



**Royal Canadian Legion - Barrhaven Legion Branch 641
Executive Meeting Agenda May 6th 2024**

1. Call to Order
2. Opening Ceremony
3. Motion to deviate from the agenda
4. Review minutes of last meeting - Pamela Hall
5. Business arising from the Minutes & Unfinished business
6. Presidents Report – Lyle Brennan in the package with motions
7. Treasurer’s Report – Diane Craig
8. Sgt- at- Arms Report – Paul Leadston No report Regrets
9. Correspondence – Pamela Hall
10. General Welfare of the Branch/Legion/ Motions in the reports
11. **Reports of Mandatory Standing Committees**
 - a. Legion Seniors – Richard Lynn provided with motions
 - b. Membership – Dave St Amand in the package
 - c. Poppy Chair – Stephane Guy no report
 - d. Public Relations- Deb Sereda no report
 - e. Sports/Track and Field – Joe Guitard no report
 - f. Poppy Trust Fund – Bert Boehme no report
 - g. Leadership & Development – Bert Boehme no report
 - h. Veterans Service Officer– Anne Cole no report
 - i. Youth Education & Bursary – Carol Anne Marleau no report
12. **Reports of Other Standing Committees and Standalone Positions**
 - a. Bar Officer – David Sereda – no report Regrets
 - b. Constitution and Laws – Stephane Guy in the package
 - c. Cadet Liaison & Scouts – Patrick Makinson no report
 - d. Entertainment, Hospitality & Special Events - Angele Guy in the package
 - e. Finance – Bert Boehme no report
 - f. Grants & Assistance – Richard Lynn provided
 - g. Honours & Awards – Ed Schelenz in the package with motions
 - h. Hospital Visits –
 - i. Housing – Dave Cole
 - j. Long Range Planning – Stephane Guy no report
 - k. Community Liaison – David Sereda no report
 - l. Ways & Means – Anne Cole
13. **General and New Business**
14. **Motion to Adjourn**
15. **Closing Ceremonies**

Next Meeting May 21st 2024



The Royal Canadian Legion Barrhaven Branch 641

Minutes of Executive Meeting April 1st 2024 Quorum 9

Legend P = Present R = Regrets A = Absent

Branch Officers (08)

President	Lyle Brennan	P
Past President	Ed Schelenz	P
1st Vice President	Mike Harrietha	P
2nd Vice President/ Chairman	Bert Boehme	P
3rd Vice President	Angele Guy	P
Secretary	Pam Hall	P
Treasurer	Diane Craig	P
Sergeant-At-Arms	Paul Leadston	R

Other Chairs (10)		Angele Guy	P	Mike Harrietha	P
Dave Cole	P	Debi Sereda	P	Patrick Makinson	R
Anne Cole	R	David St. Amand	R	Joe Guitard	R
		Richard Lynn	P	Carol Anne Marleau	P

1. Call to Order

The meeting was called to order at 19:00 hrs by Dave Cole with 11 members in attendance.

2. Opening Ceremony Performed by Lyle Brennan

3. Motion to Deviate from the agenda Moved by Diane Craig

4. Review Minutes of Last Meeting March 4th Moved by Pam Hall Seconded by Debbie Sereda Carried

5. Business arising from the Minutes & Unfinished Business

6. Presidents Report Lyle Brennan Report attached Moved by Lyle Brennan Seconded by Richard Lynn Carried

7. Treasurer's Report Diane Craig Not Available

8. Sgt at Arms Report Paul Leadston No Report

9. Correspondence Pam Hall Letters of thanks read out

10. General Welfare of the branch / Motions Included under H & A

i) Motion: Moved by Debbie Sereda Seconded by Ed Schelenz Carried

Branch 641 purchase a quarter page add in the amount of \$125.00 in the 2024 Dominion Command Convention Booklet.

