



Branch 641  
Barrhaven

## Royal Canadian Legion Branch 641 Barrhaven

### Executive Committee Meeting Agenda for February 4th 2025

Activity	Action	Report
1. Call to Order		
2. Indigenous Land Acknowledgment		
3. Opening Ceremony (RCL Rituals, Awards and Protocol Manual)		
4. Motion to deviate from the agenda		
5. Introduction of Guests		
6. Minutes of the last Executive Meeting January 7th 2025	In package	
7. Business arising from the Minutes and unfinished business	Secretary	
8. President's Report Lyle Brennan	Report/Motion	
9. Treasurer's Report Diane Craig		
10. Sergeant-at-Arms Report Paul Leadston	No Report	
11. Correspondence Pam Hall	Verbal – emails	
12. Reports of Standing Committees		
a. Legion Seniors Richard Lynn	Report	
b. Membership Joe Guitard	Report	
c. Poppy Campaign Kevin Brown	Report	
d. Public Relations Debi Sereda	No report	
e. Sports, Track and Field Michele Guitard	Motion	
f. Poppy Trust Fund Bert Boehme	Report/motion	
g. Leadership & Development Bert Boehme	No report	
h. Veteran Services Officer Anne Cole	No report	
i. Youth Education & Bursary Carol Anne Marleau	Report	
13. Reports of Other Committees and Standalone Positions		
a. Bar Officer Dave Cole	No report	
b. Constitution and Laws Stéphane Guy	No Report	
c. Cadet Liaison & Scouts Robert MacNichol/Anne Cole	No Report	
d. Entertainment, Hospitality & Special Events Angele Guy	Report	
e. Finance Committee Bert Boehme	No report	
f. Grants & Assistance Richard Lynn	Report/Motions	
g. Honours & Awards Ed Schelenz	Bingo Report	
h. Hospital Visits Richard Lynn	No report	
i. Housing Dave Cole	No report	
j. Long Range Planning Stéphane Guy	No report	
k. Community Liaison Dave Sereda	No report	
l. Ways and Means Dave Sereda	In package	
m. Technology Report Kevin Brown	Report/Motion	
14. Motion to adjourn		
15. Closing Ceremony (RCL Rituals, Awards and Protocol Manual)		



Branch 641  
Barrhaven

# Royal Canadian Legion Branch 641 Barrhaven

## Executive Committee Meeting Minutes January 7th 2025

Quorum = 9

Legend: P = Present R = Regrets A = Absent

### Branch Officers (08)

<b>President</b>	Lyle Brennan	<b>PR</b>
<b>Past President</b>	Ed Schelenz	<b>PR</b>
<b>1<sup>st</sup> Vice President</b>	Bert Boehme	<b>PR</b>
<b>2<sup>nd</sup> Vice President</b>	Angele Guy	<b>PR</b>
<b>3<sup>rd</sup> Vice President</b>	Richard Lynn	<b>R</b>
<b>Secretary</b>	Pam Hall	<b>PR</b>
<b>Treasurer</b>	Diane Craig	<b>PR</b>
<b>Sergeant-At-Arms</b>	Paul Leadston	<b>PR</b>

### Other Chairs and Appointees (11)

Kevin Brown	<b>PR</b>	Anne Cole	<b>R</b>	Dave Cole	<b>R</b>
Joe Guitard	<b>R</b>	Michelle Guitard	<b>PR</b>	Stéphane Guy	<b>PR</b>
Robert MacNichol	<b>PR</b>	Carol Anne Marleau	<b>PR</b>	Will Read	<b>PR</b>
Dave Sereda	<b>R</b>	Debi Sereda	<b>PR</b>		

