apr 25, 2025.

The last increase was approximately 4 years ago and considering the general inflation of the last 3 years including the drastic surge of food prices, as well as the rent increase, to ask an extra \$5.00 for Friday Night meal is reasonable.

Secretary Signature:

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THE ROYAL CANADIAN LEGION
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PROPOSED MOTION

General Meeting Date: January 21, 2025

Moved by: Richard Lynn Grants and Assistance Officer

Seconded by:

I move that we donate \$500.00 to the Canadian Cancer Society, with the money to come from the _____account.

Background

To fund research into lifesaving treatment options.

General Meeting Carried Yes / No

Secretary Signature _____

We will remember them!

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THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641

PROPOSED MOTION

General Meeting Date: January 21, 2025

Moved by: Richard Lynn Grants and Assistance Officer

Seconded by:

I move that we donate \$500.00 to Diabetes Canada, with the money to come from
the _____ account.

Background
Supporting D-Camps, Community Outreach and Research.

Executive Meeting not presented
General Meeting Carried Yes / No

Secretary Signature _____

We will remember them!

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THE ROYAL CANADIAN LEGION
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PROPOSED MOTION

General Meeting Date: January 21, 2025

Moved by: Richard Lynn Grants and Assistance Officer

Seconded by:

I move that we donate \$500.00 to The Ottawa Mission with the money to come from the
_____account.

Background

Providing meals and safe places to sleep for the Ottawa Homeless.

Executive Meeting Not Presented

General Meeting Carried Yes / No

Secretary Signature _____

We will remember them!

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THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641

PROPOSED MOTION

General Meeting Date: January 21, 2025

Moved by: Richard Lynn Grants and Assistance Officer

Seconded by:

I move that we donate \$500.00 to University of Ottawa Heart Institute with the money to come from the _____ account.

Background

February is Heart Month, so donations go to Cardiac Health awareness, prevention and education.

Executive Meeting not presented

General Meeting Carried Yes / No

Secretary Signature _____

We will remember them!

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January Membership report

Current Membership – 504

Quorum-38

New Members

David Guy – Ordinary

Patricia Blundon- Ordinary

Paul Charbonneau- Ordinary

Melanie Brown- Associate

Marillena Fox- Associate

Jacquelyn Hollywood-Associate

Mary Anne Lasalle- Associate

Brian Spero- Associate

Chris Smelser- Associate

Sean Sunquist- Affiliate

Judith Creelman- Affiliate

Greg Ciliberto-Affiliate

Transfers-In

Stephane Gagne

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Steve Hofman

Chantale Hofman

Wayne Burke

Joanne Laroque

Members who have passed on-

Julien Dumanski

Early Renewals contest Final renewal winner was Margret Ward, October 31st and November 30, our two winners

for September and October were Darryl Timothy Gauthier and Mindy Robertson, November's winner- Mark Steven Harding

Last words- Membership rates will increase as of February 1st. We have not decided yet when we will increase at Branch Level.

We are starting to receive cards and stickers now that the Postal strike is over but only in small numbers, please be patient. As cards arrive, we will notify you by email that your card is at the branch. Please remember that if you have signed up for a digital membership you will not receive a card or sticker.

I move my report

Joe Guitard

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Poppy Campaign Chair Report

1. Financial review completed in support of Poppy Trust Fund reporting.
2. Working with Financial Review Committee to write down some Standard Operating Procedures to have as a guide for future campaigns where topics are not covered in detail in other Legion policies and procedures references.
3. Finishing up with late invoices from Ontario Command.
4. Received a donation of six (6) wreaths from the offices of Comrade Lisa MacLeod, MPP.
5. Still working on the list of recipients for Poppy Appreciation Certificates. Regret delay.

I move my report.

Kevin Brown

Poppy Campaign Chair

Seniors Officer Report:

Distribution of blankets (Xmas Gifts) went really well this year with the help of Anne Cole, Jennifer Dunham and myself. Each home, manor, etc. were very happy to help out and only one residence closed its doors to us due to a major Covid Outbreak. 2 new people were added at the homes as we brought for 45, but there ended up being 47 recipients. Luckily this proved not to be a problem as I had extra gifts left over from the Barrhaven Knitters and Jennifer got Robert to donate a blanket he had left over from his other Legion Branch and gifting to Veterans in Nursing Homes, etc.