11. Reports of Mandatory Standing Committees

a) Legion Seniors – Richard Lynn No Report

b) Membership -. David St Amand Report Attached. Moved by Dave St Amand Seconded by Diane Craig Carried.

c) Poppy – Stephane Guy No Report

d) Public Relations - Deb Sereda No Report

e) Sports/Track and Field – Joe Guitard No Report

f) Poppy Trust Fund – Bert Boehme Report attached and Budget for distribution of funds Moved by Bert Boehme Seconded by Angele Guy Carried

g) Leadership and Development - Bert Boehme No Report Discussion: Our branch is to decide how many delegates are going to the convention in St John's New Brunswick . The deadline is May 31st

h) Veterans Services & Branch Service Officer – Anne Cole No Report Verbal via Dave Cole – 3 new clients

i) Youth Education and Bursary – Carol Anne Marleau No Report

12. Reports of other Standing Committees and Standalone Positions

- a) **Bar Officer - David Sereda No Report Discussion:** Price increase coming in April due to excise tax 2%
- b) **Constitution and Bylaw –Stephane Guy No Report**
- c) **Cadet Liaison and Scouts – Patrick Makinson No Report**
- d) **Entertainment, Hospitality & Special Events - Angele Guy Report attached** Moved by Angele Guy Seconded by Diane Craig **Carried** **Remarks:** The stove had to be replaced at a price of \$2079. Also. the necessity of early planning for the Veteran's Lunch was discussed
- e) **Finance - Bert Boehme No Report Remarks:** Looking for figures for the annual budget
- f) **Grants and assistance – Richard Lynn Motion Provided:** Moved by Richard Lynn Seconded by Stephane Guy **Carried.**
- Branch 641 donates \$525 to Cornerstone Housing for Women to match funds raised at a recent birthday party**
- g) **Honours and Rewards – Ed Schelenz Report attached** Moved by Ed Schelenz Seconded by Debi Sereda **Carried**

Motion: Award a Certificate of Merit to Kim Krueger Moved by Ed Schelenz Seconded by Diane Craig Carried

Motion: Award Kevin Brown a Certificate of Appreciation Moved by Ed Schelenz Seconded by Stephane Guy Carried

- j) **Housing – Dave Cole No Report Comments** - Working on internet in the back office. Thank you to Debi Sereda for the procurement of the new outdoor signage.
 - d) **Long Range Planning – Stephane Guy No Report Verbal:** Lyle, Bert and Stephane went to the bank and obtained the information on documents required to apply for a mortgage.
 - e) **Community Liaison - Dave Sereda No Report**
 - f) **Ways and Means Anne Cole No Report**
- 13. General & New Business**

14. Motion to Adjourn - Moved by Angele Guy

Closing Ceremonies - Performed by Mike Harrietha and meeting adjourned at 7.40 pm

MEMORIUM EORUM RETINEBIMUS

God Save the King

Lyle Brennan

President

Recording Secretary Pam Hall



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

President's Report

Executive Meeting 6 May 2024

Report: Lyle Brennan, President

Comrades,

First and foremost, I want to thank the executive team for their collective efforts to make this past term a success. The branch continues to thrive, our membership is strong and we are able to host a wide range of activities, support our community and our veterans.

I need to thank a few members who will not be returning in executive capacities for the upcoming term. Mike Harrietha who stepped back from 1st Vice President, and Patrick Makinson as Cadet Liaison. Its also with mixed feelings I give huge thanks to Dave St-Amand who has done a phenomenal job of leading as membership chair. We are lucky to have had his support through out his tenure as membership chair. As a life member of the branch (he's not going to far 😊.) I'm happy that he will continue to call Barrhaven home and support bar operations as the Wednesday evening bartender. – thank you for all you do Dave!!

Throughout May, and in advance of the June executive, I will continue to reach out to the new executive to sort out the various appointments for the upcoming term.

As always, volunteers make it work. If you or someone you know wants to lend a hand, speak with myself or any of the exec.

“Lest we forget”

I move my report



THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641

PROPOSED MOTION

Executive Meeting date: May 6, 2024

Moved by: Lyle Brennan

Seconded by:

Executive Meeting: **Carried Yes / No**

General Meeting date: May 21, 2024

Moved by: Lyle Brennan

Seconded by:

General Meeting: **Carried Yes / No**

Ref: Barrhaven Branch 641 Policy and Procedures Manual page 5, appointees IAW Branch Regulations 501(2), intern (2); Branch Chairman, Branch Service Office and Chaplin should be appointed prior to the 1 June.

I Move that: the following appointments to chair the and standalone position be approved.