Legend: P = Package H = Handout V = Verbal A = Addendum NR = No Report

<b>Activity</b>	<b>Action</b>	<b>Report</b>
1. Call to Order	Ed Schelenz	
2. Opening Ceremony	Lyle Brennan	
3. Motion to deviate from the Agenda	Carole Anne Marleau	
4. Introduction of Guests	Not applicable	
5. Minutes of the last Executive Meeting	Pam Hall Seconded by Debi Sereda	P
6. Business arising from the Minutes and unfinished business		
7. President's Report	Lyle Brennan Seconded by Debi Sereda	P
8. Treasurer's Report	Diane Craig Seconded by Kevin Brown	H
9. Sergeant-at-Arms Report	Paul Leadston	NR
10. Correspondence	Pam Hall	V
11. Reports of Standing Committees		
a. Legion Seniors	Richard Lynn	NR
b. Membership Moved by Michele Guitard Seconded by Robert MacNichol Carried. Remarks: Lyle Brennan – Membership fees on a national level are increasing and we as a branch will consider our options.	Joe Guitard	H
c. Poppy Chair Moved by Kevin Brown Seconded by Debi Sereda Carried.	Kevin Brown	P
d. Public Relations	Debi Sereda	NR
e. Sports, Track and Field Moved by Michele Guitard	Michele Guitard	P



Branch 641  
Barrhaven

## Royal Canadian Legion Branch 641 Barrhaven

- Seconded by Debi Sereda Carried
- |  |                    |    |
|--|--------------------|----|
| f. Poppy Trust Fund  | Bert Boehme        | NR |
| g. Leadership & Development  | Bert Boehme        | NR |
| h. Veteran Services Officer Moved by Robert MacNichol<br>Seconded by Diane Craig Carried | Anne Cole          | P  |
| i. Youth Education & Bursary Moved by Carol Anne<br>Marleau Seconded by Robert MacNichol | Carol Anne Marleau | P  |
12. Reports of Other Committees and Standalone Positions
- |  |                               |    |
|--|-------------------------------|----|
| a. Bar Officer Discussion on shortage of cash for large<br>Nevada Payouts and suggestion was to have a pouch<br>with cash in it for that purpose. Stays in safe until<br>needed. | Dave Cole                     | NR |
| b. Constitution and Laws   | Stéphane Guy                  | NR |
| c. Cadet Liaison & Scouts Moved by Robert MacNichol<br>seconded by Diane Craig Carried   | Robert<br>MacNichol/Anne Cole | P  |
| d. Entertainment, Hospitality & Special Events Moved by<br>Angele Guy Seconded by Robert MacNichol Carried   | Angele Guy                    | P  |
| e. Finance Committee   | Bert Boehme                   | NR |
| f. Grants & Assistance   | Richard Lynn                  | NR |
| g. Honours & Awards  | Ed Schelenz                   | NR |
| h. Hospital Visits   | Louise Laflamme               | NR |
| i. Housing   | Dave Cole                     | NR |
| j. Long Range Planning Moved By Stephane Guy Seconded<br>by Kevin Brown  | Stéphane Guy                  | P  |
| k. Community Liaison   | Dave Sereda                   | NR |
| l. Ways & Means  | Dave Sereda                   | NR |
| m. Technology Officer Moved by Kevin Brown Seconded by<br>Carol Anne Marleau Carried   | Kevin Brown                   | P  |
13. Motions or Special Business of which Notice was previously  
given
14. General and new Business including matters respecting the  
welfare of the Legion and the Branch
- |   |  |  |
|---|--|--|
| i. 20th Anniversary – discussion and a committee is<br>set up |  |  |
| ii. Flag Day Dinner   |  |  |
- Bingo volunteers (8) \$27699 raised to the Land and Building  
and this is 32% of the total amount \$86559.96 earned in  
2024. Most of the remainder has been distributed to  
charities.
15. Tabling of Notice(s) of Motion(s)
16. Motion to adjourn Debi Sereda
17. Closing Ceremony Lyle Brennan

### MEMORIUM EORUM RETINEBIMUS God Save the King

President Lyle Brennan

Recording Secretary Pam  
Hall

Executive Meeting 5 Feb 2024

**Report:** Lyle Brennan, President

Comrades,

Our Branch Chaplin, Rev. Margo Whittaker has notified us that she can no longer commit to role. I would like to take a moment to thank her and express my gratitude for the time and dedication she has provided to Branch 641. Reaching out to Loved ones and leading Legion Tribute ceremonies along with our Sgt-At-Arms and Flag Party, her kinds words provided comfort and strength to our members and their families during difficult times. Though stepping down, she says she will remain a member of our branch. – Once again, thank you Margo.