I move my report

Richard Lynn



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA JANUARY 21ST 2025

SPORTS REPORT

Dart Season is underway with Peter Gauthier finishing in second place in the singles event and advancing to Districts later this month. We also have Jeff Dacey and David Nigra advancing as well in doubles.

We have two teams competing as well in Cribbage Districts this month.

Senior Darts and Euchre is coming up in February. Please sign up on the Sports Bulletin Board in the Legion lounge.

Michelle Guitard
Sports Officer

I move my report.

Cadet Report

Working with 2317 Army Cadet Corps for a spaghetti dinner fundraiser to be held at branch 641 Valour Hall

Robert MacNichol

I move my report



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641
GENERAL MEETING AGENDA JANUARY 21ST 2025

Hospitality Report

Tuesday, January 21, 2025

Events in January.

- Wednesday, January 22, 2025 Open Mic 12-3pm
- Friday, January 24 Meal: Salmon OR Chicken Band: Arc Of Fire 7pm-11pm
- Monday, January 27, 2025 Lion's Catering
- Friday, January 31 Meal: Ham & Scallop Potatoes Band: Hallman & Hoffman 7pm-11pm

Events in February.

- Wednesday, February 5, 2025 Open Mic 12-3pm
- Friday, February 7, 2025 Meal: Cabbages Rolls Band: The Jerry Lee Band 7-11pm
- Friday, February 14, 2025 Meal: Steak Band: Aces & Eights 7-11pm
- Wednesday, February 19, 2025 Open Mic 12-3pm
- Friday, February 21 Meal: Salmon OR Chicken Band: Gibb Rozon
- Friday, February 28, 2025 Meal: Chicken à la Angel Band: Alez Lopez 7-11pm

I move my report

Angel Guy

2nd Vice President

Next Executive Meeting:
Next General Meeting:

Tuesday – February 4th, 2025, 7 pm
Tuesday – February 18th, 2025, 7 pm



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA JANUARY 21ST 2025

Hospitality/Entertainment Chair

LONG RANGE PLANNING

Our monthly rent before tax:

Current rate of \$20 sq/ft = \$9737.69

May 2025 new rate of \$24 sq/ft = \$11,137.35 Increase of \$1399.66

Next increase will be May 2028 of \$700 (\$26 sq/ft) for a rent of \$11,837.35 per month for a period of two years ending on 30 Apr 2030.

I also contacted Naz Moussa to determine if \$24.00 per sq/ft is reasonable, he believes so as a smaller strip mall on Fallowfield west of Greenbank leases locations at \$30 sq/ft.

I move my report

Stéphane Guy

Long Range Planning Chair

613-797-7021

Technology Officer Report

1. Projects completed:
 - a. Troubleshooting and dealing with Rogers' Customer Services for internet and telephone outage. Technicians were fixing a problem with a local area node that was damaged. It was repaired within 24 hours and impact on Branch was intermittent access when splicing was in progress, but not a complete outage for the duration of the repair.



THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641

GENERAL MEETING AGENDA JANUARY 21ST 2025

- b. More discussions with Bell Customer Service who failed to inform their Billing Department of the termination of services at the end of September. January invoice appears to show that Bell no longer expects payments for services not provided.
- c. The Accounting Team computer that supports the Treasurer and POS system records keeping was upgraded.
- d. Draft TOR for Tech O produced. Will be submitted to Executive Committee for review and approval.

2. Projects in Progress:

- a. POS system modernization. Supply-chain delays have had an impact on sourcing parts and configuring the POS Server. Installation now expected in early February.
- b. New sound system "How to guide".
- c. Loop TV improvements continue to be experimented on.
- d. Recalibration of Bell Satellite Dish that feeds the TV on the fridge side of the bar will have to wait for better weather. In the meantime, a "Reset to Factory Settings" has improved some of the reception issues and identified the correct satellites to be aimed at.
- e. An initial Review of the Branch's Camera Security System hardware and software was conducted. Some adjustments to master station settings have resulted in a more stable environment. Areas of risk not currently under direct surveillance were also identified, such as direct observation of the Nevada machine, the ATM and the rear entrance area. Realignment of existing cameras or additional ones will be considered in the next stages.

3. Projects pending:

- a. Testing of MS Teams with a view to support remote viewing (and potential interaction / participation) of General Meetings.
- b. Develop, test and implement Membership card-scanning (both plastic and digital) to accelerate the sign-in process for attendance during General Meetings. Beyond Member Name and Number, as required to confirm attendance in the current manual format, there will be no collection of additional personal information.

I move my report.
Kevin Brown
Technology Officer