Barrhaven

ROYAL CANADIAN LEGION BRANCH NAME

ONTARIO NO. 641

BRANCH NUMBER

ORDER OF BUSINESS

ANNUAL GENERAL MEETINGS

CREATED UNDER SECTION 808. OF THE GENERAL BY-LAWS FOR BRANCHES OF THE ONTARIO PROVINCIAL COMMAND

ITEM DESCRIPTIONS
1. Call to Order
2. Opening Ceremony
3. Motion to deviate from the Agenda
4. Initiation of new Members
5. Minutes of the last General Meeting, Executive Meeting(s) and any Special General Meeting(s) held since the last General Meeting
6. Business arising from the Minutes and unfinished business
7. President's Annual Report (maximum ten (10) minutes)
8. Treasurer's Report
9. Sergeant-at-Arms' Report
10. Correspondence
11. General welfare of the Branch/Legion and motions (if any)
12. Reports of Standing Committees and Standalone Positions (maximum five (5) minutes per committee)
13. Reports of Special Committees (maximum five (5) minutes per committee)
14. General and New Business
15. Tabling of Notice(s) of Motion(s)
16. Motion for adjournment
17. Closing Ceremony

I certify the above information to be true and correct. Ed Schelenz	*I certify the above information to be true and correct.* Kathy Johnston
PRESIDENT (PRINT NAME)	SECRETARY OR SECRETARY-TREASURER (PRINT NAME)
SIGNATURE	SIGNATURE
October 28 , 20 16	October 28 , 20 16
CURRENT DATE OF SIGNATURE	CURRENT DATE OF SIGNATURE