Comrade Robert MacNichol has offered his services as Branch Chaplin.

Our elections for the 2025-26 executive will be coming up in April. If you would like to be considered for positions on the executive please note that You need to be a member in good standing, have attended at least 3 general meetings been a member of our branch for at least one year and a day as well as have read our branch policy and procedures manual. There's still time! Don't hesitate to ask myself or other members of the executive about it if you believe you might be interested in a role and have questions.

"Lest we forget"

I move my report

**Motions follow**

## **Seniors Officer**

- Soon Valentines Cards will arrive at our branch thanks to an effort by Veterans Affairs Canada and the Legion. These cards are from school children and we are to distribute them to veterans in our area. I suggest we have some displayed in the Branch and the rest we can split between the Nursing Homes, Long Term Care Facilities, etc.

- From Mackenzie Connors and who is a licensed funeral director with Kelly Funeral Homes in Barrhaven, and her role is to help people pre-emptively have conversations about their preplanned wishes, and to offer them options that bring them peace of mind.

We have a new workshop that we've been presenting to groups that I think would be a benefit for your members; "Protection for your Estate and Executor," I wanted to approach the Legion about presenting this to members who might be interested.

This presentation provides valuable insights into estate planning and discusses ensuring that assets are protected. It also offers guidance on how to manage responsibilities as an executor, which can be especially beneficial for those looking to support their families in the future. My presenting partner, Chris, and I wanted to see if this would be a option for us to present either February 10 or 11 in 2025 (NOTE - these dates were turned down as the Hall is already booked).

- After some discussion with Anne, our Veterans Service Officer, we feel the need to have our positions and what we do advertised both on the Branches webpage and here at the Branch. Not that we are complaining about a shortage of work, but we do not seem to get called enough for such a large membership. Something along the lines of ...
- 
- We Are Here for you, we can help and listen Branch Seniors Officer can visit, chat, and help with input on helpful resources... Hospital Visits I will come to see you in the Hospital and leave you with a smile on your face and knowing that your Branch of RCL Cares
- Richard Lynn contact [richard.lynn@rcl641.ca](mailto:richard.lynn@rcl641.ca) or 613-716-9930



Royal Canadian Legion Branch 641 Barrhaven

## February Membership report

Current Membership – 604

Quorum-38

New Members

Sharon Murphy-Associate

Jacquelyn Hollywood-Associate

Transfers-In

Marlene Dalley-Pending

Richard Patacairk-Pending

Last words- Membership rates will increase as of February 1st, We have not decided yet when we will increase at Branch Level.

We are starting to receive cards and stickers now that the Postal strike is over but only in small numbers, please be patient as cards arrive, we will notify you by email that your card is at the branch, please remember that if you have signed up for a digital membership you will not receive a card or sticker .

Membership Fees- As of February 1, 2025, Membership to increase will we be increasing to keep up with expense, I suggest increasing to \$60 for 2026.

I move my report

Joe Guitard

## Poppy Chair Report

1. New Poppy Manual edition published with date of January 2025.
2. Work continues to establish a written set of Standard Operating Procedures for Poppy Campaign activities, with priority for the Financial Review Committee's recommendations.
3. Early requests for Wreaths for individuals and families are already being submitted.

I move my report.