Chairman	Dave Cole
Veterans Services Officer	Anne Cole
Chaplin	Margo Whittaker

Additionally, due to the position unable to be supported by the incumbent, and the busy time of year to support the local cadet unit events, I move that the following appointment is made:

Cadet & Scouts Liaison(s) Robert MacNichol and Anne Cole

President's Signature.....Secretary Signature.....

May 2024 Exec

Membership Total: 720 active accounts
Last year – 762
Quorum – 38

New	Carrie Moussa	Affiliate
	Matthew Stolarik	Affiliate
	Catharina LePage	Associate
	Shawn Fancy	Affiliate
	Guillaume Turcot	Ordinary
	Glenn Schumacher	Associate
	Nicola Hemstock	Affiliate
	Brian Gravelle	Affiliate
	Andrea Markle	Associate
	Robert Racine	Affiliate

Transfer in	Dalton Hart	Ordinary
-------------	-------------	----------

Transfer out

Re-instate

Deceased	Lynn Wortman	Ordinary
----------	--------------	----------

Lyle has named Joe Guitard as the new Membership Chair. His term will start on the 1st of June. I will be training him over the next few weeks.

If you haven't renewed for 2024 yet, you are not a member in good standing. Status on your file with Dominion Command shows "dormant". Your status will change to "active" when you renew for 2024. I remind our members that regardless of when you renew in the year, your membership is only good until the 31st of December.

Sacrifice Medal – George Angus Cormier has been posthumously awarded the Sacrifice Medal in recognition of making the ultimate sacrifice in the service of Canada. George was an Ordinary member of branch 641. He passed away in 2022. His wife Judith and their children will receive the Memorial Cross and his brothers and grandsons will receive the Memorial Ribbons. Judith now resides in the Halifax area.

I contacted Branch 161 in Pleasant Point N.S. on behalf of Judith. I'm pleased to report that their padre has been in contact with her and will help Judith prepare for the Celebration of Life.

Finally, our quorum for General Meetings has increased from 36 to 38. Quorum is calculated at 5% of last year's membership total. This number remains constant throughout the 2024 calendar year.

Signed David St Amand Br 641 Member

EXECUTIVE & GENERAL MEETING MAY 2024

CONSTITUTION AND LAWS

I have started the process of modifying our Branch regulation to increase the Executive Committee financial authority from \$500 to \$2000. A notice of motion will be tabled at the May General Meeting with a vote at the Juin General Meeting. The modifications include two other article to make them more in line with our current procedure.

I move my report.

Stéphane Guy

Constitution and Law chair

613-797-7021

LONG RANGE PLANNING

Nil report

Stéphane Guy

Long Range Planning Chair

613-797-7021

POPPY CHAIR

Nil report.

Stephane Guy

Branch 641 Poppy Chair

Report for the Executive Meeting
From the Hospitality/Entertainment Chair

Tuesday, May 6, 2024

Open Mic is always as popular as always with about 89 people coming and 20 entertainors approximately per Wednesday.

For your information, here is my report for the year for Hospitality.

Trimester	Month	Amount	Trimester Total
1st	June	\$4,220.51	\$9,090.37
	July	\$2,872.20	
	August	\$1,997.66	
2nd	September	\$4,266.02	\$11,696.89
	October	\$4,136.79	
	November	\$3,294.08	
3rd	December	\$7,900.20	\$13,460.21
	January	\$2,575.61	
	February	\$2,984.40	
4th	March	\$4,135.24	\$7,159.22
	April	\$3,023.98	
	May		
	Total	\$41,406.69	

Meals and Bands for May 2024:

- Friday, May 3, 2024 Meal: Cinco de Mayo Band: Alex Lopez 7 p.m. – 11 p.m.
- Wednesday, May 8, 2024 Open Mic and Lunch 12:00 p.m. – 3:00 p.m.
- Friday, May 10, 2024 Meal: Roast Beef Band: Colby Drummond 7 p.m. – 11 p.m.
- Friday, May 17, 2024 No Meal – Cover charge \$10.00 Band: Heart & Soul Duo 7 p.m. – 11 p.m.