Kevin Brown, Poppy Chair

## Poppy Trust Report

Bert Boehme

### Poppy Trust Fund Barrhaven Branch 641

#### Proposed FY2025 Budget and Donation Recommendation

<b>\$112,596.16</b>	<b>Opening Balance</b>
\$15,000.00	Supplies (poppies/wreaths/donation trays etc)for FY2025 campaign
\$5,000.00	Veteran support through Veteran Service Officer. Support over \$500 to any one individual is to be brought forward to the Executive for approval.
\$1,000.00	Veterans' comforts to those living in Barrhaven retirement homes
\$20,000.00 (SUF required)	\$4K donation to each of the five sponsored Cadet Corps/Sqn. Nevada funds to provide an additional \$1K each.
\$2,000.00 (SUF required)	Veterans annual Remembrance Dinner
\$2,500.00	Branch Youth Education (Poster and Literary Contest)
\$2,000.00	Zone G5 Branch apportionment for Veteran comforts and Youth program support
\$5,000.00	Support for Branch 641 Bursary program (\$1K each)
\$20,000.00	Perley and Rideau Veterans Center
\$10,000.00	Operation Leave the Streets Behind



## Royal Canadian Legion Branch 641 Barrhaven

Branch 641  
Barrhaven

\$5,000.00 (SUF required))	Operation Service Dogs
\$6,256.49	Outstanding Invoice for campaign materials
<b>\$18,839.67</b>	<b>Balance Remaining and available for any future donations</b>

Note: SUF is Special Use of Poppy Fund request form requiring Provincial Command approval.

Motion follows -

Executive Meeting date: 04 February 2025

**Bursaries:** No report.

### Contests

1. The Poster and Literary Remembrance Contest Youth Award Ceremony occurred on Sunday, January 19, 2025.
2. Barrhaven West Councilor David Hill, Barrhaven East Councilor Wilson Lo, and Sargent James Craig presented the Awards. The event was well attended with approximately 130 people present.
3. A sincere thank you to those who helped make the judging and Awards Ceremony a success; Debi Sereda, Michelle Guitard, Bert Boehme Craig Jacob, Kevin Brown, Nancy Rule, Stephan Guy, Robert MacNicol, Jennifer Dunham, Dave Sereda, Dianne Powers and Lyle Brennan. Thank you also, to the Hospitality Team of Angele Guy and Alice Boehme for the refreshments. If I have missed anyone, please let me know. All volunteers were presented with a pin.
4. This year, with the help of Kevin Brown (IT) we had a slide show. As each student received their certificate and prize money their poster, essay, and poems were displayed on the large television screen in the hall. The slide show was very well received.
5. I received the results from G5 Zone on January 18, 2025, and I was able to incorporate the distribution of those awards to the students. They were presented a framed certificate and monetary prize from G5 Zone. I am extremely pleased to inform you that two of our students have moved up to District.

Questions may be directed to the Youth Ed Chair.

I move my report.

Carol Anne Marleau  
Youth Education & Bursary Chair



**Hospitality Report  
Tuesday, February 4, 2025**

**Events in February:**

- Wednesday, February 5, 2025 Open Mic 12-3pm
- Friday, February 7, 2025 Meal: Cabbages Rolls and rice Band: The Jerry Lee Band
- Friday, February 14 Valentine's Day Meal: Steak Band: Aces & Eights 7pm to 11pm
- Wednesday, February 19, 2025 Open Mic 12-3pm
- Friday, February 21, 2025 Meal: Salmon OR Chicken Band: Gibb Rozon 7pm-11pm
- Monday, February 24, 2025 Lion's Catering
- Friday, February 28, 2025 Meal: Chicken à la Angel Band: Alez Lopez 7pm-11pm

**Events in March:**

- Wednesday, March 5, 2025 Open Mic 12-3pm
- Friday, March 7, 2025 Meal: Steak Band: Snap, Crackle & Pop 7pm to 11pm
- Sunday, March 9, 2025 Meal: High Tea 2pm to 4pm \$25.00 per person
- Friday, March 14, 2025 Meal: Pork Loin Band: Hallman & Hoffman 7pm-10:30pm
- Monday, March 17, 2025 St Patrick's Day Meal: Shepperd's Pie + Bun \$7.00 OR Beef Stew + Bun \$7.00 Band: Noel Dimar from 1 to 5pm
- Wednesday, March 19, 2025 Open Mic 12-3pm
- Friday, March 21, 2025 Meal: Rotisserie Chicken 1/4Band: The BedRockers 7pm-11pm
- Monday, March 24, 2025 Lion's Catering
- Friday, March 28, 2025 Meal: Greek Band: Albert & The Collection 7pm-11pm

For the 20<sup>th</sup> Anniversary, we could use the Friday Night, April 25, 2025 as I have a band: Divided Highway.

I move my report

Angel Guy

2<sup>nd</sup> Vice President

Hospitality/Entertainment Chair

**Grants & Assistance Officer** - We have 6 applicants to go through this evening including...

From **Ivan Grubisic**

I want to personally thank you for your support for our Regiment, Soldiers, and Myself over the years. Your dedication has made a significant difference, and we truly appreciate it.

I'm absolutely thrilled to personally invite you to this year's **Clash of Cartier 3 - Boxing** on March 1st at the Rogers Centre! Get ready for an electrifying event hosted by the Governor General's Foot Guards (GGFG), promising an evening of adrenaline-pumping action. The main event will feature myself:

- **Ivan Grubisic (2-0)** representing the GGFG
- **Gate Lauzon (8-7)** from the Cameron Highlanders

You won't want to miss this!

We would love to have your support and presence. Additionally, this could be a great opportunity to become a sponsor as a main pillar in our Ottawa and Military Communities.

Sponsorship packages include VIP access, complimentary food and drinks, and brand presence on promotional materials.

This event supports scholarships for deserving youth in our community and offers a fantastic opportunity for OUR community to connect. With over 450 attendees, Pay-Per-View Viewers, and sponsors like Airbus, Commissionaires, Akkodis, and BMO, it promises to be a high-energy, professionally run evening.

As a participating sponsor and valued partner, you will:

- **Support and nurture youth leaders in our Ottawa communities.** Your involvement will directly impact the future of our young leaders.
- **Continue your proud legacy of support for two of Canada's most storied and decorated primary reserve army regiments – the Governor General's Foot Guards and the Cameron Highlanders of Ottawa.** These regiments embody the highest standards of dedication, bravery, and community spirit.
- **Strengthen your ties with our military communities.** Your support helps maintain the strong bond between the military and civilian sectors, fostering mutual respect and collaboration.
- **Build business relationships** while enjoying a first-class event showcasing skilled amateur Olympic-style boxing bouts. Network with other influential community members and enjoy an unforgettable evening.

Sponsorship opportunities and VIP tables for the Clash of Cartier 3 Boxing – Youth Awards are now available– a promotional piece can be accessed by [clicking here](#). Additionally, information regarding this year's GGFG Youth Awards program can be found by [clicking here](#).

**"We had turned this down last year and should do the same this year as Stephane in his capacity as Zone G5 Commander**



## Royal Canadian Legion Branch 641 Barrhaven

states Zone G5 is unable to sponsor a table as we are a not-for-profit organisation and any expenditures of this nature, has to be voted by our council and members. Due to the limited funds available, this is something that I would be extremely surprised that it would be supported. Furthermore, if a branch would like to sponsor a table, and considering the benefits to the participants, the funds would have to come out of their operational funds as it does not meet the criteria for lottery nor Poppy funds."

Richard Lynn  
3<sup>rd</sup> Vice-President  
Seniors Officer/Grants & Assistance Officer  
**Motions follow**



## Royal Canadian Legion Branch 641 Barrhaven

### Bingo Funds update to Br #641 Executive Meet Feb 4, 2025 & General Meeting Feb 18, 2025

Comrades: Our Bingo volunteers brought in **\$86559.96** last year of which **\$27699.00** was donated directly to our Branch Land and Building Fund, with the remaining **\$58860.96** being distributed to our community for those in need.

We started volunteering at Bingoland on July 2014 and are still active there every Thursday. The money brought in to our branch since then totalled to **\$413,310.00** which has allowed us to support many charities throughout our communities. Here are some of the organizations we have supported over these years:

Eldercare Foundation	Hospice Care Ottawa	Last Post
Canadian Cancer Society	Rogers House	CHEO
U of OW Heart Institute	Ottawa Mission	Salvation Army
Easter Seals	Alzheimer Society	Lung Association
Wheels of Hope	Ottawa Regional Cancer Foundation	
Wounded Warrior Golf	Kidney Foundation	War Museum
RCMP Bone Marrow	MP Blind Children	Barrhaven Food Cpd
Interval House OW	Diabetes Canada	Dementia Society
Youth Services Ottawa	Cornerstone Housing	Homeless Women
Nepean Little League	Barrhaven Santa	
Sea Cadets	Army Cadets	Air Cadets

I want to thank all of our Bingo Volunteers and especially our current volunteers Monique & Danny Desmarais, Diane Craig, Caroline Boily, Cathy Pearen, Mike McLinton and Mike Harrietha, for their dedication to Branch #641.

Thank you to Bingoland for their support.



I move my report.  
Ed Schelenz  
Bingo Coordinator

## **Technology Officer Report**

1. POS Modernization Project
  - a. The new hardware, operating system, backup and security software was delivered and configured on site at the branch on Jan 28. This concludes the approved upgrades.
  - b. The new terminals have received mixed reviews from the bartenders, however after some adjustments to the settings and understanding that the new screens are like a smartphone screen, a lighter touch is needed and works best with dry fingers.
  - c. The next aspect of modernization is in relation to the potential acquisition of a third terminal, and its form factor, as well as the potential upgrades to the POS System software and potential integration with QuickBooks and/or card processing systems.
2. Security Cameras
  - a. As part of the installation of the new POS System hardware, CapitalPOS had a look at the existing FLIR system and based on their expertise and experience gained through dealing with identical and other competing products.
  - b. A few recommendations are being considered to make the current system more stable:
    - i. replace broken parts (one camera)
    - ii. improve the picture for the monitor at the bar
    - iii. add a couple of cameras
  - c. A cost-analysis and business case will be produced before further action is taken.
3. MailerLite Annual Subscription
  - a. Due Feb 6th, the price appears to have increased from USD \$162.00 to \$180.00
  - b. While QuickBooks has the ability to integrate with MailChimp, this aspect of mass-mailings is not in line with the Branch's use of QBO, and MailChimp remains more expensive than MailerLite.
  - c. I recommend continuing with MailerLite. Motion for Executive approval included separately.
4. M365 Platform
  - a. A list of free training resources has been provided. These are in a variety of formats for each of the principal applications, such as written modules available online, training videos and quick reference guides.
  - b. A gentle reminder that TEAMS is the platform of choice for saving documents in the Executive Committee Team in the Files tab of your respective channels, which in most cases are only accessible to you and a select few (past Chair if on current Committee) and others identified by role or by request.

I move my report.

Kevin Brown, Technology Officer



## Royal Canadian Legion Branch 641 Barrhaven

### PROPOSED MOTION

Executive Meeting date: Feb 4, 2025

Moved by: Lyle Brennan

Seconded by:

Executive Meeting: **Carried Yes / No**

General Meeting date: Feb 18, 2025

Moved by: Lyle Brennan

Seconded by:

General Meeting: **Carried Yes / No**

I Move that: the following members be appointed as the Election Committee: A non-executive position.

Jeff Perrault (Chairman)

Joanne Larret

Linda Laframboise

Secretary Signature: .....

President's Signature.....



## Royal Canadian Legion Branch 641 Barrhaven

Executive Meeting date: Feb 5, 2025

Moved by: Lyle Brennan

Seconded by:

Executive Meeting: **Carried Yes / No**

General Meeting date: Feb 18, 2025

Moved by: Lyle Brennan

Seconded by:

General Meeting: **Carried Yes / No**

Background: Rev. Margo Whitaker notified us she can no longer commit the time related to the role of Branch Chaplin and resigned from the position. Comrade Robert MacNichol has acted as backup to our Branch Chaplin and has offered his service to step into the Branch Chaplin role.

I Move that: the following appointments to chair the standalone position be approved.

Chaplin

Robert MacNichol

Secretary Signature: .....

President's Signature.....



## Royal Canadian Legion Branch 641 Barrhaven

### **PROPOSED MOTION**

Sports Officer

PRESENTING MEMBER Michele Guitard

### **Executive Meeting Date February 4th 2025**

Moved by: Michele Guitard

Seconded by:

Executive Meeting Carried: Yes / No

### **General Meeting Date**

Moved by:

Seconded by:

General Meeting Carried: Yes / No

Secretary Signature

### **MOTION**

I move that we give \$733 to replace 6 of the required dart boards from the \_\_\_\_\_  
Account as we will be hosting Mixed darts in May.

We will be selling the old ones and we can give the proceeds back to the same account.





## Royal Canadian Legion Branch 641 Barrhaven

### **Barrhaven LEGION BRANCH 641**

### **POPPY FUND REPORT AND MOTION**

Executive Meeting date: 4 February, 2025

Moved by: Cmrdr Bert Boehme

Seconded by:

General Meeting date: 18 February, 2025

Moved by: Cmrdr Bert Boehme

Seconded by:

Motion: I Move that the attached Poppy Fund Budget and Donation recommendation for FY2025 (1 January to 31 December 2025) and supported by the Branch Poppy Committee, be approved.

Discussion: As of 29 January, 2025, the Poppy Fund has on deposit \$112,596.16. In accordance with the Poppy Fund policies and guidelines, these monies may only be used to support remembrance, veterans and their families, and veteran support organizations/programmes. It is noted that the Branch Bingo and Nevada accounts are also available and are used by the Branch to support various local charities and community groups.

Executive Meeting: Carried    Yes        No

General Meeting: Carried    Yes        No

Secretary Signature: .....

**Poppy Trust Fund Barrhaven Branch 641  
Proposed FY2025 Budget and Donation Recommendation**

<b>\$112,596.16</b>	<b>Opening Balance</b>
\$15,000.00	Supplies (poppies/wreaths/donation trays etc)for FY2025 campaign
\$5,000.00	Veteran support through Veteran Service Officer. Support over \$500 to any one individual is to be brought forward to the Executive for approval.
\$1,000.00	Veterans' comforts to those living in Barrhaven retirement homes
\$20,000.00 (SUF required)	\$4K donation to each of the five sponsored Cadet Corps/Sqn. Nevada funds to provide an additional \$1K each.
\$2,000.00 (SUF required)	Veterans annual Remembrance Dinner
\$2,500.00	Branch Youth Education (Poster and Literary Contest)
\$2,000.00	Zone G5 Branch apportionment for Veteran comforts and Youth programme support
\$5,000.00	Support for Branch 641 Bursary programme (\$1K each)
\$20,000.00	Perley and Rideau Veterans Center
\$10,000.00	Operation Leave the Streets Behind
\$5,000.00 (SUF required))	Operation Service Dogs
\$6,256.49	Outstanding Invoice for campaign materials
<b>\$18,839.67</b>	<b>Balance Remaining and available for any future donations</b>

Note: SUF is Special Use of Poppy Fund request form requiring Provincial Command approval.



## Royal Canadian Legion Branch 641 Barrhaven

### Royal Canadian Legion Branch 641 Barrhaven

#### PROPOSED MOTION

2025-02-DSYTC

Executive Meeting Date – 2025-02-04

Moved by: Richard Lynn

Seconded by:

Executive Meeting Carried:

Yes / No

Secretary Signature

---

#### MOTION

1. I move we donate \$250.00 from the \_\_\_\_\_ account for the Dave Smith Youth Treatment Centre's Village of Hope.

#### BACKGROUND

2. Why it's relevant to Branch 641 and should be supported: This is a local organization that gets youth off the street and helps them get their life going on the right track with counselling and support for problems they face, including addictions.



## Royal Canadian Legion Branch 641 Barrhaven

### Royal Canadian Legion Branch 641 Barrhaven

#### PROPOSED MOTION

2025-02-AO

Executive Meeting Date – 2025-02-04

Moved by: Richard Lynn

Seconded by:

Executive Meeting Carried:

Yes / No

Secretary Signature \_\_\_\_\_

#### MOTION

1. I move we donate \$250.00 from the \_\_\_\_\_ account for the Autism Ontario.

#### BACKGROUND

2. Why it's relevant to Branch 641 and should be supported: All **proceeds from Celebrate the Spectrum will support access to vital programs and events for autistic youth, teens, adults, and their caregivers.** These initiatives foster inclusion, enhance social learning opportunities, and provide experiences that might otherwise be out of reach for autistic individuals.



## Royal Canadian Legion Branch 641 Barrhaven

### Royal Canadian Legion Branch 641 Barrhaven

#### PROPOSED MOTION

2025-02-JMSS

Executive Meeting Date – 2025-02-04

Moved by: Richard Lynn

Seconded by:

Executive Meeting Carried:

Yes / No

Secretary Signature \_\_\_\_\_

#### MOTION

1. I move we donate \$\_\_\_\_\_.00 from the \_\_\_\_\_ account for John McCrae Secondary School.

#### BACKGROUND

2. Why it's relevant to Branch 641 and should be supported: JMSS has upcoming trips where we are taking 80 JMSS students (40 per trip) to commemorate and honour two of Canada's many great military accomplishments. The first being a trip in April to commemorate Vimy Ridge and the second in May to commemorate the liberation of the Netherlands. **If this is still something the legion might be interested in supporting, that would be wonderful.** The students from JMSS come from all over Barrhaven and the West end of Ottawa through our HPA program. Our catchment is north of the tracks on the east side of Greenbank, all of the east side of Greenbank to Strandherd, south to Half Moon Bay and Stone ridge.



## Royal Canadian Legion Branch 641 Barrhaven

### Royal Canadian Legion Branch 641 Barrhaven

#### PROPOSED MOTION

2025-02-WJQA

Executive Meeting Date – 2025-02-04

Moved by: Richard Lynn

Seconded by:

Executive Meeting Carried:

Yes / No

Secretary Signature \_\_\_\_\_

#### MOTION

1. I move we donate \$\_\_\_\_\_.00 from the \_\_\_\_\_ account for Team Canada Arm Wrestling Federation.

#### BACKGROUND

2. Why it's relevant to Branch 641 and should be supported: **World Junior Qualifier Arm Wrestling** The vast majority of contestants are from the Ottawa, Gatineau area, but we have been in contact with schools all over the country. We chose this location because in 2026 the North American Arm Wrestling Championships will be held at the Infinity Convention Center in Ottawa and then in 2027 the World Arm Wrestling Championships will be held in Ottawa.

This event is unique because it is only for kids 13 to 23 years old.

We are attempting to give these kids a chance to Qualify for the World Arm Wrestling Championships without digging too deep into their own pockets.



## Royal Canadian Legion Branch 641 Barrhaven

### **THE ROYAL CANADIAN LEGION BARRHAVEN LEGION BRANCH 641 PROPOSED MOTION**

Executive Meeting Date: February 4th , 2025

Moved by: Richard Lynn Grants and Assistance Officer

Seconded by:

I move that we donate \$250.00 to Catholic Centre for Immigrants\_Foundation\_with the money to come from the \_\_\_\_\_ account.

#### Background

Providing programs and services to help new immigrants to Canada get established and start to feel at home. Programs such as Children's Program, Youth Program and Conversation Circles.

General Meeting Carried Yes / No

Secretary Signature \_\_\_\_\_

We will remember them!



## Royal Canadian Legion Branch 641 Barrhaven

### PROPOSED MOTION

COMMITTEE OR POSITION IDENTIFIER Technology Officer

PRESENTING MEMBER Kevin Brown

Executive Meeting Date February 4, 2025

Moved by: Kevin Brown

Seconded by:

Executive Meeting Carried: Yes

General Meeting Date

Moved by:

Seconded by:

General Meeting Carried:

Secretary Signature

### MOTION

1. I move that the MailerLite subscription be renewed for one year, at the new price of USD \$180.00 in order to efficiently manage the mass-mailings to our Branch 641 members.

### BACKGROUND

2. On Feb 6 the current subscription is due to renew.

3. MailChimp as an integration application with the QuickBooks subscription was considered, however this is not consistent with the purpose of either application.