- Saturday, May 18, 2024 High Tea + Fundraiser Silent Auction (baskets + other items) 2 p.m. – 4 p.m.
- Wednesday, May 22, 2024 Open Mic and Lunch 12:00 p.m. – 3:00 p.m.
- Friday, May 24, 2024 Meal: Steak Band: The BedRockers 7 p.m. – 11 p.m.
- Monday, May 27, 2024 Lion's Catering
- Friday, May 31, 2024 Meal: Greek Band: Two Step More 7 p.m. – 11 p.m.

Meals and Bands for June 2024:

- Wednesday, June 5, 2024 Open Mic and Lunch 12:00 p.m. – 3:00 p.m.
- Friday, June 7, 2024 Steak Band: Marleen Fawcett 7 p.m. – 11 p.m.
- Wednesday, June 12, 2024 Veteran's Lunch 12 p.m. – 3 p.m. Band: 5 boys from Open Mic
- Friday, June 14, 2024 Chicken a la Angel Band: The RockPhiles 7 p.m. – 11 p.m.
- Wednesday, June 19, 2024 Open Mic and Lunch 12:00 p.m. – 3:00 p.m.
- Saturday, June 21, 2024 Washer Toss
- Friday, June 28, 2024 Salmon OR Chicken Band: Snap, Crackle & Pop 7 p.m. – 11 p.m.

I move my report

Angel Guy

Hospitality/Entertainment Chair

Barrhaven Legion Branch 641

Report for Exec Meeting May 6, 2024

RCL BR 641

Honours /Awards & Special Recognition (HA&SR) Committee

Comrades: On Monday May 13 at 1900 (7pm) the following comrades will receive recognition for their volunteer service through the 2024 Ontario Volunteer Service Awards: Joyce Barr, Alice Boehme, Bert Boehme, Diane Craig, Carl Anne Marleau and Debi Sereda. Ceremony will be held at the Hellenic Event Centre 1315 Prince of Wales Drive. The ceremony will be attended by the H&A rep David Sereda and our President or his rep.

Our committee received a nomination for recognition and agreed to proceed with the nomination. The motion is attached and will be moved separately.

The committee encourages all comrades to identify and provide a recommendation to the HA&SR committee of persons or organizations they feel are deserving of recognition. We ask that you look into the requirements for the award you are recommending and ensure that the member you are recommending meets those requirements. Please provide any recommendation in writing. Point form is acceptable.

I move my report.

Original signed by:

Ed Schelenz CD

Past President

HA&SR Committee Chairman

May 6, 2024



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

PROPOSED MOTION

Executive Meeting: May 6, 2024

Moved by: Ed Schelenz

Seconded by:

On behalf of the H&A committee I move that Nina Guy be awarded a Certificate of Appreciation.

"Nina joined our branch in 2014 and is always there when you need her. She fills in whenever she is called on to help with hospitality or any other situation, such as her last minute replacement on for the entertainment that called in sick St Patrick's Day, she stepped in and kept the crowd entertained for the entire event. Nina is deserving of recognition."

Secretary Signature:



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

PROPOSED MOTION

Executive Meeting: May 6, 2024

Moved by: Ed Schelenz

Seconded by:

On behalf of the H&A committee I move that the following members of hospitality be awarded a Certificate of Appreciation.

Anna Cumming:

Anna joined Hospitality in the Fall 2022 and she is always ready to work anywhere we need her, it could be for Open Mic as well as for Friday Night food preparations or any other events we do. She is a great addition to our already great team.

Carol Hicks:

Carol joined March 2023 and she is a big part of the team and always good for Friday Night food preparation or cleaning the tablecloths and linens. She is a great part of the team.

Cynthia Leonard:

Cynthia joined Hospitality May 12, 2024. She is a jack of all trade and is always ready to help wherever we need her. She is ready to do food preparation for Friday Night Dinner, do Set up with others, serve for the Friday Night and do the door. She is a valuable asset to the team and always has a smile on her face that makes people smile back.

Graham Forrest:

Stan the man, known as Graham, joined Hospitality around March 2023. He is the main guy in the kitchen. He is great at doing the dishes and he is efficient and conscientious at the job he is doing. He is also a very good Entertainer and MC for Open Mic. That makes him the go to guy that can do a great job at all he does.

Susan Forrest:

Susan joined Hospitality around March 2023. She is a big part of the team, and she is very good with people, patient and always has a smile, that makes our patrons feel good when they see her. She is a big asset to the group.

Secretary Signature: